

Board of Selectmen
Minutes September 18, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeff Bryan
Jane Byrne
Ken Christiansen
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 5 hours for police, 3.5 for fire, and 2 for highway department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck was in to have the following permits signed:

- RJ Moreau, 2 Autumn Lane, new house: signed by Board
 - Permit expires at 3pm 9/19/12 if payment is not received in full.
- William Beltre, 86 Lyford Lane, finish basement: signed by Board
- Timothy Sherman, 10 Lake Road, in-ground pool: signed by Board
- Tom O'Keefe, 7 Robinson Street, screen porch: signed by Board
- Robert Regan, 9 Northrup Drive, remodel bathroom: signed by Board.

Bryan made a motion, 2nd by Christiansen to approve the public minutes of 09/11/12. All were in favor.

Bryan made a motion, 1nd by Christiansen to approve the nonpublic minutes of 9/11/12. All were in favor.

The Friends of the Library asked to put signs up on the Town islands to promote the scarecrow festival. The Board said that was not a problem.

Clement said the election budget may run short this year because town election and town meeting were not budgeted for as 2 separate elections. There is also a need for increased ballot clerks due to the new voter ID law. The board agreed to wait until after the November election and then transfer funds if needed.

Chief Lemoine needs a water softener at the fire station. The cost is \$4053 and there is a balance of \$3352.72 remaining in the station bond. Lemoine requested \$700.28 be expended from the capital reserve for building maintenance. Artimovich suggested using impact fee money. Christiansen made a motion, 2nd by Hubbard to expend \$700.28 from impact fees for the water softener. All were in favor.

Trick or treat will be October 30, 2012 from 5-7pm as ordered by Chief of Police, Wayne Robinson.

Clement said she did not mail the letter drafted to Pauline Noyes regarding Rubin's boats because she wanted to make sure the letter was in line with the Chief's conversations with Rubin. Robinson said the boats and equipment are parked off the roadway and not obstructing emergency vehicles. He asked Rubin to move them, and Rubin agreed. Robinson also addressed the oil and said that was not posing a hazard at this time. Artimovich said it sounds like everything is taken care of and is not an issue at this time.

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Robinson presented the Board with pricing options for a new backhoe:

- Milton CAT \$98,800 with a \$15,000 trade in value: balance \$83,800
- Nortrax \$114,500 with a \$15,000 trade in value: balance \$99,500
- Nortrax lease option \$114,500 with a \$15,000 trade in value and one time filing fee: balance \$99,596. Lease for 86 months with 3.8% interest and a dollar buyout
- Used 2007 CAT with 1400 hours \$79,000 with no trade in option.

Robinson said the used CAT does not come with a warranty and if the Town is going to spend that kind of money he would recommend buying new with an extended powertrain warranty. Hubbard asked why the town would entertain a lease option and not buy the equipment out right. Artimovich said they need to weigh if it is worth spending the money upfront or spread it out over the years to lessen the impact. Bryan said whatever they decide will need to go to town meeting. Bryan said if the warrant article for \$50,000 for highway vehicles passes at the next town meeting, there will be enough money to buy the backhoe out right; the lease option would need to be a separate warrant article. Byrne asked if Robinson could get by until town meeting. Robinson said he will look into the costs of parts to repair their current backhoe to get them by until March.

Robinson also mentioned a mix up with the titles for the 4900 International Dump that was sold in 2010 to Mazur. The bill of sale had the wrong VIN# on it and subsequently the wrong title was given to the new owner. Robinson said he was going to meet with Mazur the next day to transfer titles. Bryan made a motion, 2nd by Hubbard for Artimovich to sign the new bill of sale and the title to transfer ownership. All were in favor.

Hubbard said when he was reviewing the police departments performance evaluations he did not see measureable objectives for next year. Artimovich said for police performance is usually measured by training and number of contacts. Hubbard mentioned some of the incidents that were mentioned within the reviews. Bryan said the police department's reviews were done very well; some were more favorable than others. Byrne said the board's responsibility is to look over the reviews but not get into the specifics of the incidents mentioned; those should be investigated and taken care of before they get to the board. Artimovich suggested asking the chief to set measurable objectives for next year's evaluations.

Artimovich made a motion, 2nd by Christiansen to install a "Blind Drive" sign at 39 Haigh Road. All were in favor.

Byrne made a motion, 2nd by Christiansen for Artimovich to sign the certificate honoring John Kennedy. All were in favor.

Clement said the board cannot defer Lemoine's income the way that he has requested. The Town has no obligation to pay him for the time because he is paid a monthly stipend and is not an hourly employee. The town may draft a letter to the chief stating that upon completion of the leadership series he will be paid "x" within a certain number of days. Bryan made a motion, 2nd by Hubbard to pay Lemoine \$22.86 for 16 hours for each of the 3 sessions payable within 45 days of course completion. All were in favor.

Clement had a proposal from Code Red in the mail; Artimovich said they could look into it but 911 is developing their own system that is free. The big difference is that Code Red could be used for any new announcements.

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Artimovich asked how the board wanted to handle the complaint from Valerie Edge regarding the health inspection at Zee's. Clement gave the complaint to Robinson, who was present during the inspection. Robinson said the problem was that Dr. Reiner did not identify himself as the town's health officer at the time of the initial inspection. Robinson rescheduled the inspection for the next day for Dr. Reiner and himself to inspect the property. Clement said Beverly Drouin sent her templates for notices to vacate based on Reiner's evaluation letter. Clement forwarded them to Reiner and asked for them as soon as possible. Robinson said he had another complaint from Zee as a police report was filed for some stolen material at the property. Byrne made a motion, 2nd by Hubbard to have the police department make an identification card for Dr. Reiner. All were in favor.

Artimovich said he and Christiansen will not be able to make the meeting next week. The department head meeting is rescheduled until 10/9/12.

Clement said next week Jae Whitelaw will be in to discuss the lawsuit from Jim Johnson.

Byrne said she got a request in the mail from a resident to adjust the income limitations for elderly exemptions. Clement will include that in next week's mail and the board will continue the discussion then.

Christiansen mentioned the handrail at the Grange needs repair. Clement said she was going to have Keith Sharpe take a look and if he cannot fix it; Bryan said to call him. Clement also mentioned that Pest End was scheduled to take a look at the property to see if there is termite activity.

Bryan made a motion, 2nd by Hubbard to sign the contract extension for Northside Carting. All were in favor.

Clement said Southeast Land Trust was monitoring a conservation easement on Commercial Drive and observed that the abutting property was discarding trash onto the easement. Bryan made a motion, 2nd by Byrne to send a letter to Mr. Herrick to clean the debris. All were in favor.

Bryan made a motion, 2nd by Byrne to expend \$5957.27 from the CR for bridge repair for design fees. All were in favor. Clement said she expects about \$30,000 to be expended from this fund by the years end.

Clement had the contract for the fire department's copier that the board approved last week. She said she has not had time to review them all. Bryan made a motion, 2nd by Byrne for Clement to review the contracts and sign them for execution. All were in favor.

Motion to adjourn at 7:30 pm made by Christiansen, 2nd by Hubbard; all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes September 18, 2012

WEEKLY TREASURER'S REPORT				
Date:	September 18, 2012			
Citizens General Fund:				
	Previous Balance:		12,695.43	
	Deposits:		40,493.51	
	Payroll:		15,051.29	DD: 7435.71 CK: 7615.58
	FICA:		3,458.69	
	A/P: Regular		183,627.74	Swasey: \$170,000
	voided check			
	to Impact Fees		6,830.45	
	From MMA		165,000.00	
	TO MMA			
	Account Balance:		9,220.77	
	Interest Earned YTD:		66.21	
CD's:	Unrestricted Balance:		-	
MMA:	Unrestricted Balance:		1,985,742.16	
	Total Invested Funds:		1,985,742.16	
	Interest Earned YTD:		636.04	