

## **30-DAY LETTER NOTICE of REMOVAL**

Deciding if a person is *domiciled* (lives) in Brentwood is an essential ongoing part of the Supervisors of the Checklist's duty and a challenging task. It's the law and also our legislated role.

There can be **only one domicile (residence) for voting purposes and physical presence is required.** There are other essential elements for voting, like confirming identity, age and citizenship that are part of the registration process. These requirements generally don't change over time (other than age).

For the last few years we have been busy checking the list for duplicate voters with other towns and voting jurisdictions in the state. Registered Brentwood voters have already helped us by supplying additional identifying information, i.e., date and place of birth, middle names and driver's license numbers, naturalization papers and affidavit documents, which makes our job easier.

We regularly review town records: Deeds of Purchase and Sales, State Vital Records (deaths), Duplicates reported from the state and street listings for possible duplication or domicile questions. As a result when questions come up, a *30-Day Letter Notice of Removal* is sent along with a *Domicile Affidavit*.

### **What should you do if you received a Notice of Removal Letter?**

- Know that your name *will not be removed from the Voters Checklist for 30-Days*. The Supervisors must meet to take any action regarding changes to the Checklist.
- The scheduled meeting date is noted in the letter. This date is the last date for you to respond.
- So, please respond as soon as possible with the documentation requested in the letter:
  1. Proof of domicile presented in person at the Town Office to the Town Clerk or at the scheduled Supervisors Meeting.
  2. Such proof may be:
    - A photocopy of your driver's license **OR**
    - Vehicle registration **OR**
    - Other document with your name and address **OR**
    - If you don't have any of this documentation, complete and return the *Domicile Affidavit* sent with the 30-Day Letter.

All documentation must be received on or before the scheduled Supervisors meeting date noted in the letter. If no documentation is received your name will be removed from the Voters Checklist and you won't be able to vote without reregistering with the appropriate documentation and within the appropriate timeframe before Election Day.

The current Voter Checklist is posted in the Town Office with the Town Clerk and on line at <http://brentwoodnh.gov/>