

TOWN OF BRENTWOOD PLANNING BOARD
Preliminary Subdivision Review
Design Review Phase – Site Plan Review

Name of Applicant _____ Date _____

Address _____ Phone _____

Location of Property _____ Tax Map _____

Property owner's name if different from applicant _____

FEES: The following is a partial list of fees that may be charged, when applicable.

The following fees are to be paid upon application to the Planning Board:

___ \$200.00 for application and secretarial fees - non-refundable

___ \$200.00 Professional Planner - non-refundable

___ \$ 10.00 per abutter - Cost of certified mailings to each land owner within 200 feet and the name & address of every engineer, architect, land surveyor, or soil scientist whose professional seal appears on any plat submitted to the Board, **on 1" x 2 5/8" mailing labels, in triplicate**

___ \$100.00 for legal notice

When meeting with the Planning Board under the Design Review Phase Option, a rough sketch of the site should be provided which shows the following:

- ___ Letter of Authorization from property owner
- ___ Location of Lot Lines
- ___ List of Abutters and addresses
- ___ Lot measurements
- ___ Streets surrounding site

Under Subdivision Regulations, go to Section 7 – Procedure for Subdivision of Land for more information concerning this process.

Provide a brief description of proposal: _____

I hereby authorize the Brentwood Planning Board and its agents to access my land for the purpose of reviewing this plan, performing road inspections and any other inspections deemed necessary by the Board or its agents, to insure conformance of the on-site improvements with the approved plan and all Town of Brentwood ordinances and regulations.”

Date

Owner's Signature