

**Town Of Brentwood**  
**Preliminary Subdivision Review**  
**Design Review Phase – Site Plan Review**

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Tax Map # \_\_\_\_\_  
Location of Property \_\_\_\_\_  
Property owner's name \_\_\_\_\_

**FEES:** The following is a partial list of fees that may be charged, when applicable.

**The following fees are to be paid upon application to the Planning Board:**

\_\_\_ \$100.00 for application and secretarial fees - non-refundable

\_\_\_ \$100.00 Professional Planner - non-refundable

\_\_\_ \$ 8.00 per abutter - Cost of certified mailings to each land owner within 200 feet and the name & address of every engineer, architect, land surveyor, or soil scientist whose professional seal appears on any plat submitted to the Board, **on mailing labels, in triplicate**

\_\_\_ \$100.00 for legal notice

When meeting with the Planning Board under the Design Review Phase Option, a rough sketch of the site should be provided which shows the following:

- \_\_\_ Letter of Authorization from property owner
- \_\_\_ Location of Lot Lines
- \_\_\_ List of Abutters and addresses
- \_\_\_ Lot measurements
- \_\_\_ Streets surrounding site

See page 8, Blue Section of your zoning regulations for more information concerning this process.

Give a short description of your proposal: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize the Brentwood Planning Board and its agents to access my land for the purpose of reviewing this plan, performing road inspections and any other inspections deemed necessary by the Board or its agents, to insure conformance of the on-site improvements with the approved plan and all Town of Brentwood ordinances and regulations.”

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature