

The TOWN OF BRENTWOOD COMMUNICATIONS SUBCOMMITTEE is seeking a member to fill ONE open position for a two-year term.

Communication Subcommittee

The mission of the Communications Subcommittee is to assist the Town of Brentwood in providing positive, transparent, and productive information to our residents and the general public.

The Communications Subcommittee serves as an advisory board to the Selectboard.

Members investigate opportunities for areas of improved communication. Ideas are brought forward in meetings to be discussed in an open, fluid, and respectful forum. Formed ideas are presented to the Selectboard for further evaluation. Once approved, the subcommittee moves forward with an implementation plan that allows the Town to disseminate information to the public.

Meetings are generally held on the second Thursday of the calendar month, at the Town Offices, unless otherwise noted on brentwoodnh.org/calendar or the Town Offices kiosk. The meeting schedule may be amended by the vote of the subcommittee. Special meetings may be called by the Chairperson or at the request of two members. Meetings can also be changed due to holidays in certain months.

Qualifications for Incoming Members

Potential incoming members will be willing to commit their time and energy toward a common goal and open to collaborative discussion of differing perspectives to problem-solve a solution and ready to be a contributing member on projects outside of scheduled meetings. Members are required to be residents of the Town of Brentwood, NH.

Potential incoming members may possess a knowledge or skillset in:

- website design, web development and/or user experience
- technology with specific experience with audio visual systems
- social media
- public relations
- written communication, possibly copywriting and/or grant writing
- policy and/or legal experience

Membership Interest

Prospective members are welcome to attend an upcoming meeting to gain insight on how the group operates. Questions about the position, or the subcommittee, may be emailed to brentwoodnhcomms@gmail.com.

If interested in serving on this board, please complete a Statement of Interest by June X, 2023. Completed forms should be returned to Karen Clement, in-person at the Town Office, or emailed to kclement@brentwoodnh.org. Statements will be reviewed by the Selectboard and the Communications Subcommittee during a period of at least X days. The Selectboard will appoint a new member at a Selectboard meeting on/by July X, 2023.