

Board of Selectmen
Minutes September 01, 2020

Convened at 6:00 pm

Present: Andrew Artimovich, Chair
William Faria
Robert Mantegari
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2nd by Faria to approve the public minutes of 08/18/2020 as written. All were in favor.

Mantegari made a motion, 2nd by Faria to approve the nonpublic minutes of 08/18/2020 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Three Ponds LLC, 9 James Circle, new dwelling: signed by Board
- Three Ponds LLC, 7 James Circle, new dwelling: signed by Board
- Regan Elliot, 63 Scrabble Road, accessory dwelling unit: signed by Board.

Chief Ellen Arcieri, Police Chief, introduced her new administrative assistant, Erin Coker to the board. Coker will be full time at \$24.00 per hour. She comes to us with 8 years of experience from Rockingham County and 16 years with the University of New Hampshire.

Arcieri is proposing updating the detail rates. She would like to increase them to \$50 for the officer, \$13 cruiser fee, and \$17 administration fee for a total bill rate up to \$80. This will apply to all details (including NED) and will be effective on 9/6. Mantegari made a motion, 2nd by Faria to approve the increased detail rate. All were in favor.

Artimovich announced that Sergeant Wicks was promoted to Lieutenant and his wage was increased to \$33.00 per hour.

Arcieri said there was also a stipend approved of \$1500 for full time and \$1000 for part time officers for service and dedication.

At 6:16 pm a motion was made by Mantegari, 2nd by Faria to go into nonpublic sessions per RSA 91-A: 3, II for (b) hiring. Artimovich - aye, Faria - aye, Thompson - aye, and Mantegari - aye. The motion carries.

At 6:46 pm a motion was made by Mantegari, 2nd by Faria, to come out of nonpublic session and seal the minutes. Artimovich - aye, Faria - aye, Thompson - aye, and Mantegari - aye. The motion carries.

Arcieri promoted Sergeant Daniel Wicks to Lieutenant. She gave his background at local, state, federal, and college enforcement. Wick's wife, Natalie, pinned Daniel and everyone applauded.

Mantegari made a motion, 2nd by Faria to approve expending \$5000 from the Capital Reserve Fund (CRF) for Maintenance of Town Owned Buildings to repair the AC units at the town office. All were in favor.

Mantegari made a motion, 2nd by Faria to approve Trick or Treat to be held on 10/31 from 5-8 pm. Those who do not want to participate should leave their porch lights off.

The Historical Society would like to sell books at the election. Artimovich said that was fine as long as they were outside and kept a 6' distance around them to allow foot traffic to remain socially distant. They should confirm this location with the town clerk.

Artimovich said the loop out front should be designated for handicap parking only. The electronic message board will be used.

Faria asked about the disinfecting misters. Clement said they were ordered but will need to confirm delivery date with Chief Bird, Fire Chief.

Artimovich said it is probably in place but asked if there were designated people for cleaning. Thompson said she was sure it was all set.

Mantegari made a motion, 2nd by Faria to approve re-granting the education exemption for the Painters School and further that the detailed submittal of Programming Information is not required until the 2025 property tax year barring any changes at the property. All were in favor.

Melissa Litchfield, Swasey School Board Chair, was looking for some help getting the kids back in school. She said she was not sure where to go to ask her questions and asked if local counsel would be available to her through the town. Litchfield had questions on negotiating a contract and the memorandum of understanding and was not sure where to direct those. Artimovich said it would be above the selectmens purview to use local funds for schools counsel as the school board and selectmen are separate governing bodies and she should be going through the school counsel. Thompson said Litchfield could call NH Municipal Association. Clement said Primex also offers a free legal service to member communities. Litchfield said that Faria (BOS representative to the school board) has been wonderful this summer and very supportive of the school. Faria said he wanted to recognize the school board for being bold, innovative, and independent to navigate these unchartered territories. Litchfield said she understood and respected the boards position. Her feeling is that either way, it is the same taxpayer dollars.

Litchfield went on about concerns of funding and grant opportunities. The Swasey School has not applied for any grants. Clement said Swasey received \$4,995.90, Exeter Region \$87,611.25, and Exeter \$106,746.94 through the CARES Act. None of this money filtered through the town, it was deposited directly to the school. Clement said there were grants through FEMA, GOFERR, DOJ, and more for the Towns; she was not sure what was available for the schools. Artimovich suggested calling Senator Morgan or one of the representatives. Clement asked who the COVID coordinator was for the school as they are required to reach out to the Health Officer with the re-opening plans. Mantegari said we have been reaching out to the administration since June to ask to be involved with the re-opening plans and have not received a response. Clement suggested Litchfield come by the office and go through her questions. Litchfield said her goal is to get the kids back in school for those that it is safe to

do so.

At 7:38 pm a motion was made by Mantegari, 2nd by Faria to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT					
DATE:		9/1/2020			
Citizens General Fund:					
	Previous Balance:	19,846.93			
	Deposits:	29,771.84			
	Payroll:	22,612.84	DD: \$21,156.24	CK: \$1,456.60	
	FICA:	5,929.33			
	to Impact Fees	7,236.00			
	A/P: Regular	\$967,192.45	Co-op: \$699,460"	Swasey: \$205,000"	"Via ACH
	void checks				
	From MMA	975,000.00			
	TO MMA				
	Account Balance:	21,648.15			
	Interest Earned YTD:	14.59			
	CD's				
MMA:	Unrestricted Balance	3,904,188.19			
	Total Invested Funds:	3,904,188.19			
	Interest Earned YTD:	24,012.52			