

Selectboard Minutes

August 1, 2023

Present: Andy Artimovich, vice-chair  
Russ Kelly  
Paul Kleinman  
Jon Morgan (via zoom)

At 4pm, Artimovich called the meeting to order.

The Board signed the payroll and accounts payable summary register.

Kelly motioned, seconded by Kleinman, to allow Morgan to attend remotely. All were in favor.

Kelly motioned, seconded by Kleinman, to accept the consent agenda which consisted of recreation manifest, treasurer's report (found at the end of these minutes), and the following building permits:

- Batryn Family Rev Trust, 25 Mohawk Lane, Electrical
- Nathaniel & Catrina Swasey, 42 Ole Gordon Road, Plumbing
- Ethan & Jaimie Schweitzer, 27 Skim Milk Lane, Solar
- James Wilkinson & Jeffrey Durst, 77 Mohawk Lane, Building

Artimovich – aye; Kelly – aye; Kleinman – aye; Morgan – aye.

Artimovich opened the meeting to public comment. There was no public comment.

Karen Clement, Town Administrator, shared with the board there was a request from a resident to purchase surplus unscreened loam from the highway shed for \$5.00/yard. She explained that road agent, Wayne Robinson, was willing to sell the surplus. Artimovich was hesitant to sell the loam with pending projects in the works. Kleinman asked if the loam was a surplus. Clement responded it was. She further explained her research showed that unscreened loam ranged in price from \$5/yard to \$30/yard. The board decided they were not supportive of the sale at this time.

Clement presented the board with the cemetery trustees proposed Press Release for the DNA Doe Project. She also stated they requested to use the town seal in the press release. Morgan suggested adding “skeletal” to the heading to read ‘Brentwood Poor Farm Skeletal Remains’. Artimovich was in support of Morgan’s suggestion. He also suggested removing “remains” from the headline.

Kelly motioned, seconded by Kleinman, to allow the use of the town seal on the DNA Doe Project press release. Artimovich – aye; Kelly – aye; Kleinman – aye; Morgan – aye. Artimovich requested Clement offer the suggestion of either adding skeletal or removing the word remains from the headline.

Clement presented the board with two abatement recommendations provided by the town’s contracted assessor, Jim Michaud. She noted the first recommendation was for 3 Smith Road and the reduction of evaluation from \$304,600 to \$235,800 based on the condition of the home following an interior and exterior on-site review. Clement stated the abatement amount would sit on the account as a credit until the taxes are paid. Morgan motioned, seconded by Kelly, to accept Michaud’s abatement recommendation for 3 Smith Road. Kelly – aye; Kleinman – aye; Morgan – aye; Artimovich – aye.

Clement presented the board with a second abatement recommendation from Michaud for 25 Three Ponds Drive. The recommendation is for the taxable value to be lowered from \$438,300 to \$437,300 based on a square footage adjustment. Clement explained it would result in a \$23.03 refund to the homeowner. Morgan motioned, seconded by Kelly, to accept Michaud’s abatement recommendation of 25 Three Ponds Drive. Morgan – aye; Kelly – aye; Kleinman – aye; Artimovich – aye.

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Clement presented the board with a timber warrant and certifications for 4 properties for timber taxes due through March 31, 2023. The total amount of the tax is \$1,261.97. Kelly motioned, seconded by Kleinman, to sign the timber tax warrant and certifications. Artimovich – aye; Kelly – aye; Kleinman – aye; Morgan – aye.

Clement offered an update on the safety fencing at the library. She explained Liz McConnell is still working on it with the library director, Janice Wiers. There will be a need for an additional 84 linear feet of fencing to keep the basement access open. Clement explained the pricing should still come in under the \$5,000 approved amount.

Kleinman offered a Planning Board update. He shared the initial CIP workgroup met with Chief Bird to discuss potential equipment and building maintenance needs in the next 6 years. Kleinman explained the fire department may need a new generator and furnace in that time frame among some other items. He explained the subcommittee would be meeting with Chief Ventura and the town in the next few months.

Kelly had no committee updates.

Morgan shared that PlanNH is putting the finishing touches on the charette report. He expects it will be available before the board meets again.

Morgan shared the rec commission recently met. He explained the function and responsibilities of the board were discussed at the meeting. He added summer camp has been successful this summer and is at max capacity this year.

Artimovich had no committee updates.

At 4:16pm, Kelly motioned, seconded by Kleinman, to adjourn the meeting. Artimovich – aye; Kelly – aye; Kleinman – aye; Morgan – aye.

Respectfully submitted,

Tamera Peek

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WEEKLY TREASURER'S REPORT				
<b>DATE:</b>			<b>8/1/2023</b>	
<b>General Fund:</b>		<b>TD BANK</b>		
Previous Balance:		7,732,338.02		
Deposits:		128,736.99		
Payroll:		34,182.29	DDP: \$32,389.23	
			CHK: \$1,793.06	
FICA:		7812.00		
A/P:		1,051,378.39	Reg A/P Cks \$21,639.39	NHRS \$
			Swasey \$241,000.00	CO-OP: \$788,739.00
Transfer to Impact Fees				
Voided Check		10.00		
Trans from GF to Rec CC				
Admin CC ACH Payment		1,037.69		
Account Balance:		6,766,674.64		
Interest Earned YTD:		62,542.03		
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Joyce A. Gallant, Treasurer				