

Board of Selectmen
Minutes July 21, 2020

Convened at 6:00 pm

Present:

William Faria
Ken Christiansen
Robert Mantegari
Phyllis Thompson

Faria called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Kim Leo, 23 Lebreaux Street, pool and fence: signed by Board
- Three Ponds LLC, 23 Three Ponds Drive, new dwelling: signed by Board
- Three Ponds LLC, 4 Tuck Drive, new dwelling: signed by Board
- Bob Bent, 326 Rte. 125 finish office space: signed by Board.

Christiansen made a motion, 2nd by Mantegari to approve the public minutes of 07/06/2020 as written. All were in favor.

Christiansen made a motion, 2nd by Mantegari to approve the nonpublic minutes of 07/06/2020 as written. All were in favor.

Kaiser had prepared a memo stating that the property owner at 32 Mohawk Drive would like to operate a feline rescue with no more than 20 cats. Planning, Zoning and state statutes have been reviewed and find nothing to prohibit this. Mantegari made a motion, 2nd by Christiansen to approve the feline rescue to operate as a home occupation contingent on the property owner verifying this to be allowed within the covenants of the HOA. All were in favor.

The state has extended the GOFERR grant 30 days until October 15th.

The board invited TEC and SA Associates to present their proposals on the Mill Road Bridge.

TEC, Jody Trunfio and Bob Niccoli

Trunfio introduced himself and Niccoli and thanked the board for the opportunity to come in and present today. He said he attended the pre-bid conference with Wayne Robinson, Road Agent, and was able to perform a preliminary inspection at that time. They have called DOT to get a better understanding of their inspection findings and the bridge rating. They have used this information to determine what the best approach is and did not feel that a full replacement was worth the cost to the town. There are some short term deficiencies that could be addressed to keep the bridge in service and curtail major expenses until bridge aid becomes available. Niccoli said there are 2 options for rehabilitation. Option one addresses the undermining of the foundation, option two addresses the undermining of the foundation and also the arch that is beginning to deform. Niccoli explained the repair process under both options. The total project cost is estimated at \$202,220 for option one and \$344,650 for option two. Trunfio said

the timeframe proposed could still be loosely followed as the planning and permitting phase is throughout the summer and fall with construction planned to commence spring of 2021. The board thanked Trunfio and Niccoli for coming in tonight.

SA Associates, Bob Stephens

Stephens said he would propose a repair since he believes there to be valuable service life left in the bridge. The repairs would extend service of the bridge until at least 2030 when the town would be eligible to apply for bridge aid which would reimburse the town for up to 80% of the construction costs. Stephens said he would need to perform a detailed inspection to come up with construction costs. Engineering costs are not to exceed \$54K and a rough estimate of total project cost is \$300-325K. He would anticipate 6 weeks for construction. Faria asked him what the plan was for the repair. He said based on a brief analysis the arch could be sufficient but he would not be sure until he performed a detailed inspection.

Mantegari made a motion, 2nd by Christiansen to award the engineering services of the Mill Road Bridge to SA Associates. Contract amount not to exceed \$54,000 for all engineering services to be provided in connection with this project. All were in favor.

Joe Bird, Fire Chief, said he would like to follow up on the previous discussion on the schedule for the full timers. Clement said she has met with Bird and they have discussed the following:

Hours of duty for line personnel are based on a work week schedule consisting of three (3) twelve (12) hour work days followed by three (3) consecutive days off, averaged over a six (6) week cycle to be an average of forty-two (42) hours per week.

The hourly rate of pay equals the weekly rate of pay, divided by forty-two (42) hours per week for all shift personnel.

Effective 08/02/2020 it is agreed that hours worked by shift personnel in excess of those hours regularly scheduled shall be paid at the overtime rate of one & one-half (1 ½) times the employee's regular rate. Overtime will be paid for actual time worked to the nearest quarter hour. Minimum amount of overtime shall be 1 hour for employees called in to work.

Bird said this would extend coverage from 6a to 6p and would provide coverage 7 days a week. The evening hours of 6p-6a would still be covered by call members. There have been 43 missed calls through July 1st. Of those missed, 23 of them would have been covered under the new schedule as they came in between 6a-6p. With 20 missed calls remaining each lasting approximately 2 hours, the cost of the overtime is estimated at \$2400 for 6 months. Bird said the total cost would be about \$4800 annually and he has the funds in his budget. Mantegari reviewed the budget and said he was ok with this proposal.

Christiansen made a motion, 2nd by Mantegari to approve the new hours and overtime schedule proposed by Bird. All were in favor.

Bird had a quote for a handheld sprayer and disinfectant to decontaminate the ambulances. The sprayer is about \$500 and a gallon of disinfectant is \$145. Mantegari made a motion, 2nd by Christiansen to purchase 3 sprayers (FD, PD, and TOB) and 12 gallons of disinfectant. All were in favor.

Bird requested that the board reevaluate the spending cap. Mantegari said they will consider that when they have a full board.

Bird announced Jeremy Poder, current per diem firefighter, changing status to a full time firefighter.

Bird requested to spend \$1500 on an NFPA subscription for fire codes. Mantegari made a motion, 2nd by Christiansen to approve the expense. All were in favor.

Mantegari made a motion, 2nd by Christiansen to sign the form that we will not be using PA 28 Inventory Forms. All were in favor.

Christiansen made a motion, 2nd by Mantegari to adopt the holiday policy as written. All were in favor.

Thompson made a motion, 2nd by Mantegari to appoint the following to the conservation commission:

- Jim Nishina – 3 years
- Brian Silva – 1 year
- Andy Laroche – 2 years
- Lise McNaughton – 3 years. All were in favor.

Mantegari made a motion, 2nd by Thompson to add more lettering to the fire command vehicle. The motion failed with Faria and Christiansen opposed.

Mantegari made a motion, 2nd by Christiansen to sign a 3 year contract with Christopher Spitalere as a full time police officer. All were in favor.

Mantegari made a motion, 2nd by Christiansen to approve Ellen Arcieri, Police Chief, to purchase a file cabinet for \$897. All were in favor.

Christiansen made a motion, 2nd by Mantegari to approve up to \$1500 for a new commercial paper shredder for the office. All were in favor.

Arcieri said they have revised the schedule and will need on call status from 4am to 6am. She is requesting that officers that live within a 10 mile radius be allowed a take home cruiser during on call status. Mantegari made a motion, 2nd by Christiansen to approve a cruiser be taken home when on call to allow the officers to be ready to respond. All were in favor.

Faria said the PD handled the incident this weekend appropriately and did a good job.

Robin Wrighton, 102 Middle Road, asked if the town could install a Pine Road sign on the Exeter end of the street. Exeter re-naming their 500 feet of the road is causing much confusion. Mantegari made a motion, 2nd by Christiansen to install a Pine Road sign on the Exeter/Brentwood town line.

Faria gave an update of the school board re-opening plan. He said school will begin 9/10 and they will allow for the primary to be held at Swasey.

Thompson said that Faria, Clement, and she delivered the Boston Post Cane to Paul B. Robinson today. Robinson is 96 years old.

At 7:32pm a motion was made by Mantegari, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (b) hiring. Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 8:20 pm a motion was made by Christiansen, 2nd by Mantegari, to come out of nonpublic session and seal the minutes. Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 8:20 pm a motion was made by Christiansen, 2nd by Mantegari to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		7/21/2020		
Citizens General Fund:				
Previous Balance:		17,946.09		
Deposits:		94,146.95		
Payroll:		21,236.73	DD: \$19,269.74	CK: \$1,966.99
FICA:		5,670.12		
to Impact Fees				
A/P: Regular		\$107,464.71	Bell&Flynn: \$78,775	
void checks		5,565.00		
From MMA		40,000.00		
TO MMA				
Account Balance:		23,286.48		
Interest Earned YTD:		12.57		
CD's				
MMA:	Unrestricted Balance	6,198,227.25		
	Total Invested Funds:	6,198,227.25		
	Interest Earned YTD:	23,048.58		