

Board of Selectmen
Minutes July 07, 2020

Convened at 6:00 pm

Present: Andrew Artimovich, Chair
William Faria
Ken Christiansen
Robert Mantegari
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Chris Shields, 51 Fellows Road, roof: signed by Board
- Holly Lenihan, 15 Robinson Street, electrical for pool: signed by Board
- Three Ponds LLC, 3 Tuck Drive, new dwelling: signed by Board
- Three Ponds LLLC, 38 Three Ponds Drive, plumbing for new dwelling: signed by Board
- Three Ponds LLLC, 40 Three Ponds Drive, plumbing for new dwelling: signed by Board
- Three Ponds LLLC, 42 Three Ponds Drive, plumbing for new dwelling: signed by Board
- Floyd, 80 South Road, plumbing permit: signed by Board
- Sullivan, 49 Haigh Road, plumbing permit: signed by Board
- Three Ponds LLLC, 2 Tuck Drive, new dwelling: signed by Board.

Christiansen made a motion, 2nd by Mantegari to approve the public minutes of 06/16/2020 as written. The motion carried with Artimovich abstaining as he was not present at that meeting.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 06/16/2020 as written. The motion carried with Artimovich abstaining as he was not present at that meeting.

Wayne Robinson, Road Agent, said construction on Rowell Road is almost complete and the road will be opened shortly. Christiansen thanked Robinson for his great work.

Robinson obtained 2 quotes to repair the boom mower:

- MB Tractor: \$3212.69
- Chappell Tractor: \$5863.

Christiansen made a motion, 2nd by Thompson to approve the repair of the boom mower with MB Tractor. All were in favor.

The board reviewed the bids for the Mill Road Bridge. Mantegari said it would be most cost effective to repair the bridge which will last 20-25 years and in the meantime apply for Bridge Aid for a full replacement. Christiansen made a motion, 2nd by Mantegari to invite Bob Stephens and TEC to the 7/21 meeting to review their proposal and scope. All were in favor.

Joe Bird, Fire Chief, wanted to discuss 2 new full time positions to achieve a 48/36 hour work week. Over 6 weeks this averages to 42 hours per week. Currently, they work 42.5 hour work weeks. This would be 12 hour shifts and it is being requested that anything over 12 hours in one shift will be paid at overtime rate. Artimovich said that would need to be done for all departments and asked for a cost breakdown. Clement and Bird will work together to calculate the budget impact. Artimovich said the majority of the board is in favor but wants to know the numbers.

Christiansen made a motion, 2nd by Mantegari to approve spending \$5000 on hose testing and air compressor service to maintain NFPA standard. All were in favor.

Christiansen asked Bird if there have been any issues with the mowing service. Bird said they have damaged some siding. We will need photos and put in an insurance claim.

Bird asked if the board would change the policy on holiday pay and asked that fire and police do not be paid for holidays as they occur, instead be paid for all eligible holidays up to 11 in December. Ellen Arcieri, Police Chief, said she was on board with that. Christiansen made a motion, 2nd by Mantegari to approve being paid for all eligible holidays up to 11 in December. All were in favor.

Bird said the septic pump failed and will need to have it replaced.

Faria asked about coverage. Bird said Saturday was wide open and he had a couple of Saturdays with only one person on duty. Faria asked if the schedule change was affecting coverage. Artimovich said the coverage issue is not a scheduling problem, it is a staffing issue.

Paul Robinson is still interested in the Boston Post Cane. Clement said the ceremony will be at his home outside and asked who would attend. She recommended limiting it to as few as possible. Faria, Thompson, and Clement will attend.

Thompson asked about holding the election at the school. Faria said it was on the school board agenda, but the meeting was cancelled.

Christiansen made a motion, 2nd by Mantegari to sign the civil forfeiture warrant for unlicensed dogs. All were in favor.

Christiansen made a motion, 2nd by Mantegari to sign the Blacksmith's annual agreement for use of BRC. All were in favor.

Christiansen made a motion, 2nd by Mantegari to sign 2 reimbursement request forms for the GOFERR Grant. All were in favor.

Mantegari made a motion, 2nd by Christiansen to sign the contract for Target NE for the renovations in the police department. All were in favor.

Clement had the cable franchise agreement ready to be signed. Mantegari asked about the senior discount. Clement said \$2.00 per bill was offered and that is outside the scope of this contract and should be negotiated separately. Mantegari said no, invite Comcast to the next meeting to discuss further.

Christiansen made a motion, 2nd by Mantegari to sign the Eversource abatement per the 2019 settlement agreement. All were in favor.

Christiansen made a motion, 2nd by Mantegari to approve the EIP abatement due to clerical error. All were in favor.

Mantegari asked what the board wanted to do about the conservation commission as all members have resigned. Clement said there are not enough members to have a quorum. There are 4 alternates but they do not have voting rights. Thompson said Bob Stephens and Robin Wrighton have expressed interest in being full members. Clement will check with Wrighton to confirm. Stephens, who was present at this meeting, said he would be interested in serving. Mantegari made a motion, 2nd by Christiansen to appoint Stephens and Wrighton (if she's interested) to the conservation commission. All were in favor.

At 7:12pm a motion was made by Mantegari, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (b) hiring. Artimovich –aye, Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 7:39 pm a motion was made by Christiansen, 2nd by Mantegari, to come out of nonpublic session and seal the minutes. Artimovich –aye, Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

Arcieri said she would like permission to reclassify the administrative position in the police department to a 40 hour position (increased from 35). Clement said the position already qualifies for benefits and retirement. Thompson said there is no question that there is enough work to support that. Thompson said if interviews were conducted for the 35 hour a week position, it should be re-posted to see if different candidates apply. Christiansen made a motion, 2nd by Faria to reclassify as a 40 hour position and re-post the position for one week. The motion carried with Artimovich abstaining as he knows one of the candidates.

Arcieri said she would like to post a full time detective sergeant position. This is an existing position. Artimovich made a motion, 2nd by Christiansen to post for a full time detective sergeant. All were in favor.

At 7:55 pm a motion was made by Christiansen, 2nd by Faria to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

		WEEKLY TREASURER'S REPORT		
DATE:		7/7/2020		
Citizens General Fund:				
	Previous Balance:	653,938.05		
	Deposits:	697,396.40		
	Payroll:	54,238.55	DD: \$24680.60	CK: \$29557.95
	FICA:	10,874.71		
	to Impact Fees	3,618.00		
	A/P: Regular	\$20,314.82		
	void checks			
	From MMA	55,000.00		
	TO MMA	1,300,000.00		
	Account Balance:	17,288.37		
	Interest Earned YTD:	12.57		
	CD's			
MMA:	Unrestricted Balance	6,168,227.25		
	Total Invested Funds:	6,168,227.25		
	Interest Earned YTD:	23,048.58		