

Board of Selectmen
Minutes June 16, 2020

Convened at 6:00 pm

Present: William Faria
Ken Christiansen
Robert Mantegari
Phyllis Thompson

Faria called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2nd by Christiansen to approve the public minutes of 06/02/2020 as written. All were in favor.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 06/02/2020 as written. All were in favor.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 05/19/2020 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Joe Delisle, 31 Michael Bennett Road, electrical permit: signed by Board
- Three Ponds LLC, 21 Three Ponds Drive, plumbing for new dwelling: signed by Board
- Roy Solomon, 210 Pickpocket Road, demo and construct new wall layout: signed by Board
- Barrie Ferraro, 17 Lindon Drive, solar panels and electrical permit for array: signed by Board.

Brian Groshon, Casella Waste Systems, was present to discuss the waste collection contract. The bid that was submitted in response to our RFP was based on utilizing the Wheelabrator facility in North Andover, MA. Due to changes in the town's disposal contract that facility is no longer an option. All municipal waste will need to be transported to Rochester, NH. The added travel time will impact the costs. Groshon said Clement had suggested not implementing the adjusted cost until 1/1/2021 and then doing a back charge for the first 6 months. Clement said this was to the town's benefit as the 2020 budget has already been approved. Mantegari said the contract was already executed. Clement said it has, but was based on different information. While we were negotiating our collection contract, our disposal district (to which we are a member under a separate contract) was negotiating an extension to our disposal contract. Our disposal contract is with Waste Management and the Wheelabrator facility is no longer owned by Waste Management, which is why it is no longer an option to the town. Groshon said the adjustment would be \$29,000 annually. Clement said even with the added adjustment, Casella would still be the lowest bidder over a 5 year term. Christiansen made a motion, 2nd by Faria to accept Casella's amendment. The motion carried with Mantegari opposed. Clement asked Groshon to send her an addendum for the cost adjustment.

Clement asked to stop with the daily update for Covid 19 and update only as needed. She said there is frequently no new information and it is tedious to continue to copy and paste the same report for the sake of changing the date. She said she will continue to post the memos from the conference calls with HSEM. The board agreed that was fine.

Clement said computers are reimbursable under the GOFERR grant. Two computers are replaced annually. She recommended replacing 3 desktops (finance, planning, and recreation) and replacing them with laptops and docking stations. The newest desktop would then be transferred to the treasurer. She said this will allow for system replacements and also better position the town and its employees should a similar remote situation arise in the future. Mantegari said if it is reimbursable, then we should purchase a 4th and replace Clement's laptop as well. Christiansen made a motion, 2nd by Mantegari to purchase 4 laptops under the GOFERR grant. All were in favor.

Wayne Robinson, Road Agent, needs a new blade for the bucket of the front loader. He said the blades are about \$750. If he does not replace it, he will need a new bucket which will be \$6-7000. Mantegari made a motion, 2nd by Christiansen to expend \$750 for a new blade. All were in favor.

Faria said the discussion on the Mill Road Bridge will be tabled for a full board. He asked that Robinson review the bids and recommend either a repair or replacement. Mantegari suggested a repair and then applying for bridge aid in 2030.

Clement said Kaiser is working on installing the plexi on doors, 3 hand sanitizer stations with signage, and drop boxes outside each office. Mantegari said the library is about a week behind the town office. They are aiming for July 6th.

Clement asked if the board wanted to have the July 4th parade. She said if yes, they would like to require pre-registration, no pedestrians, and the parade will be on the 3rd. Thompson said pre-registration should be encouraged but not required.

Mantegari said there was a Jeep ride over the weekend and praised Chief Ellen Arcieri for the department's participation and also for the parade for the graduating seniors.

Police department interviews will be conducted next week, 6/23 all day. Mantegari said he would be the BOS Representative as the police department liaison.

Clement said a homeowner on Windsor Lane has requested no parking signs to be installed. Chief Ellen Arcieri, Police Chief, said the parking is not a safety concern. Chief Joe Bird, Fire Chief, agreed. Clement said if this is not a safety concern, it is a civil matter and should be brought back to the homeowners association (HOA).

Household Hazardous Waste Day will be held on 9/19/2020 at the Brentwood Town Highway Shed - hours 9 – 12.

Faria said the board accepts the resignation of Sean Seely, part time police officer, and Christine Belanger, Administrative Assistant to the Police Chief.

Faria said the board accepts the resignation of Emily Schmalzer from the Conservation Commission.

Murphy thinks the town should be involved with school re-opening plans. Clement will draft a letter to the SAU.

Clement said they are working on the Hazard Mitigation Plan. It is required every 5 years to maintain eligibility for FEMA funds. Christiansen volunteered to be the BOS representative for the Hazard Mitigation Plan.

Christiansen made a motion, 2nd by Mantegari to accept \$31485.74 from the State of NH for Hazard Pay for police and fire due to Covid 19. All were in favor.

Clement said KRT will begin sending a list of streets weekly that they may be working on for the revaluation.

Christiansen made a motion, 2nd by Faria to approve an intent to cut for 470 Rte. 125. All were in favor.

Clement said Paxor will not be submitting a new bid for the PD renovations. Target NE has submitted a new bid for \$44870 for the revised scope. Clement said she needs to check references, but assuming they are in order requested authorization to execute a contract. Christiansen made a motion, 2nd by Mantegari to authorize Clement to execute a contract with Target NE. All were in favor.

Thompson asked if the cruisers had been cleaned. Sergeant Wicks said yes, that was all done. Bird said he would research the cost of purchasing a system.

Thompson asked about the Taurus. Clement said SST is closed right now.

Robinson said construction on Rowell Road West was going to begin next week.

At 7:02pm a motion was made by Mantegari, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (a) personnel. Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 8:32 pm a motion was made by Mantegari, 2nd by Faria, to come out of nonpublic session and seal the minutes. Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 8:32 pm a motion was made by Mantegari, 2nd by Christiansen to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE: 6/16/2020

Citizens General Fund:

Previous Balance:	13,797.13		
Deposits:	542,095.26		
Payroll:	22,724.99	DD: \$21,467.17	CK: \$1,257.82
FICA:	5,702.25		
to Impact Fees	3,618.00		
A/P: Regular	\$215,787.47	Swasey*: \$179,684	* Via ACH
void checks From MMA			
TO MMA	270,000.00		
Account Balance:	38,059.68		
Interest Earned YTD:	10.59		
CD's	500,000.00		
Unrestricted Balance:	188,936.82		
Total Invested Funds	688,936.82		
Interest Earned YTD:	22,758.15		

MMA: