

Board of Selectmen  
Minutes June 02, 2020

Convened at 6:00 pm

Present: Andrew Artimovich, Chair  
William Faria  
Ken Christiansen  
Robert Mantegari  
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

In accordance with the Emergency Order #12 and #23 pursuant to Executive Order 2020-04, we are utilizing YouTube Live for this electronic meeting. The public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address: <https://youtu.be/gFz7-KF2VVM>.

The "Chat" feature in YouTube Live will be enabled to allow the public to participate. Please use this feature to type your public comments or questions for the BOS. If anybody has a problem, please email at: [kclement@brentwoodnh.gov](mailto:kclement@brentwoodnh.gov).

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Valerie Rogers, 159 North Road, shed: signed by Board
- Trisha Canti, 290 South Road, above ground pool: signed by Board
- Tom Cordy, 246 Pickpocket Road, 200 amp electrical service: signed by Board
- Karen Leonard, 9 Sanborn Way, new roof: signed by Board.

Kaiser said the scope for the renovations in the police department have been revised and sent out to all bidders.

The new cruisers are about 2 weeks from being road ready. There will be 2 cruisers to be disposed of. Kaiser said he would be interested in a town vehicle. The cost would be minimal and the mileage is getting to be too much on his personal vehicle. He said the budget runs about \$900 annually. Mantegari said he thought the cost to the town would be greater than reimbursement for mileage. Mantegari said we are getting rid of it for a reason. Artimovich said the cruisers can no longer be used for emergency response but the old detectives car was given to the fire station and we got a couple of years out of it. Christiansen made a motion, 2<sup>nd</sup> by Thompson to give a retired police SUV to Kaiser. The motion carried with Mantegari and Faria opposed.

Mantegari made a motion, 2<sup>nd</sup> by Thompson to approve the public minutes of 05/19/2020 as written. All were in favor.

Mantegari said he would like to take a moment to recognize two notable residents that passed away recently, Elliot Sargent and Judy Kennedy.

Clement said she has received a phone call from a resident regarding the credit for a permanently disabled veteran. Clement said the statute allows for a town to approve up to \$4000, we currently allow for \$1700. This would need to go to town meeting. Clement asked if the board would put it on the warrant or if they wanted to see a citizen's petition. Christiansen made a motion, 2<sup>nd</sup> by Mantegari for the board to put it on the warrant.

The fire chief's old Taurus is in need of a lot of repair and it is not worth spending the money any longer. Faria suggested donating it to SST.

Mantegari made a motion, 2<sup>nd</sup> by Faria to approve Artimovich signing the Highway Block Grant Application for the police department. This is for reimbursement for overtime costs for directed patrols. All were in favor.

Mantegari made a motion, Christiansen to approve a total and permanent disability veteran's credit. All were in favor.

The following bids were received for the engineering of the Mill Road Bridge:

- TEC: \$42,220-\$78,650
- CMA: \$144,125
- Stephens Associates: \$18,000-250,000
- Quantum Construction: \$159546.

Clement will review the bids for completion.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to deny an abatement for EIP Communication as recommended by Sansoucy (utility assessor). All were in favor.

The re-opening plans for each department were reviewed. Clement said remote working is approved until 6/15/2020 due to remote learning. The plexi install has about a 3 week lead time, which puts us to 6/22/2020. Clement said she proposes remote working until 6/22/2020 and then returning in teams 2 days a week. Office hours open to the public would be available after 6/22/2020 on your designated team day. A full re-opening to occur on July 6 and resuming normal operating office hours. Artimovich said he would like the staff to return to the office on the 15<sup>th</sup> and not be open to the public until 6/22/2020 when the plexi barriers can be installed. Phase 2 will begin 6/15/2020 beginning in teams and then open to the public on a limited basis on 6/22/2020, with a full re-opening planned for July 6, 2020.

Clement discussed some of the new safety measures for summer camp. There will be groups limited to 10 that will be segregated from each other, staggered drop offs and pickups, and screening performed. We are still working on an isolation area. If a child becomes symptomatic during the day, they need to be masked and isolated until they can be picked up. We are working with the fire department on how and where to do that safely. Artimovich suggested an ambulance and having medical personnel with the child.

At 6:55 pm a motion was made by Mantegari, 2<sup>nd</sup> by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (a) personnel. Artimovich –aye, Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 7:55 pm a motion was made by Mantegari, 2nd by Faria, to come out of nonpublic session and seal the minutes. Artimovich –aye, Faria –aye, Christiansen –aye, Thompson, and Mantegari –aye. The motion carries.

At 7:36 pm a motion was made by Mantegari, 2nd by Christiansen to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT					
<b>DATE:</b>		<b>6/2/2020</b>			
<b>Citizens General Fund:</b>					
	Previous Balance:	12,395.18			
	Deposits:	528,668.78			
	Payroll:	29,261.69	DD: \$26,386.17	CK: \$2,875.52	
	FICA:	7,407.51			
	to Impact Fees	7,236.00			
	A/P: Regular	\$1,143,630.24	Co-op: \$628,363**	Swasey: \$179,684**	**Via ACH
			Bell&Flynn: \$283,261		
	void checks				
	From MMA	915,000.00			
	TO MMA	250,000.00			
	Account Balance:	18,528.52			
	Interest Earned YTD:	10.59			
	CD's	500,000.00			
<b>MMA:</b>	Unrestricted Balance	643,936.82			
	Total Invested Funds:	1,143,936.82			
	Interest Earned YTD:	22,758.15			