

Board of Selectmen
Minutes March 27, 2020

Convened at 8:00 am

Present: Andrew Artimovich, Chair
William Faria
Robert Mantegari
Ken Christiansen
Phyllis Thompson

Artimovich called the meeting to order.

The board granted permission for Mantegari and Faria to participate telephonically.

Clement said the Governor issued a Stay at Home order effective at midnight through May 4th. Clement said Daphne Woss, town clerk, will be keeping limited hours for public office hours. She would recommend the rest of the town office staff continue as appointment only and working remotely. She said her expectation is to focus on output and for those working remotely to be available during their posted office hours via email and phone. If they cannot be due to medical appointments or other obligations, to notify Clement prior just as they would if they were reporting to the office.

Christiansen made a motion, 2nd by Mantegari to adopt the Remote Working Guidelines as written. Mantegari– aye, Artimovich –aye, Christiansen – aye, Faria – aye, and Thompson -aye. The motion carries.

Clement asked if those employees do not have enough to maintain their full schedule, they assist in other departments but will be paid their average week's pay. Artimovich suggested Andy Gray, recreation director, and Katarina Tennant, Fire Administrative Assistant, to check on the seniors in town.

Christiansen made a motion, 2nd by Faria to continue to pay employees their regular average weekly wages through May 4th. Mantegari– aye, Artimovich –aye, Christiansen – aye, Faria – aye, and Thompson -aye. The motion carries.

The transfer station will remain open to the public.

The board had an agenda item for April 7th that will need to be rescheduled. Artimovich suggested to give them an extension until May 12. Mantegari made a motion, 2nd by Christiansen to grant an extension until May 12. Mantegari– aye, Artimovich –aye, Christiansen – aye, Faria – aye, and Thompson -aye. The motion carries.

Clement asked if the board wanted to have a meeting on Tuesday. Artimovich no, unless something happens between now and then that would require immediate attention.

Artimovich suggested researching Uber meetings. Mantegari said Zoom was offering a free subscription to municipalities and schools.

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Thompson asked when Clement would be at the office. Clement asked if the board had an expectation for the number of in office hours. Artimovich said no but the town clerk should not be in the office alone. Clement will work on a schedule with town office staff to ensure always 2+ people in building.

Artimovich made a motion, 2nd by Mantegari to extend the dog license penalty to the end of May. Mantegari– aye, Artimovich –aye, Christiansen – aye, Faria – aye, and Thompson -aye. The motion carries.

At 8:23am a motion was made by Christiansen, 2nd by Mantegari to adjourn. All were in favor.

Respectfully submitted,

Karen Clement