

Selectboard Minutes  
February 28, 2023

Present: Andy Artimovich, Chair  
Robert Mantegari  
Jon Morgan  
Russ Kelly  
Jennifer Jones, Vice-Chair (via zoom)

Artimovich called the meeting to order at 6pm.

The Board reviewed payroll and accounts payable then signed the register.

Mantegari motioned, seconded by Morgan, to allow Jones to attend remotely. All were in favor.

Mantegari motioned, seconded by Morgan, to accept the consent agenda which consisted of public minutes from 02/21/2023, nonpublic sealed minutes from 02/21/2023, recreation manifest, treasurer's report (found at the end of these minutes), and the following building permits:

- Paul Callahan, 292 Route 125, Solar
- Span Family Trust, 31 Peabody Drive, Electrical
- 3 Ponds LLC, 70 Three Ponds Drive, Plumbing
- 3 Ponds LLC, 71 Three Ponds Drive, Plumbing
- 3 Ponds LLC, 75 Three Ponds Drive, Plumbing
- 3 Ponds LLC, 81 Three Ponds Drive, Plumbing
- 3 Ponds LLC, 76 Three Ponds Drive, Plumbing
- Kurtis & Malinda Virkaitis, 45 Eleanor's Way, Electrical
- Wright Builders, 35 Route 107, Electrical
- Derek Smith & Lydia MacDonald, 36 Lake Road, Electrical
- First Baptist Church, 201 North Road, Electrical

Mantegari – aye; Morgan – aye; Kelly – aye; Artimovich – aye; Jones – abstain. Motion passed.

Artimovich announced to those in attendance that due to the weather, the planned dedication of the town report would not be occurring. He explained the tentative plan was to dedicate it at the next Selectboard meeting.

Mantegari read an exit letter to Caden Blazek-Ahearn thanking him for his service and dedication to the town. Morgan motioned, seconded by Mantegari, to sign the letter. Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye; Artimovich – aye.

Karen Clement, Town Administrator, presented the board with an abatement for 16 Diane McCain Drive. She explained Jim Michaud, the town's contracted assessor, recommends denying the abatement request based on no valuation discussion in the abatement application, no allegations of errors on the property card and no opinion of value being cited. Clement explained the application has presented no cause of action that would warrant any conclusion that the assessed value is disproportionate therefore Michaud would recommend denying the request. Mantegari motioned, seconded by Morgan, to accept the recommendation of the town's contracted assessor on denying the abatement request. Mantegari – aye; Morgan – aye; Kelly – aye; Artimovich – aye; Jones – aye.

Clement presented the board with an abatement credit request for 29 Diane McCain Drive. She explained when the property transferred there was a charge for \$180 that transferred to the new owner that should not have as the amount had already been paid. Mantegari motioned, seconded by Morgan, to accept the requested abatement for 29 Diane McCain Drive in the amount of \$180. Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye; Artimovich – aye.

Clement presented the board with a Land Use Change Tax (LUCT) bill and warrant in the amount of \$15,000 for 41A Mill Road, the River Run project. Mantegari motioned, seconded by Morgan, to sign the LUCT bill and warrant for the property at 41A Mill Road. Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye; Artimovich – aye.

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Clement offered an update on the SB2 voting matter. She explained the statute changed in 2019 requiring the SB2 question to be voted on at Town Meeting by secret ballot vote. Clement explained Monday was the last day for warrants to be posted. The SB2 question was added to the warrants for Town Meeting and have been posted in the necessary locations. The additional page will be placed in the books for Town Meeting. Clement stated the ballots on election day will not have that question reflected on the ballot and any absentee ballots already out will be hand counted. Mantegari asked how long the polls would need to be open for voting on the question. Clement responded they are required to be open for one hour. Artimovich added that other business may continue during that one hour.

The warrants were reviewed, and it was decided which board member would speak to each one.

Kelly had no committee updates.

Morgan shared the first quarterly business breakfast will be held on May 8<sup>th</sup> at 9am at the Brentwood Recreation Center. The guest speaker will be Congressman Chris Pappas. Morgan explained Brentwood businesses who are registered with the state of NH will receive an invitation.

Morgan shared the May 12<sup>th</sup> & 13<sup>th</sup> community engagement workshop meeting schedule will be released soon.

Mantegari had no committee updates.

Artimovich had no committee updates.

Jones had no committee updates.

Artimovich opened the floor for public comment.

Jim Michaud, Route 125, asked for the date of the quarterly business breakfast to be repeated. Morgan responded it was slated for May 8<sup>th</sup> at 9am.

Liz Faria, South Road, asked how much the SB2 “snafu” would cost the town and how the absentee ballots already in the possession of residents would be affected. Clement responded the ballots for election day will need to be reprinted, but she is unaware of the cost yet. Faria asked for the cost of reprinting the town reports. Clement responded there will not be a need to reprint the reports. A page will be inserted into the already printed reports. She added the answer to question #1 would be stricken from the absentee ballot and any other votes on the ballot will count.

Becky Dunham, Block Drive, asked what the community engagement event was. Morgan responded it was also known as the charette. The 2-day workshop is being hosted by Plan NH. The panel will be made up of architects, engineers, landscape engineers among other professionals Morgan explained. Dunham asked if residents would be invited. Morgan responded they absolutely would be. Dunham asked if there would be a sign-up sheet. Morgan encouraged her to watch for information being released on the website.

Bill Faria, South Road, asked what the cost of the charette would be. Morgan responded it will cost about \$9,000 which was provided by the Rec Department, Planning Board, and the Economic Development committee. He shared if the town were to seek the services of 12-14 professionals aside from Plan NH, the cost would be \$50,000 to \$75,000. Faria asked if the money would be staying in Brentwood. Morgan explained housing the professionals in Brentwood would not be possible because there are no hotels in Brentwood, but they have intentions of utilizing Brentwood businesses for food options.

Liz Faria, South Road, asked what the Economic Development committee’s budget is for 2023 and how much it was in 2022. Morgan responded he believes the budget is \$7500 for 2023. He explained the Economic Development budget for 2022 was under the Planning Board budget.

Liz Faria, South Road, asked what happened to the sign. Artimovich responded it was put away for the winter so it would not be damaged by the snow.

Jim Hajjar, Mohawk Lane, asked how the error of SB2 was discovered. Clement responded a resident contacted Daphne Woss, Town

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Clerk/Tax Collector over the weekend and she in turn reached out to Clement. Counsel was then contacted on Monday by Clement.

At 6:28pm, Mantegari motioned, seconded by Morgan to enter nonpublic for reputation and legal. Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye; Artimovich – aye.

At 7:12pm, Mantegari motioned to come out of nonpublic and seal the minutes from the non-public meeting. Morgan seconded the motion. Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye; Artimovich – aye.

Mantegari motioned, seconded by Morgan, to adjourn the meeting at 7:12 pm. Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye; Artimovich – aye.

Respectfully submitted,

Tamera Peek

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>			<b>2/28/2023</b>	
<b>General Fund:</b>		<b>TD BANK</b>		
Previous Balance:		6,533,049.89		
Deposits:		97,922.11		
Payroll:		26,825.36	DDP: \$26,825.36	
			CHK: \$	
FICA:		6508.50		
A/P:		879,622.96	Reg A/P Cks \$113,385.96	NHRS \$
			Swasey \$181,000.00	CO-OP: \$585,237.00
GF to Impact Fees				
Admin CC Pd				
Trans to Rec CC		(\$300.00)		
Account Balance:		5,717,715.18		
Interest Earned YTD:		23,775.12		
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Joyce A. Gallant, Treasurer				