

Board of Selectmen
Minutes January 28, 2020

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

The following building permits to be approved this week:

- Jennifer McKee, 63 Lake Road, finish attic: signed by Board.

Christiansen made a motion, 2nd by Faria to approve the public minutes of 01/21/2020 as written. All were in favor.

Wayne Robinson, Road Agent, presented a proposal for the paving on Rowell Road. The cost will be no more than \$75,000. He said the road will be closed during construction. The board said a detail officer would not be necessary.

Clement said she did a building inspection with Kaiser for her CPM project. They identified all maintenance and repair needs for each building. Clement said the intent would be to complete the list as much as possible and then re-inspect each facility annually and update the list.

Christiansen made a motion, 2nd by Faria to recommend: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required). All were in favor.

Mantegari made a motion, 2nd by Faria to recommend: To see if the town will vote to reclassify Smith Road to a Class VI road subject to gates and bars. All were in favor.

Ellen Arcieri, Police Chief, was present to discuss warrant articles for the police department. She is requesting a warrant for minor renovations to the station and to establish a capital reserve fund (CRF) for the design and construction of a new PD to start saving towards that goal. Faria asked what the renovations would accomplish. Arcieri said to create equitable female and male bathroom and changing facilities as required, a classroom or meeting room, and more storage. Faria said if they spend this money, he wants to make sure it is going to solve the problem. Mantegari said it will for the short term, but this is just a Band-Aid. They still need to explore the full needs of the department, and this will still not get them the square footage they need. Mantegari said this will provide the utilities down stairs for future expansion of the town office. If the PD were to relocate, the town office could expand into the lower level. Mantegari made a motion, 2nd by Thompson to recommend: To see if the town will vote to

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raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for renovations to the existing police station. This amount to come from unassigned fund balance. (Majority vote required.) The motion passed with Faria opposed.

Faria said he was not sure about the need for 2 warrant articles. Arcieri said she gets it; it is an uphill battle with the schools. She said that problem is not going away, and she would not be doing her job if she did not advocate for the needs of the department. The estimates from Norwich University are about \$3M for a new station and engineering fees would be about 10%. She is asking for \$50K to start saving towards that. Robinson said when the existing PD was built, that was only meant to last 10 years. The space just is not there. Christiansen made a motion, 2nd by Thompson to recommend: To see if the town will vote to establish a Police Facility Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of a new police facility and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the selectmen as agents to expend from said fund. (Majority Vote Required). The motion carried with Faria opposed.

Jon Morgan called and said they are passing the legislation on Thursday to rename the portion of Rte. 125 in Brentwood to the Stephen Arkell Memorial Highway. He invited the board to attend in the Senate Gallery of the State House on Thursday at 10am.

Clement said they also received a petition warrant article for the Carbon Cash-Back initiative. It is non-monetary and will require a letter to government officials if passed.

Christiansen made a motion, 2nd by Thompson for Mantegari to sign the Special Counsel Conflict of Interest Waiver with DTC. All were in favor.

Liz Faria, 209 South Road, handed out budgets from Swasey with administrative wages. She expressed the importance of attending the deliberative session on 2/6 at 7pm at the High School.

Clement said Jim Michaud, contract assessor, would like the data assessment review moved forward one year to align with the revaluation. Clement said the Data Assessment Review is when DRA reviews all exemptions, credits, current use, and does inspections in town. Clement said she would like to discuss later in the year to see how time intensive the revaluation will be for her office using KRT.

At 7:12 pm a motion was made by Mantegari, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (a) personnel and (c) reputation. Mantegari— aye, Christiansen — aye, Faria — aye, and Thompson — aye. The motion carries.

At 7:27 pm a motion was made by Mantegari, 2nd by Christiansen to come out of nonpublic session and seal the minutes. Mantegari— aye, Christiansen — aye, Faria — aye, and Thompson -aye. The motion carries.

At 7:27 pm a motion was made by Christiansen, 2nd by Thompson to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT

DATE:	1/28/2020		
Citizens General Fund:			
Previous Balance:	36,117.80		
Deposits:	48,453.59		
Payroll:	22,628.47	DD: \$21457.47	CK: \$1171.00
FICA:	5,800.47		
to Impact Fees	3,618.00		
A/P: Regular	\$660,328.69	Co-op: \$628,363	
Non-A/P			
void checks			
From MMA	625,000.00		
TO MMA			
Account Balance:	17,195.76		
Interest Earned YTD:			
MMA:			
CD's	5,000,000.00		
Unrestricted Balance:	585,978.67		
Total Invested Funds	5,585,978.67		
Interest Earned YTD:	1,800.00		