

Board of Selectmen
Minutes January 21, 2020

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Christiansen made a motion, 2nd by Thompson to approve the public minutes of 01/14/2020 as written. All were in favor.

Christiansen made a motion, 2nd by Thompson to approve the nonpublic minutes of 01/14/2020 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be approved this week:

- Three Ponds LLC, 22 Three Ponds Drive, plumbing permit for new dwelling: signed by Board
- Three Ponds LLC, 24 Three Ponds Drive, plumbing permit for new dwelling: signed by Board
- Rick Singleton, 52 Scrabble Road, renewal for minor permit: signed by Board
- Rick Hilliard, 5 Gove Road, renovation to second floor and garage: signed by Board
- Three Ponds LLC, 17 Three Ponds Drive, new dwelling: signed by Board.

Kaiser prepared a memo for 3 Smith Road. He received a memo from the state in January that stated that any more than 2 trailers on a single property requires a subdivision; there are 4 trailers on this property at this time. Christiansen made a motion, 2nd by Faria to send a letter of violation. All were in favor.

Kaiser said he received an update from 9 Mary Vey Drive. They have decided to remove the container structure and will have a schedule for removal to Kaiser within a week.

There is a meeting scheduled on 2/5 for 152 Prescott Road.

The police department conducted a wellness check on 16 Scrabble Road. They were not able to go inside but the exterior showed no hazards.

Joe Bird, Fire Chief, requested to encumber \$57391.45 for a command vehicle and related equipment. He currently has a Ford Taurus that was an old police cruiser, and it is not conducive to his needs. The vehicle proposed will be properly equipped with 2 radios, a command board, and

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emergency equipment. Kris Magnusson, 1 Wendell Drive, asked why they need an SUV. Artimovich said they are police rated and are considered an emergency response vehicle. Lois DeYoung, 105 Crawley Falls Road, suggested taking this to the voters. Thompson said we have the money. Clement said the tax impact would be same if you encumbered the funds or put this on a warrant using unassigned fund balance. Christiansen made a motion, 2nd by Thompson to encumber \$57391.45 for a command vehicle. All were in favor.

Bird said he will also be requesting a warrant article. CRF FD Vehicle Replacement: To see if the town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing capital reserve fund (CRF) for the purchase of fire and rescue vehicles. (Majority Vote Required)

Artimovich asked how much was in the fund now. Bird said about \$144K. If we continue on the existing replacement schedule a new truck will be needed in 2025 and could cost \$5-600K. Artimovich said since we just encumbered a large sum of funds instead of returning it to the general fund, he suggested a lower amount for the CRF. Bird said he would split it. Artimovich made a motion, 2nd by Christiansen to recommend CRF FD Vehicle Replacement: To see if the town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing capital reserve fund (CRF) for the purchase of fire and rescue vehicles. (Majority Vote Required). All were in favor.

Magnusson asked about the number of calls responded to at the nursing home. Bird said about 40% are calls to the county. However, most are ambulance calls and those do generate revenue for the town.

Magnusson suggested a letter to the county commissioners for more assistance as the response to the county complex is burdensome on the town. Bruce Stevens, 84 South Road, suggested a letter to Liz McConnell as a member of the delegation.

Artimovich asked Bird how staffing was going. Bird said the live in was doing well and is working on onboarding 4 new call firefighters.

Mantegari asked about the hydrants. Bird said Wayne Robinson, Road Agent, goes out 1-2 days after the storm and makes a path to allow engines to get within 8 feet of the hydrant. The fire staff then goes out and shovels out the hydrant to make sure they have the access they need.

Bird had 3 missed calls last week.

Stevens asked about hydrant maintenance. Bird said they are flushed at least once a year.

Ellen Arcieri, Police Chief, is requesting the following for Officer Ken Gauthier who will soon be our full-time detective/investigator. Once assigned as the full-time investigator/detective, Officer Gauthier's hours will remain at 40 hours per week, 10-hour shifts beginning at 10:00AM and ending at 8:00PM. This will afford additional patrol coverage when needed as well as investigative coverage during the day and evening shifts. As a result, Officer Gauthier is requesting shift differential for 3:00PM to 8:00PM. Arcieri is not opposed to this request seeing as she will utilize him on occasions

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where we will need additional patrol coverage such as snow storms, inclement weather, or events where traffic expectations will be high. Artimovich asked why this was coming before the board. Arcieri said the previous detective was part time, worked mostly days, and did not receive shift differential. She said this position is different as it will have patrol duties. The board agreed that shift differential was warranted.

Arcieri is requesting to encumber \$1331.79 from her budget to relocate the radio base station to the squad room. Artimovich made a motion, 2nd by Christiansen to encumber \$1331.79 as requested. All were in favor.

A warrant article to establish a CRF for the police station will be coming.

Arcieri said some retirees did attend Coffee with a Cop and Julissa Polanco, Officer, read a story at the library.

Edie Shipley, Chair of Conservation Commission, is requesting a warrant article for \$140K to conserve the Game Farm. She said the purchase is private and the town would be purchasing the conservation easement. The easement would be restricted to agricultural and forestry activities. The easement is essentially buying the development rights. Stevens said you could conservatively put 20 homes on that parcel and if you estimate the cost per pupil and an average of 1.6 kids per household the cost of the easement is a bargain. Faria said he wants to make sure the public access is available and that the most amount of people may benefit from the land.

Christiansen made a motion, 2nd by Mantegari that per DRA approval the board would recommend: To see if the Town will vote to raise and appropriate One Hundred and Forty Thousand Dollars and no cents (\$140,000.00) to contribute towards the conservation of ±35 acres of the Brentwood Game Farm, so called, located at 287 South Road (Tax Map 223, Lot 10). This warrant article is further contingent upon a suitable non-profit land trust of New Hampshire executing a binding purchase and sales agreement for a conservation easement with the legal owners of the stated property and obtaining sufficient remaining funds by any legal means to complete the terms of said agreement. This is a special warrant article that will be non-lapsing until the specific purpose is completed or obtained, or until such time as the Board of Selectmen, by unanimous vote of said Board, declare the specific purpose "failed," but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI). (Majority Vote Required). All were in favor.

Robinson submitted a memo with a request for his warrant article. His mother passed away and he could not be here tonight. Mantegari extended condolences to the Robinson family from the board.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Construction of Highway Building(s) Capital Reserve Fund. (Majority vote required). Clement said there is \$295K in this fund now. Faria said that is not enough for an addition but could be enough for storage. Artimovich suggested they figure out what they are doing first with a plan and hit pause on this one. The board agreed not to proceed with this article for one year.

Artimovich made a motion, 2nd by Christiansen to recommend CRF Repair of Town Bridges: To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to

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be added to the existing Repair Town Bridges Capital Reserve Fund. (Majority vote required). All were in favor.

Faria made a motion, 2nd by Christiansen to recommend: To see if the Town will vote to raise and appropriate the sum of Three Hundred and Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required). All were in favor.

Christiansen made a motion, 2nd by Thompson to recommend CRF Highway Vehicles/Equipment: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required). All were in favor.

Mantegari said there was a vote of no confidence in the SAU 16 administration taken at the budget committee meeting last night. The budget committee has concerns of intellectual dishonesty at the SAU level. He said the operating budget and warrant articles were presented as the 19-20 operating budget amount, and the 20-21 operating budget was presented without warrant articles. It appeared that the previous years' operating budget was overinflated and the proposed budget was underinflated to represent a smaller percentage increase year over year. The same was done for the COOP which is more concerning. They showed a \$78M budget versus \$64M proposed, when in reality the 19-20 budget was \$60M plus \$18M in warrant articles. There was much discussion on the tax impact this will have on Brentwood versus the other sending districts in SAU 16. Ward Byrne, 55 Rowell Road East, suggested contacting the AG's office as lying about money is a bigger problem than can be solved in this room. Faria cautioned that we do not make accusations. Christiansen made a motion, 2nd by Thompson to send a letter to the SAU office requesting a copy of the contract (article of incorporation) when the SAU was formed and get a detailed explanation of the formula to determine Brentwood's cost apportionment. All were in favor.

DeYoung said the towns people need to get together and get to the deliberative session. They need to form a voting bloc. The deliberative session is 2/5 at 7pm at the Exeter High School.

Christiansen made a motion, 2nd by Faria to sign the Children in the Workplace Policy. All were in favor.

Christiansen made a motion, 2nd by Artimovich to sign the Casella Contract. All were in favor.

Artimovich made a motion, 2nd by Faria for Mantegari to sign the BAS form to the US Census confirming town boundaries. All were in favor.

Artimovich made a motion, 2nd by Christiansen to approve the Historical Society doing a bake sale during the primary. All were in favor.

At 7:47 pm a motion was made by Christiansen, 2nd by Artimovich to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT

DATE:	1/21/2020		
Citizens General Fund:			
Previous Balance:	19,857.47		
Deposits:	58,503.12		
Payroll:	21,509.08	DD: \$19251.39	CK: \$2257.69
FICA:	5,423.46		
to Impact Fees			
A/P: Regular	\$16,199.90		
Non-A/P			
void checks			
From MMA			
12/27/19 FICA Correction	889.65		
TO MMA			
Account Balance:	36,117.80		
Interest Earned YTD:			
MMA:			
CD's	5,500,000.00		
Unrestricted Balance:	709,178.67		
Total Invested Funds	6,209,178.67		
Interest Earned YTD:			