

Board of Selectmen  
Minutes January 14, 2020

Convened at 6:00 pm

Present: Robert Mantegari, Chair  
Andrew Artimovich  
Ken Christiansen  
William Faria  
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to approve the public minutes of 01/07/2020 as written. All were in favor.

Thompson made a motion, 2<sup>nd</sup> by Christiansen to approve the nonpublic minutes of 01/07/2020 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be approved this week:

- Chad Miller, 46 Dudley Road, electrical for in ground pool: signed by Board
- Nancy Hilliard, 5 Gove Road, electrical in garage: signed by Board
- Three Ponds LLC, 3 Three Ponds Drive, electrical for new dwelling: signed by Board
- Three Ponds LLC, 1 Three Ponds Drive, electrical for new dwelling: signed by Board.

Mantegari said the RV on Smith Road was removed today. They will update the board next week on the zoning violations.

There was a health complaint received. After several attempts, no calls have been returned. Christiansen made a motion, 2<sup>nd</sup> by Artimovich for the police to conduct a wellness check. All were in favor.

Kate Parks, 162 Middle Road, said she has an issue with the culvert across the street from her house. The state has come out and cleaned it out. Parks said there is not a culvert under Lindon Drive and now the water has no exit. Christiansen suggested having the town engineer take a look. Artimovich agreed. He said the town should look to see if a culvert should have been installed on Lindon, anything beyond that would be a state issue. Christiansen made a motion, 2<sup>nd</sup> by Thompson to have Cummings inspect the drainage by Lindon Drive. All were in favor.

Rebecca Dunham, Regional Associations Citizens Board, said they have met to review the applications received after a preliminary review by Sue Benoit, welfare director and Clement. They declined to fund

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4 organizations due to not meeting required criteria and not directly servicing Brentwood residents. They tried to be as equitable and fair as possible and fund as many requests as the budget would allow.

Thompson made a motion, 2<sup>nd</sup> by Christiansen to fund the following:

Citizen Board Decisions for 2020 Budget		December 17, 2019
American Red Cross	0	CB declined to fund
CASA	\$1,000	
Community Action	\$5,700	adjusted amount
Community Children's Fund	\$1,000	
Friends Program	0	CB declined to fund
Haven	\$2,900	adjusted amount
Meals on Wheels	\$1,340	
One Sky	0	CB declined to fund
Richie McFarland Children's Cr.	\$3,300	
Seacoast Mental Health	\$1,500	
TASC	\$ 750	
Waypoint	0	CB declined to fund
<b>TOTAL</b>	<b>\$17,490</b>	

Further to notify each of the town's decision. All were in favor.

Dunham said they have also discussed appointments for 1, 2 or 3 year terms. Artimovich said the appointments will be valid through March and the board will discuss this then.

The board reviewed the following warrant articles.

Faria made a motion, 2<sup>nd</sup> by Christiansen to recommend CRF Solar Array: To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required) All were in favor.

Thompson asked how much was in the CRF for Software. Clement said about \$88K. She said the cost for assessing software alone in a neighboring town was \$70K. Artimovich asked if that should be included in the warrant article. Clement will check with DRA. Christiansen made a motion, 2<sup>nd</sup> by Faria to recommend. CRF Software for Municipal Operations: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Software for Municipal Operations Capital Reserve Fund (Majority vote required). All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Faria to recommend CRF IT Hardware: To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required) . All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Farai to recommend CRF Revaluation: To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation

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Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required) All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Faria to encumber \$4900 from the library budget for the roof repair. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Christiansen to approve the less lethal shotgun policy as written. All were in favor.

The board reviewed the inclement weather policy. Artimovich asked for a cost analysis of the days off from closures in an effort to equitably compensate employees that are required to work that day.

Rick Murphy, EMD, said the only way to get assistance from the state is if all town trucks broke down and the town declared a local emergency.

Clement said Skip Graham was at \$18.50, then increased to \$25 for plowing. Clement asked about hours worked for maintenance or highway. That is minimal throughout the year. Artimovich made a motion, 2<sup>nd</sup> by Christiansen to approve \$25. The motion carried with Mantegari opposed as he thought the maintenance and highway time should be paid at a reduced rate.

At 6:50 pm a motion was made by Christiansen, 2<sup>nd</sup> by Thompson to go into nonpublic sessions per RSA 91-A: 3, II for (a) personnel and (b) hiring. Mantegari– aye, Artimovich – aye, Christiansen – aye, Faria – aye, and Thompson – aye. The motion carries.

At 7:12 pm a motion was made by Christiansen, 2<sup>nd</sup> by Thompson to come out of nonpublic session and seal the minutes. Mantegari– aye, Artimovich – aye, Christiansen – aye, Faria – aye, and Thompson -aye. The motion carries.

Artimovich made a motion, 2<sup>nd</sup> by Christiansen for Clement to draft a policy regarding children in the workplace. All were in favor.

Thompson asked if the fire chief was spoken to about the hydrants. Clement said yes, both fire and highway will be at the meeting next week to discuss. Faria said it should be fire's responsibility. The others agreed. Clement will follow up with Bird.

Artimovich made a motion, 2<sup>nd</sup> by Faria on the person selected for the dedication for the 2019 town report. All were in favor.

At 7:17 pm a motion was made by Christiansen, 2<sup>nd</sup> by Faria to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT

DATE: 1/14/2020

**Citizens General Fund:**

Previous Balance:	16,589.50		
Deposits:	87,495.34		
Payroll:	20,005.72	DD: \$18888.02	CK: \$1117.70
FICA:	4,959.48		
to Impact Fees	7,236.00		
A/P: Regular	\$327,026.17	Swasey: \$200,000	
Non-A/P			
void checks			
From MMA	275,000.00		
To Rec			
TO MMA			
Account Balance:	19,857.47		
Interest Earned YTD:			

  

<b>MMA:</b>	CD's	5,500,000.00	
	Unrestricted Balance:	709,178.67	
	Total Invested Funds	6,209,178.67	
	Interest Earned YTD:		