

Board of Selectmen  
Minutes January 05, 2021

Convened at 6:00 pm

Present: Andrew Artimovich, Chair  
William Faria  
Ken Christiansen  
Phyllis Thompson  
Robert Mantegari

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. There were no recreation checks this week.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Three Ponds LLC, 3 James Circle, electrical for new dwelling: signed by Board
- Three Ponds LLC, 4 James Circle, electrical for new dwelling: signed by Board
- Three Ponds LLC, 5 James Circle, electrical for new dwelling: signed by Board
- Three Ponds LLC, 6 James Circle, electrical for new dwelling: signed by Board
- Three Ponds LLC, 8 James Circle, electrical for new dwelling: signed by Board.

Mantegari made a motion, 2nd by Christiansen to approve the public minutes of 12/22/2020 as written. All were in favor.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 12/22/2020 as written. All were in favor.

The board reviewed the following warrant articles.

Wayne Robinson, Road Agent proposed the following.

**Road Repair:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required).

**CRF Highway Vehicles/Equipment:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required).

**CRF Repair of Town Bridges:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Repair Town Bridges Capital Reserve Fund. (Majority vote required).

Robinson said he plans to pave Dudley Road, Skim Milk Lane, and Sanborn Way if the money will go

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this far. Artimovich asked about topping Prescott Road. Robinson said when that was paved a top coat was mixed in with the asphalt as a blend and it will not need to be topped for 5 years.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to recommend the following warrant articles:

**Road Repair:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required).

**CRF Highway Vehicles/Equipment:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required).

**CRF Repair of Town Bridges:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Repair Town Bridges Capital Reserve Fund. (Majority vote required).

All were in favor.

Clement said the parking lot at the BRC needs to be done. Bell and Flynn prepared a quote in the spring and the cost is about \$81,000 including drainage. Artimovich suggested putting that off a year. Robinson said he would take a look and see what they can do to patch in the meantime and fix the drainage to prevent further damage.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to recommend:

**CRF Solar Array:** To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required)  
All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to recommend:

**CRF IT Hardware:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required). All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to recommend:

**CRF Revaluation:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required). All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to recommend:

**CRF Maintenance of Town Buildings:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required). All were in favor.

Artimovich said some towns have a trust fund for winter maintenance. This would be used to cover costs if we had a big snow year. Years with unused snow budget funds could be deposited into this

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account and used in following years with heavy snow. The operating budget would be more stable.

Mantegari made a motion, 2<sup>nd</sup> by Christiansen to recommend:

**ETF Winter Maintenance:** To see if the town will vote to establish an expendable trust fund under RSA31:19-a for the purpose of winter maintenance and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. This amount to come from unassigned fund balance. Further, to name the selectmen as agents to expend from said fund. (Majority Vote Required). All were in favor.

Artimovich said at last night's budget committee (BC) meeting, the budget committee cut the benefits budget by \$30K. Faria asked how they could do that. We have a contractual obligation to pay that. Artimovich said the BC thinks that we should be increasing the deductible or make the employee pay more. There was a lot of discussion that these funds should be cut from another budget and not from one that we are contractually obligated to pay. Artimovich said Alina Arida, BC member, said that she works in the private sector and comparatively we have good rates.

Artimovich said this warrant article is in response to that. He said he would rather fight for the money at town meeting. The others agreed. Christiansen said historically the town's people will go with the BOS recommendation.

This will be tabled.

**ETF Benefits:** To see if the town will vote to establish an expendable trust fund under RSA 31:19-a for the purpose of maintaining health insurance funds for the benefit of employees and retired employees and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. This amount to come from unassigned fund balance. Further, to name the selectmen as agents to expend from said fund. (Majority Vote Required).

The 2020 emergency management budget spent \$37,301.60 for COVID related costs. These were all offset by the GOFERR grant and the revenue has already been received. Mantegari made a motion, 2<sup>nd</sup> by Christiansen to increase the 2020 emergency management budget by \$37,301.60 due to grant revenue. All were in favor.

Clement said the chimney at the library and a wall in the basement need some repair due to water damage. Artimovich asked if it was a problem with the roof. Clement said no, the contractor that repaired the roof came out and looked and the issues are not related. The library is requesting to encumber \$3350 for these repairs. Additionally another \$350 for pest control. Mantegari said the town has encumbered a lot of money so far. He would rather pay this from the CRF and return the money to the general fund. This request to encumber is denied.

Clement said she would like to request \$1000 from the liability insurance to repair of the siding at the town office. This was an insurance claim from the fire that was submitted in August and was just approved for payment this week. Artimovich said since this was 2020 project that has been ongoing he would support that. Mantegari made a motion, 2<sup>nd</sup> by Christiansen to encumber \$1000 for the siding at the town office. All were in favor.

There was a memo from the library that about \$8800 from their quarterly payments was not used and will be returned from the library trustees.

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Kim Leo, Lebreux Street, said she listened to the BC meeting last night and was upset that the BC went against a contractual obligation for the medical benefits for the employees. Artimovich said we appreciate her support and asked that be voiced at town meeting.

Alina Arida, Lebreux Street, said she hopes that the wrong message isn't being sent to employees that their benefits will be taken from them.

Thompson asked about a warrant article for recycling. Artimovich said he would like to see if there is interest for a subcommittee to evaluate if we should continue recycling with the rising costs. Thompson made a motion, 2<sup>nd</sup> by Mantegari to recommend an advisory warrant article on recycling. All were in favor.

Faria asked about the status of the Comcast agreement. Clement said that is complete and was signed for 10 years. Artimovich said there is no competition. Faria was worried about increased costs for streaming. Artimovich said business services would be different than residential and the increased fee would be charged to about 8% of people due to usage. Most people will not ever exceed the limit.

Artimovich said it is in the legislation now how towns will be able to proceed with town meeting. The moderator's workshop is February 6<sup>th</sup> and hopefully we will have answers by then.

At 6:46 pm a motion was made by Mantegari, 2<sup>nd</sup> by Christiansen to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT					
<b>DATE:</b>		<b>1/5/2021</b>			
<b>Citizens General Fund:</b>					
Previous Balance:		82,134.09			
Deposits:		27,847.45			
Payroll:		27,987.28	DD: \$25324.90	CK: \$2662.38	
FICA:		6,787.37			
to Impact Fees					
A/P: Regular		\$876,680.55	Co-op:* \$607,635	Swasey:* \$205,000	*Via ACH
txfr to ConCom					
void checks					
From MMA		820,000.00			
TO MMA					
Account Balance:		18,526.34			
Interest Earned YTD:					
CD's					
<b>MMA:</b>					
Unrestricted Balance		6,460,297.40			
Total Invested Funds:		6,460,297.40			
Interest Earned YTD:					