

Board of Selectmen
Minutes December 11, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Bud Flanders, 140 Pickpocket Road, generator: signed by Board
- Mark Weaver, 76 Middle Road, hot tub: signed by Board
- Tom Woodward, 33 Shannon Way, remodel kitchen: signed by Board.

The final inspection for 73A Scrabble Road was last week. Kaiser has given the property owner 60 days to complete moving his belongings and demolish the old unit.

Artimovich made a motion, 2nd by Faria to approve the public minutes of 12/04/2018 as written. All were in favor.

Artimovich made a motion, 2nd by Menter to approve the nonpublic minutes of 12/04/2018 as written. All were in favor.

Artimovich made a motion, 2nd by Faria for Mantegari to sign the commercial sales agreement with Suburban Propane for a one year term at \$1.595. All were in favor.

RCCD is requested the rental fee be waived for the BRC. Artimovich made a motion, 2nd by Menter to waive the fee. All were in favor.

Artimovich made a motion, 2nd by Menter to sign the 2019 transmittal for HealthTrust. All were in favor.

Faria made a motion, 2nd by Artimovich for Mantegari to sign Clement's CPM Charter. All were in favor.

Artimovich made a motion, 2nd by Menter to sign the 2018 equalization certificate for DRA per Michaud's recommendation. All were in favor.

Artimovich made a motion, 2nd by Menter to approve a PA 42 for a residence in a commercial zone. All were in favor.

Artimovich made a motion, 2nd by Thompson to sign the COEH DOT consortium agreement. All were in favor.

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Artimovich made a motion, 2nd by Thompson to sign a septic waiver for a failed system that is replacing in kind. All were in favor.

Daphne Woss has requested to increase polling hours and open at 7am. If approved, the polls will be open 7am-7pm. Artimovich made a motion, 2nd by Thompson to change the polling hours to 7am-7pm. All were in favor.

The roofing contractors said there may be a need to sheath over the existing roof boards on the entire original section of roof fastening all new plywood. They will not know until the shingles are removed. If necessary, it would be at an additional cost of \$3,190.00. Artimovich made a motion, 2nd by Menter an amount not to exceed an additional \$3190 out of the CRF for maintenance of town owned buildings if necessary. All were in favor.

The board reviewed the following budget.

Planning Board

Kathy St. Hilaire was present and requested the planning board budget be opened. Faria made a motion, 2nd by Menter to open the planning board budget. St. Hilaire said the budget is reduced from the originally approved \$120905 as they have extended a conditional offer for her position and the revised budget is adjusted to reflect the offer. Artimovich made a motion, 2nd by Menter to approve the planning board budget of \$112672. All were in favor.

Menter left the meeting at this time.

At 6:27pm Mantegari made a motion, 2nd by Artimovich to recess the meeting to meet with counsel. All were in favor.

At 6:47pm Mantegari called the meeting back to order.

Clement said Joyce Miller has requested the transfer station hours be adjusted in the winter as the facility is dark. Clement said the board has approved lighting be installed on the shed, which will help. Artimovich said the board should review the activity to see if residents are having long wait times and are not able to get through during daylight or if they are just coming to the later hours.

Clement said the board approved \$3500 for the lighting at the highway shed last week. The quote came back and the labor is an additional \$100. Artimovich made a motion, 2nd by Faria to approve a total of \$3600 from the CRF for highway additions. All were in favor.

Artimovich made a motion, 2nd by Thompson to obtain special counsel for the PSNH appeal per Mitchell's recommendation. All were in favor.

Whitehouse said the job posting on Facebook for the sergeants position and the approved job description for the same position in the department SOP do not align as far as qualifications. Artimovich said the board has not yet approved any changes.

Mantegari made a motion, 2nd by Artimovich to adjourn the meeting at 7:02pm. All were in favor.

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Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		12/11/2018		
Citizens General Fund:				
	Previous Balance:	77,968.55		
	Deposits:	1,586,209.73		
	Payroll:	20,574.69	DD: \$16974.16	CK: \$3600.53
	FICA:	5,278.07		
	to Impact Fees			
	A/P: Regular	\$739,456.53	County: \$602,964	
	Non-A/P			
	void checks			
	From MMA			
	TO MMA	880,000.00		
	Account Balance:	18,868.99		
	Interest Earned YTD:	41.77		
	CD's	3,500,000.00		
MMA:	Unrestricted Balance	2,683,884.58		
	Total Invested Funds:	6,183,884.58		
	Interest Earned YTD:	21,882.63		