

Board of Selectmen
Minutes December 03, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be approved this week:

- Candace Constantino, 214 Middle Road, roofing: signed by Board.

Kaiser prepared a memo in reference to existing violations of the home occupation ordinance for 152 Prescott Road. He had drafted a letter outlining what is needed for compliance. Artimovich made a motion, 2nd by Christiansen to approve the letter to be sent as written. All were in favor.

Kaiser said the part has come in to repair the lights in the PD parking lot. That is warranted as part of the LED Retrofit contract.

Artimovich asked about the status of the roof at the library. Kaiser said the contractor was coming back to make the necessary repairs.

Christiansen made a motion, 2nd by Faria to approve the public and nonpublic minutes of 11/26/2019 as written. The motion carried with Thompson abstaining as she was not present at that meeting.

The board opened bids for solid waste and recycling collection. The bids received are attached. Christiansen made a motion, 2nd by Artimovich to table this for one week to allow the board time to review.

Pete Lachapelle, Waste Management and Brian Groshon, Casella were present to answer questions. Faria asked if either proposal required a special waste can. Both vendors said no, the proposals were based on status quo for the residents. Mantegari asked about tracking devices. Lachapelle said the trucks are equipped with tracking devices. Casella said they have a route manager assigned to oversee the collection and 2 way radios but do not have a tracking device installed in the truck(s) that will be assigned to Brentwood. Mantegari asked about vehicle maintenance. Lachapelle said they will order 2 new trucks to take on our contract. New vehicles still require some maintenance and drivers are required to perform pre and post route inspections. Groshon said they have a fleet maintenance plan and all vehicles would have a 2015 chassis or newer. Zigzagging is prohibited with both vendors.

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Mantegari made a motion, 2nd by Christiansen to offer Robinson a \$100 gift card for his work during the storm. All were in favor.

The board reviewed the following budget.

Highway, Wayne Robinson

The board reviewed the proposed budget. It is increased about \$21K. Clement said this is a result of resignations and planning to onboard new hires with the family plan for medical. Faria made a motion, 2nd by Christiansen to approve the highway budget of \$373262. The motion carried with Artimovich and Mantegari opposed. Artimovich said there is a lot of money left in the budget (budget v. actual) and in addition they purchased a lot of extra equipment (boom mower) that was not in the original budget. He said they could go this wage increases, reduce some line items based on actuals, and come in level funded with the bottom line.

Mantegari made a motion, 2nd by Christiansen to re-open the highway budget. All were in favor.

Thompson suggested reducing vehicle repairs as that was requesting an increase. Robinson said the repairs are getting more expensive as the vehicle components become more computerized and he has 2 more vehicles to his fleet this year.

Artimovich asked Robinson if he put in for a wage increase for himself. Robinson said no. Artimovich said he should get an increase. Mantegari said when he got his big increase a 2 years ago, that salary was the maximum budget for the position in the area. Clement said that was also 2 years ago and most of those positions have received COLA's since then. Artimovich said the \$8000 bonus should also be included in Robinson's salary. It was based on performance and has never been denied. Robinson said he liked getting the bonus. Artimovich said it is his preference but a bonus is not guaranteed and would be subject to a vote of the board to release the funds; opposed to building it into his salary and receive it with payroll. Mantegari suggested Robinson speak with his wife.

The board went back and forth on a reasonable increase and how that affects the bottom line. Clement requested this budget be tabled. She would like to sit down with Robinson to go over the wages, how much of the surplus is a result of resignations, and where reasonable reductions may be made. Artimovich said he would also like to see what items were purchased and not budgeted for.

Artimovich made a motion, 2nd by Christiansen to sign the 2020 Special Permit for Mosquito. All were in favor.

Christiansen made a motion, 2nd by Faria to sign the MBS contract for ambulance billing. All were in favor.

Christiansen made a motion, 2nd by Faria to sign the PSNH Settlement Agreement. All were in favor.

Faria made a motion, 2nd by Christiansen to sign the 2019 Equalization Certificate. All were in favor.

Clement said counsel would not recommend releasing legal communication. Mantegari said he would agree, even if something seems trivial he would recommend not releasing the information. Mantegari made a motion, 2nd by Faria to not release legal documents. The motion carried with Thompson abstaining as her son was the requestor.

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Artimovich said we had tax deeds on the agenda. Clement said one could not make it and will be on the agenda next week. The other was not heard from but is sticking to the original payment plan as agreed.

At 7:12 pm a motion was made by Christiansen, 2nd by Faria to go into nonpublic sessions per RSA 91-A: 3, II for (c) reputation. Mantegari– aye, Artimovich – aye, Christiansen – aye, Faria – aye, and Thompson – aye. The motion carries.

At 7:25 pm a motion was made by Christiansen, 2nd by Faria to come out of nonpublic session and seal the minutes. Mantegari– aye, Artimovich –aye, Christiansen – aye, Faria – aye, and Thompson - aye. The motion carries.

At 7:25 pm a motion was made by Christiansen, 2nd by Faria to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		12/3/2019		
Citizens General Fund:				
	Previous Balance:	32,007.47		
	Deposits:	322,777.84		
	Payroll:	27,271.52	DD: \$24487.99	CK: \$2783.53
	FICA:	6,935.32		
	to Impact Fees			
	A/P: Regular	\$290,131.11	Swasey: \$200,000	
	Non-A/P			
	void checks	2,987.50		
	From MMA	115,000.00		
	To Rec			
	TO MMA	125,000.00		
	Account Balance:	23,434.86		
	Interest Earned YTD:	47.49		
	CD's	-		
MMA:	Unrestricted Balance	5,123,340.34		
	Total Invested Funds:	5,123,340.34		
	Interest Earned YTD:	43,256.71		