

Board of Selectmen  
Minutes November 27, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair  
David Menter  
William Faria

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Jim Hajjar, 33 Mohawk Lane, generator: signed by Board
- Chris Fowler, 8 Block Drive, garage: signed by Board
- Tim Woodward, 33 Shannon Way, electrical permit for remodel: signed by Board.

Kaiser received a letter from NH DES stating there were no violations at 3 Smith Road that they want remediated. Faria made a motion, 2<sup>nd</sup> by Menter to send a follow up letter to clean up the site based on health and code violations. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Menter to approve the nonpublic minutes of 11/20/2018 as written. All were in favor.

Menter made a motion, 2<sup>nd</sup> by Faria to approve the public minutes of 11/20/2018 as amended. All were in favor.

The board reviewed the following budgets.

Joe Bird and Donna Vadeboncoeur were present to discuss the fire and ambulance budget.

Ambulance

The budget for 2019 is reduced by 2.6%. Mantegari made a motion, 2<sup>nd</sup> by Faria to approve the ambulance budget of \$110735. All were in favor.

The next ambulance is slated to be purchased in 2021 but that will be funded from the revolving fund.

Bird said he will also be asking for \$50K for the capital reserve fund for fire vehicles.

Fire

The budget is reduced by 1.5%. Mantegari asked how the salaries (110 line) was decreasing. Bird said that includes the call fire fighters, weekend coverage, per diem, and holidays. He said after reviewing the numbers, he is comfortable at this level of a reduction without compromising service. Mantegari made a motion, 2<sup>nd</sup> by Faria to approve the fire budget of \$482036. All were in favor.

Conservation

Jeff Donald was present to discuss the conservation budget. The operating budget was increased by \$80 due to the water surface management contract. The annual appropriation is also increased due to costs for 50% of the Martin appraisal and the

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contract with RCCD for invasive control. Menter made a motion, 2<sup>nd</sup> by Faria to approve the conservation budget of \$20414. All were in favor.

Conservation has been meeting with the trails committee on the project on South Road and remapping the trails. They would like to name the trail Split Rock Trail after the rock located at the entrance. Mantegari said the board approved of the name but would like to get input from the public. Robin Wrighton suggested putting it in the newsletter.

Donald said there is an Eagle Scout working on the signage for the trails. He will also be asking for a warrant article of \$150K for a conservation easement.

Planning Board

Bruce Stevens and Kathy St. Hilaire were present to discuss the planning board budget. The salary includes St. Hilaire for one month and a new hire for 12 months. The medical insurance is also significantly increased with the 10.5% premium increase plus the line budgets for St. Hilaire for one month and a new hire as a family. Those could be reduced depending on the candidate selected. Stevens said the position needs to be filled as they need someone in the office to keep the machine going. All planning board members work full time. The long range planning line has been reduced by \$4500 to help offset the increase in the circuit rider line. The increase is to increase Greenwood's contracted hours from 2 days per month to 4. The hours have not been increased in 16 years and would be used to assist with the transition of new office staff plus provide in office time to work on the master plan and surface water management. Faria made a motion, 2<sup>nd</sup> by Menter to approve the planning board budget of \$120905. All were in favor.

Zoning Board

This budget is level funded. Mantegari made a motion, 2<sup>nd</sup> by Faria to approve the zoning board budget of \$1377. All were in favor.

Menter made a motion, 2<sup>nd</sup> by Faria to sign a pole license for a new pole on Kadra Street. All were in favor.

Clement presented the earned time in excess of the allowed carry over. Faria made a motion, 2<sup>nd</sup> by Menter to pay this time at 100% as a onetime offering. All were in favor.

Clement said she has received a quote from Suburban Propane to provide propane to all town buildings for the 2018-2019 heating season. The cost is much lower but she has concerns on what is involved to switch out the tanks. Suburban said they would not charge for setting new tanks but do charge an annual fee of \$10 per tank for maintenance. Clement said tanks would also need to be near empty for transport. Faria said the current vendor may charge for removal and he was concerned over the 2 tanks that are buried. Clement will do some more research.

Menter made a motion, 2<sup>nd</sup> by Faria to adjourn the meeting at 6:47pm. All were in favor.

Respectfully submitted,

Karen Clement

