

Board of Selectmen
Minutes November 13, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Norman Lynch, 73A Scrabble Road, electrical permit: signed by Board
- Andrew McClure, 99 Prescott Road, after the fact basement remodel: signed by Board
- Tony Pacitti, 12 Wilson Way, wiring in basement: signed by Board.

Kaiser said the water sample from 374B Rte. 125 was taken on Friday, and they are awaiting the results. The wood and debris on the exterior of the property has been removed and cleaned up.

Kaiser said DES has done a site walk and there are no violations that they want to pursue. The town could pursue them to comply with a junkyard license or an administrative order.

Faria will draft a letter on behalf of the board to the budget committee to provide further information on Kaiser's responsibilities to support the BOS recommended budget. Kaiser had previously prepared a survey of neighboring towns with similar population. Kaiser has reviewed their department budgets and staff. Artimovich said Kaiser's position also includes code enforcement, building and property maintenance, and overseeing all construction projects for the town.

Thompson made a motion, 2nd by Artimovich to amend the public minutes of 10/30/2018 to include the hourly wage of the recreation director. The motion carried with Mantegari abstaining.

Faria made a motion, 2nd by Artimovich to approve the public minutes of 10/30/2018 as amended. The motion carried with Mantegari abstaining.

The board reviewed the following budgets:

Highway

The board reviewed the budget proposed and requested a breakdown of the employee's wages. Robinson said he gave the full-timer a 3% increase from \$23.26 to \$24.07 and \$18.54 to \$19.10 hourly and kept his wage the same as 2018 at \$64929.80 plus \$8000 in bonuses. Mantegari said the maximum pay based on the 2016-2017 NHMA salary and wage survey is \$65,775. Thompson said the \$23,630 that was designated to Robinson at town meeting should be paid as it was a wage adjustment. Mantegari suggested capping the pay at the maximum wage. Artimovich said he has never

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worked anywhere that they took wages from an employee. Mantegari said if they are going to continue the \$8000 in bonuses that it should be tied to performance. Whitehouse said that the town meeting vote was to increase the salary to reflect a road agent's pay. Kris Magnusson said that vote has unintended consequences and does not bind future budgets. Faria suggested obtaining a legal opinion on the town meeting vote. Faria said the bonus was paid as that was how Robinson wanted to accept the funds to reach the \$23,630 increase. He went on to say that if that continues the board should set expectations and criteria to achieve in order to receive. The budget will be tabled until the legal opinion is able to be reviewed.

Robinson updated the board on the construction of the salt shed. He will be on vacation, and David Devenish is on call to plow in the event we get a storm while Robinson is out of town.

Prescott Road has been hydro seeded and the county donated the hay. The work to begin laying the water line for the Three Ponds development will begin later this month.

Library

Tracy Waldron, Jim Clark, and Janice Wiers was present to discuss the 2019 budget for the library. The bulk of the increase is the medical benefits. The salary line is decreased as existing positions were filled at lower rates, although employees are still receiving increases.

The internet service that is provided free of charge by Comcast is not sufficient to meet their need. They have increased the speed and have since started paying for the service in order to better meet the needs of the residents. Menter made a motion, 2nd by Faria to approve the library budget of \$258985.97. All were in favor.

Artimovich said the painters at the library were working and it was only about 35 degrees out. Mantegari said paint will not adhere in weather colder than 50 degrees. Mantegari suggested to check the guarantee.

Wiers said the roof has a leak in the children's room. Wiers said they have 2 estimates and would like to move forward with Pride Roofing. Artimovich made a motion, 2nd by Faria to expend no more than \$13000 from the CRF for maintenance of town owned buildings to repair the roof at the library. All were in favor.

The Brentwood Newsletter is requesting \$10,200 for the 2019 budget, down from \$11K. Artimovich made a motion, 2nd by Menter to accept the budget request for the newsletter. All were in favor.

Town Administrator

Clement said she is requesting a 4% increase from \$34.63 to \$36 per hour. She will be completing the Certified Public Manager in June. Faria said Clement is doing a good job and often attends meetings and events outside of regular business hours. Menter made a motion, 2nd by Faria to approve the town administrator budget of \$111,537. All were in favor.

Faria made a motion, 2nd by Artimovich to sign the E911 Data Liaison Form to add Gloria Buendia as a secondary contact. All were in favor.

Artimovich said he met with the town of Fremont on their filming of public meetings. They spent about \$4K on cameras, tripod, and microphones. They use banquet tables and fabric to conceal the wires. Kathy St. Hilaire said the microphones on the tables may be problematic for the planning board due to the maps on the table. Artimovich said he would keep that in mind as they explore this further.

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Bill Palleschi said Prescott Road is done and looks great. He said speed continues to be a problem. He also requested that a white stop line be added at the intersection of North Road. Robinson said the intersection is going to be torn up when they install the water line for Three Ponds and the state is waiting for that to be complete before they paint the line.

Clement said she has received a complaint about trash and cans on the conservation easement on Haigh Road. Artimovich said Robinson had someone who needed community service and could use them on that clean up.

Palleschi said the law passed to increase the maximum veteran's credit from \$500 to \$750 annually. Palleschi had the RSA and tax credit offered by county. Brentwood's is the 4th lowest and asked the board to consider increasing the credit. The board will discuss further which amount to move forward with but will place the question on the warrant in March.

Clement asked to close the office on Christmas Eve. Artimovich said it would be more costly to keep the building open for half of a day. Thompson said it is already in the budget and said to close the town office with pay. The others agreed.

The board wanted to acknowledge Allen Cooke and thank him for his service as State Representative.

At 7:44 pm a motion was made by Mantegari, 2nd by Menter to go into nonpublic sessions per RSA 91-A: 3, II (a) to discuss personnel. Mantegari- aye, Artimovich – aye, Menter – aye, Faria-aye, and Thompson – aye. The motion carries.

At 7:55 pm a motion was made by Mantegari, 2nd by Faria to come out of nonpublic session and seal the minutes. Mantegari- aye, Artimovich – aye, Menter – aye, Faria-aye, and Thompson – aye. The motion carries.

Artimovich made a motion, 2nd by Faria to adjourn the meeting at 8:00 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:		11/13/2018		
Citizens General Fund:				
	Previous Balance:	26,203.14		
	Deposits:	397,460.61		
	Payroll:	19,629.42	DD: \$16280.56	CK: \$3348.86
	FICA:	4,883.31		
	to Impact Fees			
	A/P: Regular	\$214,486.92	Swasey: \$185,000	
	Non-A/P			
	void checks			
	From MMA			
	TO MMA	165,000.00		
	Account Balance:	19,664.10		
	Interest Earned YTD:	37.99		
CD'S		-		
MMA:	Unrestricted Balance	1,103,180.54		
	Total Invested Funds:	1,103,180.54		
	Interest Earned YTD:	21,218.59		