

Board of Selectmen
Minutes November 06, 2018

Convened at 4:00 pm

Present: Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Artimovich called the meeting to order.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Antonio Pacitti, 12 Wilson Way, remodel basement: signed by Board
- Gary Chase, 49 Stevens Drive, wiring in new garage: signed by Board
- MTI, 50 Pine Road, rework of stairwell: signed by Board
- Eleanor McLaughlin, 15 Mill Road, bath remodel: signed by Board
- Ed Morin, 49 Eleanor's Way, generator and transfer switch: signed by Board
- Rivers Edge, 21 Wilson Way, shed at clubhouse: signed by Board
- Dennis Hayward, 108 Rte. 125, foundation: signed by Board
- Chris Fowler, 8 Block Drive, foundation only for 2 small additions: signed by Board.

Kaiser will meet with 374 Rte. 125 tomorrow to assist in obtaining a water sample.

Menter made a motion, 2nd by Faria to approve the public minutes of 10/30/2018 as written. All were in favor.

Joe Bird was present to discuss the use of the town car. It is equipped with lights and radio and would like the ability to take the vehicle home while he is acting Chief. Artimovich made a motion, 2nd by Faria to allow Bird to take the vehicle home with him while he is acting chief. All were in favor.

Artimovich said at the last joint loss meeting it was discussed about painting a yield sign or erecting a sign at the town office to allow the right of way to the vehicles leaving the police department. Clement will follow up with Robinson to see if they are still able to do the striping.

Chief Arcieri was present and said the background check for the ACO position is almost complete and looks as though they are ready to proceed with the final offer.

Arcieri would like to propose a change in the SOP to reduce the police officer's probationary period to 6 months except in the case of uncertified police officers, whose probationary period shall continue for 6 months after graduation from the NH Police Academy. This will align the PD probationary period with that of the town policy and also allows new hires to begin accruing earned time at 6 months of employment (regardless of probation period). Menter made a motion, 2nd by Faria to approve reducing the police officer's probationary period to 6 months except in the case of uncertified police officers, whose probationary period shall continue for 6 months after graduation from the NH Police Academy. All were in favor.

Board of Selectmen
Minutes November 06, 2018

Arcieri said she is looking at mid-January for oral boards for the full time position.

Officer Arsenault will be attending FTO certification in December. This cannot be delayed with a new hire coming on board, Arcieri needs someone that is certified to train them.

Arcieri said neighboring towns are not able to loan us a speed limit sign. She would like to proceed with pricing one out to be paid out of impact fees and wanted to see if the board would support that. Artimovich said yes, to get a few quotes and one that records data would be most beneficial.

Arcieri reviewed a letter of recognition for Officer Gauthier for his work in the course of his duties responding to an attempted suicide. He did everything possible to resuscitate the gentleman, but unfortunately was unsuccessful. The family of the deceased was so appreciative of Gauthier's kind demeanor. Arcieri's said it is important for the BOS to recognize what it is the officer's deal with day in and day out and take time to recognize a job well done.

The board reviewed the following budgets:

Recreation

Andrew Gray and Valerie Rogers were present to discuss the recreation budget. The salary is increasing 5% from \$18 to \$19 hourly to get the wage in line with comparable towns. The overall line item is reduced as the previous director received a higher hourly wage. The dues and subscriptions is increased to \$164 for National Parks and Recreation Association (NPRA) and New Hampshire Recreation and Park Association (NHRPA) membership dues. The land maintenance line is to help with the costs to maintain the fields (fertilizer, weed control, and irrigation). Faria asked what the land and facility improvements was used for. Rogers said that is for minor repairs needed at the building. Menter made a motion, 2nd by Faria to approve the recreation budget of \$73,047. All were in favor.

Joint Loss

Level funded at \$241. Menter made a motion, 2nd by Thompson to approve the joint loss budget of \$241. All were in favor.

Health Officer

Level funded at \$1. Faria made a motion, 2nd by Menter to approve the health officer budget of \$1. All were in favor.

Mosquito Control

The contract includes emergency treatments at the school and recreation facility in the event of a positive West Nile and/or EEE test. The annual fee is increasing \$500 due to the vendors rising cost and the extended test period now allowed by the state. The town generally does not use all of the funds for emergency treatments and the increase was absorbed. Faria made a motion, 2nd by Menter to approve the mosquito control budget of \$30,500. All were in favor.

Street Lighting

This is to fund the street light located by the Stephen Arkell memorial on Rte. 107. Menter made a motion, 2nd by Thompson to approve the street lighting budget of \$250. All were in favor.

Debt Service

Menter made a motion, 2nd by Faria to approve \$295K for debt service (principal). All were in favor.

Faria made a motion, 2nd by Menter to approve \$116,713 for debt service (interest). All were in favor.

Board of Selectmen
Minutes November 06, 2018

Information Systems

Clement said the cost to register the domain has increased from \$125 to \$400 per year as well as the cost of internet service. Faria suggested taking a look at the domain cost. Artimovich said if we change that, we would also need to change all town email addresses. Faria made a motion, 2nd by Menter to approve the information systems budget of \$42,973. All were in favor.

Faria made a motion, 2nd by Menter for Artimovich to sign the authorization for Clement to be an authorized user in the HealthTrust Member portal. All were in favor.

Menter made a motion, 2nd by Faria to sign an amendment to the harassment policy to include gender identity to reflect the law that was signed by the governor in June. All were in favor.

The deed for the home located at 202 North Road references 2 parcels. The tax maps define them as one. The property owners have a recorded plan from 1986 delineating where the lot line should be located on the town's records. The deed is the legal representation and not the tax maps. The board agreed to have Jim Michaud review all of the information available.

Menter made a motion, 2nd by Faria to adjourn the meeting at 5:18 pm. All were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes November 06, 2018

WEEKLY TREASURER'S REPORT				
DATE:		11/6/2018		
Citizens General Fund:				
	Previous Balance:	29,639.98		
	Deposits:	67,215.58		
	Payroll:	28,946.85	DD: \$22988.06	CK: \$5958.79
	FICA:	7,283.52		
	to Impact Fees			
	A/P: Regular	\$84,422.05		
	Non-A/P			
	void checks			
	From MMA	50,000.00		
	TO MMA			
	Account Balance:	26,203.14		
	Interest Earned YTD:	37.99		
CD'S	Matures 11/7/18	500,000.00		
MMA:	Unrestricted Balance	436,180.54		
	Total Invested Funds:	936,180.54		
	Interest Earned YTD:	19,218.59		