

Board of Selectmen
Minutes October 30, 2018

Convened at 4:00 pm

Present: Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Janice Asamoa, 40 Lake Road, electrical permit for addition: signed by Board
- Juliet Petterson, 150 Pickpocket Road, generator: signed by Board
- Andrew Kunkemueller, 89 Haigh Road, addition: signed by Board.

The board reviewed the following budgets:

Code Enforcement

Kaiser said there is an increase in the salary line and medical benefits. All other line item are level funded except mileage (increased by \$100). Kaiser is keeping the budgeted hours to 34 hours weekly to avoid NHRS and full time benefits.

The salary request is increasing by approximately 10% to reach a comparable wage for the position in like communities. Salary surveys from Rye and Raymond were presented to support the budget request.

In 2017, the budget was covered entirely by fees collected and \$9000 was returned to the general fund (unexpended expenses in medical benefit). Thompson said she did not see a problem with the increase if it's covered by the fees. Thompson made a motion, 2nd by Menter to approve the code enforcement budget of \$70,793. All were in favor.

Kaiser said the soil sample for 374 Rte. 125 came back satisfactory, and they are still waiting on the water results.

The salt sheds are scheduled to begin to be erected tomorrow.

Thompson made a motion, 2nd by Menter to sign the 2nd issue 2018 tax warrant. All were in favor.

Faria arrives at this time.

Thompson made a motion, 2nd by Menter to sign the land use change tax warrant and bill for 87 Crawley Falls Road for the erection of a cell tower. All were in favor.

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Menter made a motion, 2nd by Thompson to sign the letter of engagement with Plodzick and Sanderson for the 2018 audit. All were in favor.

Thompson made a motion, 2nd by Menter to initial the grant agreement that was signed last week. All were in favor.

Faria made a motion, 2nd by Thompson to approve the public minutes of 10/23/2018 as written. The motion carried with Menter abstaining.

Faria made a motion, 2nd by Thompson to approve the nonpublic minutes of 10/23/2018 as written. The motion carried with Menter abstaining.

The shred event was held on Saturday and 12 residents participated.

Artimovich requested a copy of all budget proposals a week prior to the budget appointment.

Butch Whitehouse clarified that Kaiser is proposing a 10% salary increase because the salary was previously underfunded for the position. Artimovich said that is correct.

Town Clerk

Woss said the town clerk's wages are being increased by 14% to get the compensation within the wage range of the position with like communities based on recent salary surveys. Woss said she would also propose being paid salary instead of hourly. She has accrued 103.5 hours of compensatory time year to date. If this were factored into the wage, then the salary increase is 8% and adjusted to include the hours worked over 32.

The clerk's wages are being reduced due to the retirement of Copeland. Thompson said the fees collected cover the wages for the position. Artimovich asked Thompson if she supports the budget proposed; Thompson said yes. Faria made a motion, 2nd by Thompson to approve the town clerk budget of \$61,424. All were in favor.

Tax Collector

The same holds true for the tax collector budget. Faria made a motion, 2nd by Menter to approve the tax collector budget of \$57,674. All were in favor.

Thompson made a motion, 2nd by Faria to make the town clerk/tax collector's position salary effective January 1, 2019. All were in favor.

Butch Whitehouse asked what Thompson was making when she retired. Artimovich said we would research that. Whitehouse went on to say that she was grossly underpaid for the position.

Faria asked if any of the board members attended the harassment training. Artimovich said no. Faria said he would like to propose that if they (meaning the board) is going to make something mandatory that the board should participate as well.

Menter made a motion, 2nd by Thompson to adjourn the meeting at 4:47 pm. All were in favor.

Respectfully submitted,

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Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		10/30/2018		
Citizens General Fund:				
	Previous Balance:	36,630.69		
	Deposits:	70,060.81		
	Payroll:	20,835.55	DD: \$15847.31	CK: \$4988.24
	FICA:	5,110.30		
	to Impact Fees			
	A/P: Regular	\$816,105.67	Co:op: \$603,317	Swasey: \$185,000
	Non-A/P			
	void checks			
	From MMA	765,000.00		
	TO MMA			
	Account Balance:	29,639.98		
	Interest Earned YTD:	34.58		
CD'S	Matures 11/7/18	500,000.00		
MMA:	Unrestricted Balance	485,590.06		
	Total Invested Funds:	985,590.06		
	Interest Earned YTD:	18,628.11		