

Board of Selectmen
Minutes October 17, 2017

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Skaff Cryogenics, 48 Industrial Drive, electrical for office space: signed by Board
- Gato Properties, 272 Middle Road, electrical for new dwelling: signed by Board
- Wayne St. Hilaire, 153 North Road, add kitchen and electrical permit: signed by Board
- Brentwood Fire Department, 419 Middle Road, sign permit for Smokey sign: signed by Board.

Bryan made a motion, 2nd by Artimovich to approve the public minutes of 10/10/2017 as written. All were in favor.

There is just over \$1000 in the 275th bank account. There are almost \$2000 in invoices outstanding. Bryan made a motion, 2nd by Artimovich to pay the difference out of TAN. All were in favor.

Clement said Thompson's daughters have been planning her retirement party. The cost of catering is \$1635. Clement said the town paid \$300 for Chief Lemoine's retirement party. Bryan made a motion, 2nd by Artimovich to contribute \$500 towards the cost of the retirement party for Phyllis Thompson. All were in favor.

Clement asked if the board wanted to have a separate party for Chief Robinson. Artimovich said to see if the police department or association would plan it.

Clement said Wayne Robinson followed up with John Bell. Bell would recommended holding off on Prescott Road until school gets out. This gives us the next few months to get the NH DES permit in order and the utility moved. The water is high and the cost would be increased to grade/bind a portion of the road now and then the rest in June. Clement said the NH DES permit for the North Tributary should be approved by the end of the week. Comcast has relocated their wires and Fairpoint should be done in the next week or two. At that point all of the appropriate permits will have been obtained and the project will be "shovel ready". Artimovich made a motion, 2nd by Bryan to delay the reconstruction of Prescott Road per the recommendation of Bell contingent on Bell holding the bid price. All were in favor.

Clement said Bob Sanborn was in and had some concerns of the sediment pond at the highway shed. Jaime Houle, UNH T2, happened to be present and he said that pond was expanded last year in relation to the stormwater management grant and all is in working order.

Jaime Houle presented to the board some plans for stormwater management at the BRC. This will exhaust the grant funding. Houle proposes adding a 6" gutter with 2 downspouts, re-establishing the swale, and installing a rain garden. Houle said the grant will cover all materials and is requesting the highway department for labor. Bryan said they would also need to add snow retention to the roof. Artimovich made a motion, 2nd by Bryan to approve the plans and use of highway labor and equipment for this purpose. All were in favor.

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Regional Associations

The budget is level funded. Bryan made a motion, 2nd by Artimovich to approve regional associations for \$14,837. All were in favor.

Welfare

There is a small increase in the director's salary. Direct assistance is level funded. Bryan made a motion, 2nd by Artimovich to approve the welfare budget of \$7,407. All were in favor.

General Government

Added \$1000 for long range planning. This is for use of a grant writer if the opportunity arises. 2017 proposed was \$2000 but was removed by the budget committee. The newsletter is level funded in hopes that someone(s) will step forward and take this endeavor over. A line was added for vehicle maintenance and repairs for the town car (old detective's cruiser). Bryan made a motion, 2nd by Artimovich to approve general government for \$36,326. All were in favor.

The following bids for Technology Services were received:

- RMON – FD: \$6360, TOB: \$21984
- BNMC – FD: \$19200, TOB: \$36000
- ARCOMM - \$7400 + \$100/hr
- Systems Engineering – FD: \$40500, TOB: \$35750.

Clement will review over the next week and discussion will follow next week.

Artimovich made a motion, 2nd by Bryan to adjourn the meeting at 6:42 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE: 10/17/2017

Citizens General Fund:

Previous Balance:	23,177.07		
Deposits:	84,832.66		
Payroll:	18,608.42	DD: \$14635.15	CK: \$3973.27
FICA:	5,233.95		
to Impact Fees			
A/P: Regular	\$219,813.93	Swasey: \$185,000	
Void check			
From MMA	159,000.00		
TO MMA			
Account Balance:	23,353.43		
Interest Earned YTD:	29.15		

MMA:

Unrestricted Balance:	1,798,247.69		
Total Invested Funds:	1,798,247.69		
Interest Earned YTD:	10,575.38		