

Board of Selectmen
Minutes October 10, 2017

Convened at 6:00 pm

Present: Ken Christiansen, Chair
David Menter
Robert Mantegari
Andrew Artimovich
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Artimovich made a motion, 2nd by Mantegari to authorize the bond release for Creative Self Storage per the planning board's recommendation. All were in favor.

Mantegari made a motion, 2nd by Bryan to approve the public minutes of 10/03/2017 as written. All were in favor.

Mantegari made a motion, 2nd by Bryan to approve the public minutes of 10/03/2017 as written. All were in favor.

Debt Service

The debt service budget is increased for the Prescott Road bond. The payment schedule was also adjusted by the bond bank and the January 2019 payment is now due in December 2018. The budget reflects that extra principal and interest payment. Bryan made a motion, 2nd by Mantegari to approve the debt service budget of \$464,767.

Assessing

The utility update contract is level funded. However, to have Sansoucy value the cell towers the cost is \$2500 per tower and then \$500 per tower for each annual update. Michaud would recommend moving forward with this as cell towers are becoming more complicated and should be assessed similar to a utility. Michaud is also requesting an increase in his contract. He has not had an increase in 8 years and will also be bringing on sub-contractors to assist with data collection. Bryan said deadlines need to be met, no extensions. Bryan made a motion, 2nd by Mantegari to approve the assessing budget of \$45,400. All were in favor.

Clement said she does not have the finance budget complete. Carolyn Thorsell will be retiring next summer, and Clement is still evaluating how she would like to restructure the position.

Phyllis Thompson's daughters have been planning and coordinating her retirement party. To have the event catered, the food is estimated at \$1600. Clement asked if the board would like to contribute to that cost and if so how much. The board would like to take a closer look at the budget and discuss next week.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Nancy Pales, 26 Crawley Falls Road, shed: signed by Board
- Gato Properties, 272 Middle Road Lot A, plumbing for new dwelling: signed by Board

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- Rivers Edge, Lot 3 Wilson Way, plumbing for new dwelling: signed by Board
- Mark Johnson, 35 Robinson Street, electric for 3 season room: signed by Board.

Sgt. Wood was present and said he was aware that Chief Robinson will be retiring from the police department at the end of the year. Wood wanted to present the board with some fiscal and operational information he felt would be helpful before the board decided on how to proceed to fill the position. Wood says that he and the rest of the staff would like to see the position filled from the inside. Wood said that if the board would consider promoting Roy, the current work assignments and budget could remain. Artimovich confirmed that another full time position would not be requested for 2018. Wood's letter to the board is on file at the selectmen's office.

Captain Roy wanted to see what the process was going to be and express that he is interested in the Police Chief's position whether it be full or part time.

Mantegari said the process has not yet been decided. He and the rest of the board would encourage all officers currently with the department to apply if they are interested once the position is posted.

Mantegari read Robinson's retirement letter into the record. The board regretfully accepts his retirement from the police department.

Mantegari made a motion, 2nd by Bryan to adjourn the meeting at 6:27 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:		10/10/2017		
Citizens General Fund:				
	Previous Balance:	22,105.63		
	Deposits:	41,040.00		
	Payroll:	18,908.51	DD: \$15,567.53	CK: \$3340.98
	FICA:	5,313.24		
	to Impact Fees			
	A/P: Regular	\$35,746.81		
	Void check			
	From MMA	20,000.00		
	TO MMA			
	Account Balance:	23,177.07		
	Interest Earned YTD:	29.15		
MMA:	Unrestricted Balance	1,957,247.76		
	Total Invested Funds:	1,957,247.76		
	Interest Earned YTD:	10,575.38		