

Board of Selectmen
Minutes July 30, 2019

Convened at 3:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
Ken Christiansen
William Faria
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll for the week ending 07/27/2019, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Ellis notified Faria that the Swasey payment will be \$400,000 a month this year. COOP payment is heavier at the beginning of their fiscal year (July and August), particularly heavy this August because we under paid them in July and it will drop down in September to \$626,000.

Mantegari and Faria talked about the new sitting arrangements with the new tables.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Melissa & Luke Lamountagne – 153 Pick Pocket Rd – 15x36 inground pool. Signed by the Board
- 3 Ponds LLC – 8 Three Pond DR – New dwelling. Signed by the Board
- Claire Marquez – 4 Rt. 107 – Upgrade 60 Amp to 200 amp electric permit. Signed by the Board
- Joseph Cross – 143 Deer Hill Rd – replace roof, siding, doors, windows & deck. Signed by the Board
- Steven & Peg Dawson – 1 Ladd Rd – Install solar array / electric. Signed by the Board
- Bill Dale – 57 Fellows Rd – Electrical permit for pool. Signed by the Board
- 3 Ponds LLC – 12 Three Pond Dr – New dwelling. Signed by the Board
- Trevor & Katherine Knight – 3 Patterson Circle – Rebuild 12x16 PT deck. Signed by the Board
- James Palen – 2 Kennedy Circle – 2 level deck. Signed by the Board

Thompson asked Kaiser when the houses on 3 Ponds will come out of current use. That is something that needs to be watched and caught during the building permit application. Kaiser replied the current use portion is not something he does. Current use will come out at sale, then it goes into the tax revenue. That's a portion he doesn't have control over. Thompson said Karen does current use and she will contact Karen to look into that.

Kaiser reviewed mail with Mantegari.

- New complaint at **321 South Rd** received 7/30/2019. Trailer with sewage dumping out of it. Kaiser will make contact and set up a time to look at it.
- **137 Deer Hill**. Kaiser hasn't been on site. It was a drive by and took pictures. Kaiser spoke with Steve Duncan on 7/29/2019. Duncan had read article IV of zoning. It was agreed that 2 vehicles will be removed from site. Dump Truck will be registered. Owner bought property a year ago and it is being cleaned up. Kaiser will visit site in 60 days.

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- **313 Rte. 125.** Letter received on 7/29/2019 from Department of Health and Human Services, Division of Public Health Services, Food Protection Section addressed to Bob Mantegari about Plan review based on the menu and floor plans submitted for this site. Letter states Pre-operational inspection is required to issue a provisional license for the facility to operate. Kaiser has been inspecting electric and plumbing work.

There was a brief talk about businesses in this building, coffee house, foam cutting mold, Conquer sports, garage and the apartments.

Thompson asked Kaiser about **72 Rte. 125.** Kaiser didn't have the file with him and couldn't remember what was requested in the memo sent. Thompson talked about a letter dated 6/23 with an action required within 30 days. Kaiser and Thompson didn't remember if letter was sent via certified mail but Artimovich stated it was sent. Thompson recalled that a letter has also been sent to a property by the fire station.

Artimovich asked Kaiser for an update on the saw mill. Kaiser stated an appointment has been made with the owner of the property and the town planner for the first or second week of August.

At 3:24 pm Mantegari requested a motion to approve public minutes of 7/16/19 as written. Christiansen made the motion, 2nd by Faria, the rest of the Board was in favor.

At 3:24 pm Mantegari requested a motion to approve the nonpublic minutes of 7/16/19 as written. Artimovich made the motion, 2nd by Thompson, the rest of the Board was in favor.

Artimovich asked Gloria Buendia to draw a name out of the bucket names. Chief Arcieri is the winner for the month of July.

Wayne Robinson presented a Bell & Flynn invoice for \$4,250 for Pickpocket Bridge. Robinson stated that our half will go from the bridge to the stop sign and Exeter is going to do their part from where is left on the bridge up the hill. Christiansen asked Robinson for an estimated date, to which he replied that he doesn't have it but it is going to be soon.

Mantegari asked Robinson if he has money in his budget for this invoice. Christiansen replied that the money should come out from the bridge fund.

Robinson informed there is still over \$100,000 of work to finish up Rowell West. Mantegari replied there is over \$400,000 left and should come out of the bridge fund.

Robinson asked the Board if a decision has been about the box culvert and Mantegari and Christiansen stated the Board hasn't received the report from Steve Cummings. Robinson will reach out to Steve Cummings to see where we stand with the report.

Mantegari requested a motion to approve \$4,250 from the bridge capital reserve fund to finish Pickpocket Bridge. Motion made by Christiansen, 2nd by Thompson, the rest of the board was in favor.

Robinson asked the Board if he is all set to go with the truck. He requested a check for \$88,000 for the truck. The truck will be taken to add plows and accessories for a total of \$175,255. Faria said the money is coming from the capital reserve of \$180,000. Mantegari stated he is good to go.

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Mantegari proceeded to read the notes.

1. IT RFP was published in the Union leader on 7/25/19.

2. The switch for TOB and PD is scheduled to be replaced on 8/7/19. This will create 2-3 hours of down time... no phones, no internet, or computer use at all! We would like to close the office to the public that morning.

Christiansen made a motion to close the office on 8/7/19 from 8 am to 12 pm, 2nd by Artimovich. The rest of the board was in favor. Artimovich and Mantegari requested to post this on the Town website.

From the old business, the Board wants to wait until Karen is back to continue with BOS Handbook.

At 3:33 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (a) for personnel. Mantegari– aye, Artimovich – aye, Christiansen – aye, Faria – aye, and Thompson – aye. The rest of the board was in favor. The motion carries.

At 3:46 pm a motion was made by Christiansen, 2nd by Mantegari to come out of nonpublic session and seal the minutes. Mantegari– aye, Artimovich – aye, Christiansen – aye, Faria – aye, and Thompson – aye. The rest of the board was in favor. The motion carries.

Faria would like to donate \$400 to SST for the tables made. Donation is going to be on hold until Karen comes back to see where the money can come out of. A thank you note for the tables will be published in the September newsletter.

At 3:47 pm a motion was made by Mantegari to adjourn, the rest of the board was in favor.

Respectfully submitted,

Gloria Buendia

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WEEKLY TREASURER'S REPORT

DATE:

7/30/2019

Citizens General Fund:

Previous Balance:	22,358.65			
Deposits:	74,133.07			
Payroll:	19,970.10	DD: \$18462.35	CK: \$1507.75	
FICA:	5,454.56			
to Impact Fees				
A/P: Regular	\$1,124,182.14	Co-op: \$811,250	Swasey: \$200,000	Truck: \$88,344
Non-A/P				
void checks				
From MMA	1,075,000.00			
To Rec	-			
TO MMA				
Account Balance:	21,884.92			
Interest Earned YTD:	22.64			

MMA:

CD's	3,500,000.00
Unrestricted Balance:	929,398.57
Total Invested Funds	4,429,398.57
Interest Earned YTD:	23,314.94



Jonathan Ellis, Treasurer
Joyce Gallant, Deputy Treasurer