

Board of Selectmen
Minutes July 16, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Christiansen made a motion, 2nd by Faria to approve the public minutes of 07/02/2019 as written. All were in favor.

Christiansen made a motion, 2nd by Faria to approve the nonpublic minutes of 07/02/2019 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Scott Foy, South Road (222.014.000), new dwelling: signed by Board
- Paul Rosa, 43 Rowell Road, electrical permit for pool: signed by Board
- Kevin Brown, 25 Flanders Drive, basement remodel: signed by Board
- Tony Braden, 31 Homestead Lane, electrical permit for solar array: signed by Board
- Grace Ministries, 263 Rte. 125, plumbing permit for sink: signed by Board.

Kaiser received a complaint on 137 Deer Hill Road. He drove by and suspects a zoning violation. A letter went out to the property owner to set up a meeting by 7/22.

Kaiser met with the owners of 421 Middle Road. All stockpiles have been relocated within the setback. They have physically located one granite bound and the well head to serve as the lot line. Kaiser has not reviewed the entire site plan to ensure compliance but confirms that the boundary encroachment on the east side has been resolved.

Kaiser had a site visit for 25 Commercial Drive and viewed units 6-9. He found a break room but no real living quarters. He is forwarding a memo to the property owner's containing the noise ordinance and approved hours of operation.

Mantegari received a complaint on 62 Rte. 125 concerning the noise. The complaint was included in the board's mail. Chris Beebe, 335 South Road, said the site is approved for a saw mill. Behind that there are de-limbed trees that are being chipped. He said the noise is unbearable. Kaiser said he drove by there last Thursday and observed 2 tractor trailers and a unit tucked in between log piles. Kaiser said he has tried to contact the property owner but they have not connected yet. Once he does, he will schedule a site visit and report back.

Michele Whitehouse, 130 Ole Gordon Road, said the bank account for the Fireworks Committee has been closed and they would like to donate the balance of \$4663.78 to the Town. The board accepted the donation and thanked Whitehouse. The funds will be deposited into the general fund.

Wayne Robinson, Road Agent, said he purchased new blades for the boom mower.

Board of Selectmen
Minutes July 16, 2019

Robinson met with John Bell, Bell and Flynn, yesterday and is working on the quote for the Pickpocket Road Bridge. Bell will bring it to Exeter.

Robinson said his truck had a coolant leak which caused a crack in the head gasket. The repair is over \$10K. The truck is a 2006 and is \$180K brand new. He said it is worth it for the repair.

Robinson said he wanted to keep the 2001 Green truck. Originally, he wanted to sell it as a new truck for \$180K is being purchased. He said it has been running fine and would only be able to sell it for about \$10K. Artimovich said he did not understand why a new truck was purchased if this one was fine. Faria said to keep it as long as it is not costing us money. Faria made a motion, 2nd by Thompson to keep the green truck as long as it does not cost any money. All were favor.

Mantegari said Jeremy Smith, Highway Department, was very helpful setting up for the parade.

Robinson said he received a complaint from 92 Crawley Falls Road about a tree they would like removed. Robinson said he needs to check the right of way.

Mantegari asked when the shoulders on Bartlett Road are going to be done. Robinson said Bell and Flynn should be getting to that this week.

Faria said the conference table is at Advanced Custom Cabinets and should be ready for the next meeting.

There was a memo from Chief Ellen Arcieri stating that the bids for the 2 Humvees were opened on 7/8/19. The following bids were received:

- Matt Scruton, Rochester: \$19088.89
- Nicholas McLellan, Northwood: \$11000
- Colin Hickman, Rochester: \$6569.

The high bid is \$9281.32 for each Humvee and \$526.25 for the trailer. Christiansen made a motion, 2nd by Mantegari to accept the bid from Matt Scruton for \$19088.89. All were in favor.

Arcieri would like to purchase 3 radar units. The units are not working properly and attempts for repair have been unsuccessful. The cost to replace all 3 with installation is \$5010 and is requesting that out of the detail fund. Clement said the cash balance in that account is about \$80K. Christiansen made a motion, 2nd by Artimovich to expend \$5010 out of the special detail revolving account to purchase 3 new radar units. All were in favor.

The passenger van will be ready to be inspected Thursday. No additional licenses are required. School bus and public passenger endorsements are only required if transporting 16+ people.

Thompson asked for an update on the regional associations meeting. Clement said she sent the list of associations to Sue Benoit, Welfare Director, and was waiting for her to go through them to see which ones were the most beneficial. Benoit was also going to reach out to Community Action as they have hosted a meeting where they talk about the various organizations, how they are funded, and how they help.

Thompson asked for an update on the Police Department Building Committee. Mantegari said they were going to dig test pits at the fire station. The Norwich students are also preparing a report which should be complete by the end of August.

Board of Selectmen
Minutes July 16, 2019

The board reviewed the draft of the Board of Selectmen Handbook and discussed the following amendments:

- Faria made a motion, 2nd by Thompson that one selectperson could not serve as the chair or vice chair for more than 2 consecutive years. The motion carried with Christiansen opposed.
- Faria said he thinks that the selectmen's representative on any board should be a voting member. He would like to make a request to the school board because the selectmen's representative is not able to vote on that board.
- The board would like to review the statute governing fire department personnel.

Clement will amend the draft for further review.

Artimovich said there were over 400 hits on Vimeo for the 4th of July parade.

He said the farmer's market at The Baker and the Ice Cream Maker had 3 vendors attend last week. He suggested other farmers in town get in touch with them to participate.

There was a memo in the mail from the governor's office requesting RSVP to the budget meeting on 7/19 at 10am. None of the selectmen are able to attend.

Christiansen made a motion, 2nd by Artimovich to sign an intent to cut for Kelly Myers. All were in favor.

Christiansen made a motion, 2nd by Artimovich to sign the form that we will not be using form PA 28 for 2020. All were in favor.

Christiansen made a motion, 2nd by Artimovich to sign the MS 535 as prepared by the auditors. All were in favor.

Artimovich made a motion, 2nd by Faria to have Mantegari sign the general liability release for Paul Mirto. All were in favor.

At 7:37 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (a) for personnel. Mantegari- aye, Artimovich - aye, Christiansen - aye, Faria - aye, and Thompson - aye. The motion carries.

At 7:47 pm a motion was made by Christiansen, 2nd by Faria to come out of nonpublic session and seal the minutes. Mantegari- aye, Artimovich - aye, Christiansen - aye, Faria - aye, and Thompson - aye. The motion carries.

Christiansen made a motion, 2nd by Artimovich to adjourn the meeting at 7:30 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE:

7/16/2019

Citizens General Fund:

Previous Balance:	19,885.41		
Deposits:	35,817.98		
Payroll:	22,400.25	DD: \$19693.44	CK: \$2706.81
FICA:	6,040.30		
to Impact Fees			
A/P: Regular	\$245,128.58	Swasey: \$215,000	
Non-A/P			
void checks	50.00		
From MMA	240,000.00		
To Rec	-		
TO MMA			
Account Balance:	22,184.26		
Interest Earned YTD:	22.64		

MMA:

CD's	5,000,000.00		
Unrestricted Balance:	798,065.24		
Total Invested Funds	5,798,065.24		
Interest Earned YTD:	21,981.61		