

Board of Selectmen  
Minutes June 19, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair  
Andrew Artimovich  
David Menter  
William Faria  
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Artimovich made a motion, 2<sup>nd</sup> by Menter to approve the public minutes of 06/05/2018 as written. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Faria to approve the nonpublic minutes of 06/05/2018 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Ronald Rounds, 5 Rte. 27, plumbing for new building: signed by Board
- Norman Lynch, 73A Scrabble Road, new dwelling: signed by Board
- Norman Lynch, 73A Scrabble Road, demolition: signed by Board
- Todd Kalik, 20 Sherry Circle, generator: signed by Board
- Cynthia Tolbert, 337 Middle Road, riding arena: signed by Board.

The water test was satisfactory for 374 Rte. 125. The soil test needs to be completed. Any debris still needing to be removed from the property will be addressed at the follow up inspection.

Wayne Robinson and Kip Kaiser discussed the replacement of the salt shed. The board of selectmen (BOS) previously approved up to \$25K to be spent on the construction of a new salt shed. Kaiser's design was a 30X40 shed. Robinson had reviewed the estimate totaling \$22,700 and verified the measurements. Robinson said he will not be able to load inside and proposed a 60X60 building which costs \$67,412.44. Kaiser said his proposal was for a shed 100 sq. ft. larger than the current shed and is expandable. Menter suggested they spend the money on a larger shed and reduce the highway addition. He said originally the highway addition was going to be place to store and charge the trucks. Clement said the RFP has already been published and the pre-bid meeting is scheduled for tomorrow. Any changes need to be decided tonight to allow the information to be relayed to any and all bidders. Mantegari said they should move forward as is and to move forward with the salt shed at no more than \$25K and the RFP as written.

Joe Falzone, developer for the Villages at Three Ponds, was present to discuss the naming of the streets for the 55+ community. Falzone said he understood that the town would like to name the streets after dead people but wanted to avoid all of them being named after dead people for a senior community. The street names proposed were chosen to reflect the property and what it has to offer. Butch Whitehouse said this town has a tradition to name the roads after notable figures in town. Thompson had a list of suggestions to include Tuck Drive and James Circle. Clement will check

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with the towns of Kensington and Exeter to ensure there are no E911 conflicts as they share the same zip code. Thompson made a motion, 2<sup>nd</sup> by Menter to approve the street names Three Ponds Drive, Water's Edge Way, Sunset Lane, and Tuck Drive and James Circle contingent on the absence of E911 conflicts. All were in favor.

Mr. Whipple was present to request that taxes be paid quarterly. Thompson said some towns in NH do that but was not sure if it required a vote at town meeting. Artimovich also asked that the administrative costs for processing and printing be researched.

Whipple asked if town meeting could be conducted on a week day evening. The board said it used to be and is asked every year if that is what the residents prefer.

Clement requested the BOS office be closed on Fridays during the summer months. The office is open 9-12 and there is not foot traffic. One customer may come in for a bulky item sticker, and Daphne Woss said her office would sell those stickers in our absence. Any traffic from assessors, real estate agents, etc. has been significantly reduced since the tax cards were put online and any information they are seeking is readily available on the website. Artimovich said that would be a nice benefit for an employee that is not highly compensated. Thompson and Menter said the office should be open for the public. Clement said Friday's are a low traffic day for the BOS office and there have been no customers the last several weeks. She asked if they would at least try it and see if there is any issues. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to approve closing the BOS office on Friday's. The motion failed with Faria, Thompson, and Menter opposing and Mantegari abstaining.

Artimovich made a motion, 2<sup>nd</sup> by Menter to sign a letter for Woss to be a Municipal Registration Agent for the state of NH. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Menter to approve an abatement for 2 campers removed from Three Ponds prior to April 1<sup>st</sup>. All were in favor.

Clement said she received an email from Becky Dunham requesting the repairs for the Grange Hall be paid out of capital reserves. The board asked to confirm the amount in donations that the historical society can receive.

Whitehouse inquired why there was not a contract with Bell and Flynn for the work on Prescott Road. Clement said the original RFP was prepared by Dubois and King and a bid was awarded to American Excavators. There was a contract associated with that project. Shortly before the 2017 town meeting, Robinson approached the board with a change in scope and cost reduction of almost half. The board reviewed the quote and decided to move forward as proposed.

Whitehouse said the job posting for the recreation position did not reference a part time option. Clement said she had information to discuss in nonpublic in reference to hiring personnel.

Whitehouse asked for the minutes to be posted online more timely. Clement said they were available and posted online with this week's agenda.

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Whitehouse said a resident came before the board for a tax payment agreement and was identified as “resident” in the minutes. Clement said the person’s name does not need to be mentioned but understood the point of transparency. She consulted with NH Municipal Association and the property address or parcel ID is sufficient. The board may also choose to do this in executive session to protect the person’s reputation. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to use the parcel ID in the future. All were in favor.

Whitehouse suggested the historical society maintain a standing list of names to be used for street names in the future.

At 7:25 pm a motion was made by Menter, 2<sup>nd</sup> by Thompson to go into nonpublic sessions per RSA 91-A: 3, II (a) to discuss employee matters and hiring. Menter – aye, Artimovich –aye, Mantegari– aye, Faria – aye, and Thompson – aye. The motion carries.

At 8:15 pm a motion was made by Menter, 2<sup>nd</sup> by Faria to come out of nonpublic session. Menter – aye, Artimovich –aye, Mantegari– aye, Faria – aye, and Thompson – aye. The motion carries.

Thompson made a motion, 2<sup>nd</sup> by Menter to seal the minutes. Menter – aye, Artimovich –aye, Mantegari– aye, Faria – aye, and Thompson – aye. The motion carries.

Artimovich made a motion, 2<sup>nd</sup> by Thompson to adjourn the meeting at 8:17 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE:

6/19/2018

**Citizens General Fund:**

Previous Balance:	19,877.43		
Deposits:	3,103,101.62		
Payroll:	19,665.18	DD: \$15,034.04	CK: \$4,631.14
FICA:	4,832.11		
to Impact Fees			
A/P: Regular	\$31,326.31		
Void checks			
ACH trfrs to DMV			
From MMA			
TO MMA	2,720,000.00		
Account Balance:	347,155.45		
Interest Earned YTD:	15.09		

**MMA:**

Unrestricted Balance:	3,658,040.89
Total Invested Funds:	3,658,040.89
Interest Earned YTD:	9,078.94