

Board of Selectmen
Minutes May 21, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- 3 Ponds LLC, 2 Three Ponds Drive, new dwelling: signed by Board
- Jason Federspiel, 21 Stevens Drive, solar array: signed by Board
- Ron Edmiston, 10 Shannon Way, shed: signed by Board
- Julia Anderson, 25 Peabody Drive, electrical: signed by Board
- Robert Hartnett, 104 Deer Hill Road, shed: signed by Board.

Kaiser is working with the electrician to finalize a quote for the work needed at the grange.

Kaiser said he received a report from the police department that there is suspicion of someone residing at 424 Rte. 125. Kaiser said that is a commercial unit and residency is not permitted. He will follow up with the property owner.

Mantegari asked about activity at 3 Smith Road. Kaiser said he has been keeping an eye on that property. He has not observed any new tracks on the ground indicating travel onto the property. There has been no response from the property owner for remediation. Kaiser will review the notes and the board will follow up next week.

Kaiser said there was a letter in the board's mail in reference to 9 Mary Vey Drive. There is a structure built upon 2 metal storage containers. He also received a tip from that property upon inspection that there is another structure in town constructed similarly. The board asked Kaiser to investigate this complaint. Bruce Stevens, 84 South Road and Planning Board Chair, said the planning board discussed this at the last meeting. They will be sending a memo to the selectmen for enforcement. The letter requested an inspection be done with the town's planner, Glenn Greenwood, and Kaiser. Christiansen made a motion, 2nd by Faria that Kaiser and Greenwood inspect the property and report back any violations. All were in favor.

Thompson asked about the demolition on Pickpocket Road. Kaiser said he sent a certified letter out last week and gave them 14 days to respond.

Faria made a motion, 2nd by Christiansen to approve the public minutes of 05/14/2019 as written. All were in favor.

Christiansen made a motion, 2nd by Faria to approve the nonpublic minutes of 05/14/2019 as written. All were in favor.

Bob Webb, 37 Middle Road, was present because he would like the opportunity to haul the town's light iron. He said he would pay the town for the metal and haul it for free. Wayne Robinson, Road Agent, said LCB hauls the metal and the

Board of Selectmen
Minutes May 21, 2019

town gets paid by weight for the metal. Mantegari said it is hauled quarterly on average, and the town would need weight slips for reporting purposes. Webb offered \$150 per load and will supply the container. Clement said the revenue was \$2140 in 2018, less \$255 per occurrence for hauling. Robinson said there have been no issues to date. He understands Webb is a resident, but said it is a wash. Christiansen said he does not see the advantage. We are netting about \$1100 now, and Webb is offering about \$600 per year. Mantegari said they will review further.

Webb said he donated \$20K to the town in 1978 for constructing the old wing of the town office, hauling trees, and pouring concrete. He would like some recognition and a plaque for that donation. Thompson said she went through the minutes and there is no record of that. She has already researched it. Thompson said Webb went to her home to talk about this and she will bring in the notes. Stevens said he recalled Webb offering \$3000 for the foundation.

Paul Brown, 59 Lake Road, and Jim Michaud, town's contract assessor, was present to discuss Brown's 2018 valuation. Brown said he received a copy of his tax bill in April and his taxes seemed high. He called and asked for Michaud to come out and do an inspection. Michaud said there were some discrepancies and he has since updated the property cards for the 2018 valuation and the 2019 valuation. He said they are potentially looking at a \$50K difference in valuation, not tax revenue. The statute does allow for an abatement to be filed beyond March 1st for "good cause". He said that the decision would be up to the board and that the decision would be final. It would not be appealable to BTLA. Christiansen made a motion, 2nd by Faria that the board would accept the application for good cause and will review all evidence provided. All were in favor.

Thompson said she got a complaint about Rowell Road West from George Hussey, 182 Rowell Road. Robinson said he is waiting to hear back from Steve Cummings, town engineer, on the recommendations for repair.

The state is offering to test for PFAS as the fire station for no cost. Faria made a motion, 2nd by Thompson to test for PFAS. All were in favor.

Christiansen made a motion, 2nd by Faria to increase the bottom line of the fire departments budget by \$1619.22 to be offset by grant revenue. All were in favor.

Chief Joe Bird, fire chief, was present to propose a new job description for the EMS Coordinator. The board reviewed the description and found it to be acceptable. Thompson made a motion, 2nd by Christiansen to approve the job description as written. All were in favor.

Jon Morgan, 267 South Road and planning board, said his father (former Superintendent Michael Morgan) encouraged him to get involved in the town. He came to the town office and was quickly recruited by Kathy St. Hilaire (retired planning board administrative assistant) to be a planning board member. He said since then St. Hilaire made him feel comfortable on the board, kept him well informed, and ensured he was part of the Brentwood family. Morgan was recently elected to represent Brentwood in the NH Senate, and for his first resolution as a senator he would like to recognize St. Hilaire for her service and dedication to the town of Brentwood since 1992 in various capacities including planning, zoning, and recreation. St. Hilaire thanked everyone for their support and expressed that she missed everyone since retiring.

Christiansen made a motion, 2nd by Faria to sign the 2019 tax warrant. All were in favor.

Christiansen made a motion, 2nd by Thompson to approve an elderly exemption, disabled exemption, and 2 veterans credits. All were in favor.

Board of Selectmen
Minutes May 21, 2019

Christiansen made a motion, 2nd by Thompson to deny 2 elderly exemptions as the assets exceed \$85K. All were in favor.

Christiansen made a motion, 2nd by Faria to deny a disabled exemption as the income exceeds \$22K. All were in favor.

Clement said she reviewed the quotes from RMON for IT hardware. They are recommending replacing the 2 switches, 4 new computers, and software upgrades to 12 systems (town office and police). The total cost is \$16,874.52 and there is about \$34K in the capital reserve fund. Clement said the next 2 years will have relatively low expenses, just replacing some computers. The fund will still need the \$20K to be deposited annually to save for the server replacements in 2022. Christiansen made a motion, 2nd by Faria to expend \$16,874.52 out of the CRF for IT hardware. All were in favor.

Clement said the police department is requesting \$999.99 out of impact fees to purchase a stand-alone camera, audio, and DVR for the interrogation room. Christiansen made a motion, 2nd by Faria to expend \$999.99 out of police impact fees for a stand-alone audio visual system. All were in favor.

Robinson said some work needs to be done on class VI roads to make them passable for emergency vehicles. Christiansen made a motion, 2nd by Thompson for Robinson to make the necessary repairs needed on the Class VI roads to make them passable for emergency vehicles. All were in favor.

Bird said they would like to participate in a grant program with the Town of Epping. The Seacoast Mobile Response Intervention Team (SMIRT) aims to connect people at risk for an opioid overdose and their family /friend to treatment, recovery, and social services using first responders that are members of SMIRT. Faria made a motion, 2nd by Thompson to participate in SMIRT. All were in favor.

At 7:17 pm a motion was made by Christiansen, 2nd by Faria to go into nonpublic sessions per RSA 91-A: 3, II (a) for Personnel and promotion. Mantegari– aye, Christiansen – aye, Faria – aye, and Thompson – aye. The motion carries.

At 8:00 pm a motion was made by Mantegari, 2nd by Christiansen to come out of nonpublic session and seal the minutes. Mantegari– aye, Christiansen –aye, Faria – aye, and Thompson – aye. The motion carries.

The board discussed their meeting schedule for the summer. They will meet next week at 3pm.

Mantegari made a motion, 2nd by Faria to adjourn the meeting at 8:07 pm. All were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes May 21, 2019

WEEKLY TREASURER'S REPORT

DATE:	5/21/2019		
Citizens General Fund:			
Previous Balance:	30,256.65		
Deposits:	56,359.84		
Payroll:	20,368.41	DD: \$17,184.77	CK: \$3,183.64
FICA:	5,462.76		
to Impact Fees	9,150.00		
A/P: Regular	\$195,514.61	Swasey: \$185,000	
Non-A/P			
void checks	5.05		
From MMA	168,000.00		
TO MMA			
Account Balance:	22,125.76		
Interest Earned YTD:	11.75		
MMA:			
CD's	1,250,000.00		
Unrestricted Balance:	743.47		
Total Invested Funds:	1,250,743.47		
Interest Earned YTD:	16,659.84		