

Board of Selectmen
Minutes May 15, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with an invocation and a recitation of the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

There was 14.5 hours of overtime for police, 3 hours for fire, and 2 for highway.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Menter made a motion, 2nd by Faria to approve the public minutes of 05/01/2018 as written. All were in favor.

Menter made a motion, 2nd by Faria to approve the nonpublic minutes of 05/01/2018 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Gary Chase, 49 Stevens Drive, horse barn: signed by Board.

Last week Mantegari, Faria, Kaiser, Wayne Robinson, and Jeff Bryan met to discuss the design and layout of the highway shed addition. They discussed planning for but not installing the bathroom, locker room, office, or utility. The salt shed is unsafe and needs to be replaced. Kaiser said when the site work is done for the addition, they can do the site work for the new shed as well. Priority will be to replace the salt shed. Kaiser asked if the board wanted to bid out each portion of the job. Clement added that each ad may cost about \$300 to advertise. Kaiser suggested purchasing the materials, hiring a general contractor to oversee the project, and doing the site work in house. Thompson made a motion, 2nd by Menter to prepare and advertise an RFP for the salt shed and the highway addition. The bids should include a contingency, not to exceed budget, discount if one vendor does both projects, and start and completion dates with a penalty clause. All were in favor.

Robinson will remove the existing roof on the salt shed. If he is unable, he will connect with a vendor to get an excavator. Once the roof is removed, he will move the salt and sand onto a tarp and cover the material.

Robinson said the television has been removed from the highway shed.

Bob Sanborn was present and presented a typical roadway section. He said Bartlett Road has water on it, and it is because there are no shoulders or ditches. He asked Robinson where the pond was supposed to drain. Robinson said he did not know. Sanborn said it should go into the cross pipe south of the pond and there are 12" pipes going across the road. Sanborn had plans that show the drainage layout. He will show Robinson where the pipes are.

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Sanborn said there is an RSA that states that the town shall cut the brush at least annually. He said the brush needs to be cut 50' and the ditches and shoulders need to be re-created. Sanborn and Robinson will meet on Wednesday at Bartlett Road.

A resident was present to discuss a payment plan for back taxes owed. Clement had a statement from Daphne Woss with all taxes owed. \$259.47 is the interest accrued each month and \$534 is the monthly amount to stay current, assuming the tax rate is unchanged. Woss recommends \$1000 a month. The resident was agreeable that they could commit to that amount. Menter made a motion, 2nd by Faria to agree to \$1000 per month, due on the 7th of each month. All were in favor.

Faria made a motion, 2nd by Menter to sign the 1st issue 2018 tax warrant. All were in favor.

Menter made a motion, 2nd by Thompson to approve a veteran's credit. All were in favor.

Thompson made a motion, 2nd by Menter to deny an elderly exemption as they exceed the asset limitation. All were in favor.

Clement received a quote from RMON for a tablet with a flip screen for the highway department, software, and carrying case for \$1508.35. The setup fee is \$600 or the town could add it to the support contract at \$50 per month. There is a \$28 recurring charge for an email license and anti-virus. Faria made a motion, 2nd by Thompson to expend \$2108.35 from the capital reserve fund (CRF) for IT hardware. All were in favor.

Seacoast Memorials can do an 8X10 bronze plaque for \$375, plus \$100 for mounting. The aluminum plaque is \$195. Two plaques will be purchased, one for the POW/MIA and one in honor of Bill Vahey. Menter made a motion, 2nd by Thompson to approve expending \$490 towards the cost of plaques. All were in favor.

Menter made a motion, 2nd by Thompson to approve an intent to cut. All were in favor.

Menter made a motion, 2nd Thompson to sign the timber warrant. All were in favor.

Faria made a motion, 2nd by Thompson to approve 6 hawkers and peddler's permits for Renewal by Anderson. All were in favor.

Menter made a motion, 2nd by Faria to sign an appointment slip for Emily Schmalzer for the Exeter River Local Advisory Committee. All were in favor.

Faria would like to revisit the issue of the use of the town car versus paying mileage. He said it does not make sense to pay additional payroll for employees to return to the office to drop off the town car. He said paying the mileage would be less expensive in those rare instances. Clement added that she did not take the car to training today as Tuesdays the vehicle is needed by the town clerk, treasurer, and often recreation director. She asked is the preference to pay one higher valued mileage reimbursement to allow more people to use the car, or to pay less in mileage and possibly have

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the car out of town for a day. Faria said he has heard that no one likes to use the car. Clement said that is true but they have because otherwise the mileage will not be reimbursed. They would prefer to use their own vehicles. Mantegari said the car probably costs more to maintain and insure than they would pay in mileage. He said they should just sell it. Menter suggested seeing if the fire department could use it for inspections.

Menter said he has met with Campbell and the fire department is looking to offer a tax credit incentive to encourage residents to apply for the call force. Menter asked Clement to research that possibility.

Mantegari said the town has received several complaints from residents only getting part of their trash picked up and about the trucks zig zagging down narrow, windy roads. Clement will follow up with Tony Belanger.

Menter made a motion, 2nd by Faria to adjourn the meeting at 7:35 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE:	5/15/2018		
Citizens General Fund:			
Previous Balance:	17,953.16		
Deposits:	73,442.66		
Payroll:	21,300.48	DD: \$16,894.12	CK: \$4,406.36
FICA:	5,124.97		
to Impact Fees			
A/P: Regular	\$504,363.83	Swasey 165,000.00	Trustees 283,200.00
Void checks			
From MMA	460,000.00		
TO MMA			
Account Balance:	20,606.54		
Interest Earned YTD:	10.71		
MMA:			
Unrestricted Balance:	1,187,301.56		
Total Invested Funds:	1,187,301.56		
Interest Earned YTD:	8,339.61		