

Board of Selectmen
Minutes May 07, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

Robert Gagnon was sworn in as a part time officer by Daphne Woss, Town Clerk.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Conquer Self Defense, 313 Rte. 125, partitions: signed by Board
- 3 Ponds LLC, 7 Sunset Lane, plumbing for new dwelling: signed by Board
- 3 Ponds LLC, 3 Sunset Lane, plumbing for new dwelling: signed by Board
- Anthony Mattings, 313 Rte. 125, electrical" signed by Board
- Joe Coneelly, 47 Lyford Lane, generator: signed by Board
- Joe Coneelly, 47 Lyford Lane, replace and enlarge existing deck: signed by Board
- Ryan Nickerson, 108 Lake Road, electrical for in ground pool: signed by Board
- American Tower, 152 Rte. 27, install generator: signed by Board
- Amy Lindquist, 16 Spruce Ridge Drive, frame existing walk up attic: signed by Board
- Amy Lindquist, 16 Spruce Ridge Drive, electrical: signed by Board.

Kaiser said the furnace at the grange was replaced and a new vent was put in to move heat into the office area and allow better heat exchange. During the installation an overheated branch circuit was discovered and will be replaced as soon as possible.

Christiansen asked about the repairs to the front porch. Kaiser said he has estimates that range from \$6000-\$11000. He needs to compare them to ensure apples to apples before coming back with a recommendation. Artimovich said it is not an emergency and suggested focusing on the current projects (i.e. siding and doors) first.

Kaiser said the Cross Road Bridge has a wooden deck and has some cracks. He would recommend that to be sealed.

Kaiser priced out carbon monoxide monitors and they are about \$65 each. He would recommend purchasing 4-5 units for various town buildings.

Thompson made a motion, 2nd by Christiansen to approve the public minutes of 04/16/2019 as written. The motion carried with Faria abstaining as he was not present at that meeting.

Thompson made a motion, 2nd by Christiansen to approve the nonpublic minutes of 04/16/2019 as written. The motion carried with Faria abstaining as he was not present at that meeting.

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Jeff Donald and Rob Wofchuck, conservation commission members, were present to propose and discuss a new policy for hunting on town owned lands.

The proposed policy reads: The Town of Brentwood holds various town-owned properties for a variety of uses. Hunting and fishing are allowed on most town-owned properties in accordance with state law. Temporary tree stands must have owner identification and contact information and be removed after each hunting season. Bolted tree stands are prohibited. Trapping, baiting and target shooting are not allowed on any town-owned properties.

Donald said there are a few tree stands on town owned land, no one knows who they belong to, or how long they have been there. He suggested all tree stands be of a temporary nature, be properly labeled with owner name and contact information, and removed by December 31 of each year. Artimovich suggested that since Fish and Game regulations require land owner permission, some sort of approval granted by the conservation commission. This would allow the conservation commission to keep track of the tree stand, their location, and proof that they were properly labeled.

Bob Stevens, 60 Northrup Drive, states that the state does not require permission to put up a tree stand. Donald read the RSA. Ward Byrne, 55 Rowell Road, said that RSA only applies to erected tree stands not a non-bolted tree stand. Donald said the intent of the ordinance proposed is to not allow the bolted tree stands, if you want to erect a temporary tree stand just label it with your name and contact information. Permission from a private owner expires annually on December 31st.

Rob Wofchuck said the town owned properties are for everyone's enjoyment. This policy is not limiting what the hunters can do. For the others that enjoy hiking, please respect the rest of us and remove your tree stand if you are not using it. Donald said it is also fairer for hunters to not allow someone to claim a "good" spot for perpetuity.

Ward Byrne, 55 Rowell Road, suggested the conservation commission work with the outdoors men to create something that is mutually beneficial. Bruce Stevens, 84 South Road, said he would not like to see anything more stringent than what the state allows.

Michelle Siudut, 287 Middle Road, asked if trapping was a current regulation. Donald said no, that is an addition and the only limitation they are recommending.

Mantegari suggested kicking this back to conservation to review their wording. Liz Faria, 209 South Road, asked why kick this back to conservation as the policy is as basic as it gets. William Faria suggested keeping the policy in line with state regulations and bring this back to town meeting. Donald said they will discuss the results of this meeting at their next conservation meeting and then the commission will decide how they would like to proceed.

Kim Morin, Kadra Street, said she spoke with both Donald and Wofchuck and both said they were not aware of any issues with target shooting. Mantegari said that would be discussed at the conservation meeting.

Mantegari asked about the status of the Martin Easement. Donald said they have withdrawn. Liz Faria, 209 South Road, asked if that meant that the \$150K that was raised and appropriated at town meeting with go back to the general fund. Clement said that was correct.

Dave Ellis, RMON, was present to discuss a Windows 7 upgrade on town computers. Clement said she was told that as of January 2020 Windows 7 will no longer be supported by Microsoft. That means that the software would no longer be eligible to receive patches for security. In addition, Clement has been told that RMON will not provide computer support for any system running on Windows 7. This would equate to replacing 16 computers by January, 9 in the town

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office and 7 in the police department. Historically, we replace 2 systems a year in both town office and police and every piece of equipment is upgraded at least every 5 years. Artimovich asked what the cost to upgrade the software to windows 10 would be. Ellis said he would look into that, the licensing required, and lease options to lessen the financial burden. Artimovich said that if no system is older than 5 years old, an upgrade should be a viable option. Artimovich also said that he was extremely troubled that our software vendor, whom we are supposed to trust, told the town administrator that 16 computers need to be replaced out right without exploring more cost effective options such as a software upgrade. Ellis apologized, said that was above his pay grade and would have the numbers to Clement by the end of the week.

Mantegari read the following statement: We have received several concerns from a couple of citizens in the community against an article that appeared in the BNL and also several that are for an article recently published.

The Board does not have the ability to sanction or editorialize the BNL as it is very similar to the those community resources around us for which the Towns citizens are passionate about, (Seacoast Mental Health or Richie McFarland) they raise additional funding separately from town allocations to afford the ability to sustain itself and make it viable as a resource to the community.

Again the Select board does not have the ability to sanction the BNL or address the freedom or autonomy of that specific resource unless the community would like to defund this resource at the next town meeting, as for this season the BNL was allocated a little over \$10,000 as requested from the legislative body at the town meeting.

Eric Turer, 33 Peabody Drive, was present to discuss concerns he had over the article that was printed on page 7 of the May Brentwood Newsletter issue. Turer said he was not here to discuss the content of the article or to get the newsletter sanctioned or defunded. Mantegari said Turer should be meeting with the newsletter. Turer said he reached out and sent 2 emails, both of which have gone unanswered.

Turer said that if the town is paying for the printing and postage, they should have some standards. Faria asked what Turer's issue was. Faria asked if the practice be made that all articles have the author expressly stated or it is to be assumed that the article was written by the editor, would that solve the problem?

Linda McDonald, 30 Ole Gordon Road, asked what the town's liability was for the content in the newsletter. If there is a legal basis for the newsletter to be considered a town entity. Clement said the newsletter is not a town entity and as such would not be liable for content. If the newsletter was a town entity, then the content and any claims made against the newsletter would be covered under the town liability policy. Clement will contact NH Municipal Association for a legal opinion.

Artimovich suggested adding a statement under the title of the newsletter such as the views and opinions expressed are those of the authors and do not necessarily reflect the official policy or position of the Town of Brentwood.

Butch Whitehouse, 130 Ole Gordon Road, asked Mantegari where the statement he read at the beginning of the meeting came from. Mantegari said he wrote it.

Letty Bedard, 198 Middle Road, said the newsletter is prominently displayed on the town's website and asked what is allowed to be posted on the official site if they are not a town organization. Liz Faria, 209 South Road, said this would be similar to the link to SAU 16 on the town's site.

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Liz McConnell, 52 Stevens Drive, asked who the editor is and who does the layout. Robin Wrighton said she was the editor and chooses not to comment further.

Robert Span, 31 Peabody Drive, said he was upset about the article and its departure from the character of the typical newsletter. He said it appears that the editor did this either purposefully or without any thought, either of which are unacceptable.

Bill Dunham, 9 Block Drive, said he had an issue with several of Yokela's votes. He took it upon himself to contact Yokela and the 2 met for coffee. They were able to discuss the reasoning behind some of the votes and said the article simply shows a pattern of how legislators are voting.

Turer said it looks like the chart may have come from Granite Grok, an internet blog. Kim Morin, Kadra Street, said that piece was not written by Granite Grok. Turer said someone wrote it without attribution and is published under Liz McConnell's article and makes it appear that McConnell wrote it.

Turer said there should be some standards and drafted some for the newsletter to review and take under advisement.

Michelle Siudut, asked Liz McConnell if she looked up HB 109 would it say that McConnell voted for it. McConnell said it was misrepresented in the newsletter. Siudut said it is a yes or no question, did you vote for it? Mantegari said this was out of order and redirected back to the agenda.

Clement said she followed up with Pinard Waste Systems in reference to the complaint received about recycling being disposed of with trash. Clement said she received all of the tonnage for 2018 and only one truck was disposed of with trash. That was a driver error and the driver was subsequently disciplined. There was also a list of disposal sites some of which should be noted as transfer stations. Clement said it is her understanding that the tonnage from Brentwood is consistently 6-7 tons, which is not a full truck load. Our recyclables are brought to a transfer station and mixed with recycling from other communities to scale the transportation costs.

Wayne Robinson, Road Agent, said they went out to 47 Northrup Drive, and Steve Cummings, town engineer, submitted a memo to the board. It is Cummings opinion that the paving did not contribute to the water runoff issue that the homeowner is experiencing. He recommended installing a ditch line to re-direct the water at the homeowners cost if he would like to improve the situation.

Cummings said a dredge and fill permit will need to be filed with NH Department of Environmental Services for the culvert replacement on Rowell Road West. Robinson said Cummings was going to put together a plan and estimate. The board tabled this until they can review Cummings memo.

Robinson said Bartlett Road has been reclaimed, fine graded, and is ready to go. They started work on Rowell Road East. The paving plant opens next week.

Robinson said the new truck was ordered and will be delivered in July. It will then need to get equipped and will be put in service about September.

Mantegari said he wanted to thank highway, police, and fire for their great work on site at Brentwood Power the other night. It truly was inter-departmental cooperation. Faria went on to say that all the officers did a great job especially Officer Kneeland who was stationed at the Rte. 111A and Rte. 125 intersection.

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Robinson asked if he was going to be getting his bonus. Clement said that was delayed until the board could speak with Robinson in reference to a personnel matter in his department. That was resolved at the last meeting on 4/16/19. Thompson made a motion, 2nd by Faria to pay Robinson the first half of his bonus. All were in favor.

Butch Whitehouse, 130 Ole Gordon Road, said the board should do what the town's people voted and include that bonus in Robinson's salary. Mantegari said that has been discussed at length and he has noted Whitehouse's comments.

Clement said the speakers were scheduled to be installed on 5/22 and 5/23. She will not be in the office that day as she was selected for jury trial those dates. She asked if the board would like her to push the install or if a board member was able to come in at the end of the install to learn how to use the equipment. Artimovich said we should push the install.

There is a memo from Jim Michaud, contract assessor, to approve an abatement for 143 Deer Hill Road due to the condition of the home and the number of bedrooms. Christiansen made a motion, 2nd by Artimovich to approve the abatement per Michaud's recommendation. All were in favor.

Artimovich made a motion, 2nd by Christiansen to sign a certificate of authority for municipalities to update the current signers on the bank account to the current sitting board. All were in favor.

Christiansen made a motion, 2nd by Artimovich for Mantegari to sign a release of a letter of credit for 3 Ponds LLC due to substantial work being completed on the project. All were in favor.

Christiansen made a motion, 2nd by Artimovich for Mantegari to sign a partial bond release for Southeast Land Trust due to substantial work being completed on the project. All were in favor.

Clement said the state has updated their vendor for the emergency notification system (ENS). As a result, the board needs to name an authorized point of contact to designate emergency and non-emergency access users. Christiansen made a motion, 2nd by Artimovich to authorize Karen Clement as the primary point of contact for ENS. All were in favor.

Artimovich made a motion, 2nd by Faria to renew Norman Garside's lease to hay the George Beyea field for 2019. All were in favor.

Faria said he met with SST and they have created a mockup of the table for the conference room. It will be done by the end of the school year.

Artimovich said the video file was too large to upload based on our Vimeo subscription. Clement has worked with Access AV to adjust some settings and we will test them tonight and see how it works out.

At 8:17 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (a) and personnel matters. Mantegari- aye, Artimovich - aye, Christiansen - aye, Faria - aye, and Thompson - aye. The motion carries.

At 8:30 pm a motion was made by Mantegari, 2nd by Christiansen to come out of nonpublic session and seal the minutes. Mantegari- aye, Artimovich - aye, Christiansen - aye, Faria - aye, and Thompson - aye. The motion carries.

Christiansen made a motion, 2nd by Faria to sign a 3 year employment contract with Robert Gagnon. All were in favor.

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Ellen Arcieri, Police Chief, said McPherson's offered \$3000 in trade for each Humvee. She thinks she could get about \$11,000. The board agreed to advertise them for sale.

Arcieri said the tower cannot be sold. Artimovich suggested approaching Stratham or Deerfield, communities that host fairs, to see if they would be interested for crowd control.

Christiansen made a motion, 2nd by Faria to increase Jeremy Worcester's rate of pay to \$20.16 per hour. All were in favor.

Interviews for the full time position are scheduled for Tuesday afternoon. Christiansen will sit on the panel.

Thompson said she feels that 3 weeks is too long to go without a meeting. Artimovich said that is why they posted the 4pm meetings to be able to come in, read mail, catch up, and sign the manifest. Thompson made a motion, 2nd by Artimovich to post 3pm meetings on weeks 2, 4, and 5. All were in favor.

Thompson said the board should write a letter to Donna Vadeboncoeur for her service.

Christiansen made a motion, 2nd by Thompson to send a letter of recognition to Mr. Schroder. All were in favor.

Butch Whitehouse, 130 Ole Gordon Road, said it is hard to follow along with the documents and asked that every single item to be addressed be posted on the agenda or packets made for the public to allow them to follow along. Clement said that would be difficult as items requiring signatures come in right up until the meeting begins, those would not make it to the agenda as the agenda is required to be posted at least 24 hours in advance of the meeting. Further not all items are entirely public information, some information would need to be redacted to make them available for the public to view. Artimovich said during the meeting is the first time the board sees those same documents. He said we are trying to make it easier for the public to follow along and asked for a little more time.

Thompson made a motion, 2nd by Artimovich to adjourn the meeting at 8:50 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:		5/7/2019		
Citizens General Fund:				
	Previous Balance:	22,780.75		
	Deposits:	83,715.93		
	Payroll:	26,705.24	DD: \$22,011.47	CK: \$4,693.77
	FICA:	6,952.58		
	to Impact Fees	3,618.00		
	A/P: Regular	\$243,708.30	Swasey: \$185,000	
	Non-A/P			
	void checks			
	From MMA	200,000.00		
	TO MMA			
	Account Balance:	25,512.56		
	Interest Earned YTD:	11.75		
	CD's	1,250,000.00		
MMA:	Unrestricted Balance	166,616.43		
	Total Invested Funds:	1,416,616.43		
	Interest Earned YTD:	16,659.84		