

Board of Selectmen
Minutes March 19, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
Ken Christiansen
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

Faria made a motion, 2nd by Thompson to nominate Mantegari as Chair and Artimovich as Vice Chair. All were in favor.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Faria made a motion, 2nd by Thompson to approve the public minutes of 03/12/2019 as written. The motion carried with Christiansen abstaining.

Faria made a motion, 2nd by Artimovich to approve the nonpublic minutes of 03/12/2019 as written. The motion carried with Christiansen abstaining.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Bill Dale, 57 Fellows Road, pool: signed by Board
- Meals on Wheels, 106 North Road, 19X24 conference room addition: signed
- Roger Nickerson, 106 Lake Road, family room in basement: family room in basement: signed by Board
- 3 Ponds LLC, 4 Sunset Lane, new dwelling: signed by Board.

Kaiser said he met with 3 Ponds, LLC to ensure that the road maintains passible for emergency vehicles throughout construction.

At 6:20pm the board opened the bids received for the Landscaping and Mowing RFP:

- Funi's Lawn Care and Landscaping: \$17,400
- ASAP Landscape: \$30,000
- Rouleau's Landscape: \$121,250
- Heath Property Maintenance: \$53,000
- Great Horizons: \$81,485
- Cheapskate Landscape and Property maintenance: \$32,702.

The board will take a week to review the bids and discuss next week.

Artimovich made a motion, 2nd by Faria to designate selectmen to representatives to the following boards:

- Budget committee: Mantegari
- Budget subcommittee (2): Mantegari, Faria
- Conservation commission: Thompson
- School Board: Faria

Board of Selectmen
Minutes March 19, 2019

- ZBA: Artimovich
- Planning Board: Christiansen. All were in favor.

The Spring Schedule will begin on 4/2. Faria made a motion, 2nd by Artimovich for a consent agenda to authorize payroll with no official meeting on the "off" weeks (weeks 2, 4, and 5).

Wrighton asked if there was any more discussion on a bi-weekly pay. Clement said she has been working with Ellis and Buendia on the logistics for processing payroll. Mantegari said he would like to see how much of a savings the town would realize. Clement said she will also review the overtime policies. The board will review the information further next week.

There was a memo in the mail requesting a clothing donation shed. The board said no, there is one at Lindy's.

Artimovich made a motion, 2nd by Faria to update and sign the Emergency Notification System Authorization Form updating the Fire Chief to Joe Bird. All were in favor.

Faria made a motion, 2nd by Thompson to approve and sign a failed septic waiver for 50 Fellows Road. All were in favor.

Artimovich made a motion, 2nd by Faria to sign the EMS in the Warm Zone grant paperwork for Department of Safety. All were in favor.

Ward Byrne was present and asked if there was a code of conduct for the board. Clement said there is an ethics policy, a board meeting policy, and they are working on a selectmen's handbook. The reason he brings this up is that a selectmen pointed his finger at his mother and told her that she did a terrible job raising her son. Byrne said he had 2 witnesses and that he and his mother were extremely upset. Christiansen said he was sorry and did not believe he said anything like that. Mantegari said he will look into it. Christiansen further stated he has never been disrespectful to anyone.

At 7:00 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (a) and (e) to discuss personnel and legal matters. Mantegari- aye, Artimovich - aye, Christiansen - aye, Faria-aye, and Thompson - aye. The motion carries.

At 8:24 pm a motion was made by Faria, 2nd by Thompson to come out of nonpublic session and seal the minutes. Mantegari- aye, Artimovich - aye, Christiansen - aye, Faria-aye, and Thompson - aye. The motion carries.

Mantegari made a motion, 2nd by Artimovich to adjourn the meeting at 8:25 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE:

3/19/2019

Citizens General Fund:

Previous Balance:	20,211.68		
Deposits:	44,872.62		
Payroll:	23,875.81	DD: \$20536.54	CK: \$3339.27
FICA:	5,893.34		
to Impact Fees	3,618.00		
A/P: Regular	\$192,805.90	Swasey: \$185,000	
Trans to Rec			
void checks			
From MMA	185,000.00		
TO MMA			
Account Balance:	23,891.25		
Interest Earned YTD:	6.38		

MMA:

CD's	3,000,000.00
Unrestricted Balance:	540,362.70
Total Invested Funds:	3,540,362.70
Interest Earned YTD:	5,279.07

