

Board of Selectmen
Minutes February 26, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Justin Prokocimer, 313 Rte. 125, electrical for motor for car lifts: signed by Board
- Megan Croteau, 99 Prescott Road, fence around pool: signed by Board
- 3 Ponds LLC, 8 Sunset Lane, new dwelling: signed by Board.

Faria made a motion, 2nd by Menter to approve the public minutes of 02/19/2019 as written. All were in favor.

Faria made a motion, 2nd by Thompson to approve the nonpublic minutes of 02/19/2019 as written. All were in favor.

Wayne Robinson was present with the proposal for a new truck. The cost of the truck and chassis is \$175,254 and the radio is \$1296 for a total of \$176,550. Faria made a motion, 2nd by Thompson to expend \$176,550 out of the CRF for highway vehicles. All were in favor.

There was a memo in the mail from Daphne Woss with concerns over the condition of Bartlett Road and requesting that repairs be made. Robinson said it will be about \$10K to reclaim the portion from 111A to Dudley Road. He said he plans on paving Rowell Road East, Rowell Road West, and Bartlett Road.

There was a request to replace a mailbox at 15 Peabody Drive. Robinson said the mailbox was damaged during plowing. Menter said he drove by there today and the mailbox looked fine. Robinson said the mailbox is located off the ditch line and the plow just barely ticked it. Mantegari said the policy is that the town assumes no liability for damage to mailboxes during snow removal.

Clement said Melissa Litchfield asked if the link to the CMS renewal could be placed on the town website. The site is facts only and not a sales pitch. The board said they would like to see this on the school site only.

Faria made a motion, 2nd by Menter to approve a current use application for Phillips on South Road per Michaud's recommendation. All were in favor.

Menter made a motion, 2nd by Thompson to approve a current use application for Hamilton on Scrabble Road per Michaud's recommendation. All were in favor.

Menter made a motion, 2nd by Faria to re-appoint Kristin Patch as Deputy Town Clerk/Tax Collector for one year. All were in favor.

Board of Selectmen
Minutes February 26, 2019

Clement said the floats for the septic alarm at the BRC need to be replaced. The cost is \$650 and the tank will need to be pumped first for an additional \$295. Menter made a motion, 2nd by Faria to expend \$945 out of the CRF for maintenance of town owned buildings. All were in favor.

Thompson made a motion, 2nd by Faria to give to all department heads a password to update their sections of the website. All were in favor.

Bruce Stevens suggested bi-weekly pay to cut down on the administration of payroll. Thompson said we should ask the employees. Clement said they were asked a year or so ago and no one was in favor of it. Faria suggested we speak to the treasurer to get his thoughts on this.

Ward Byrne asked if state police or the sheriff's office was covering the town at night. Mantegari said no, that is not true.

Mantegari said Robert Healy approached the committee on the potential of developing 154 Crawley Falls Road for the police station. He will be putting together a proposal for a land lease and sale option. Stevens asked where the meeting was posted. Mantegari said it should have been posted in 2 places. Belanger usually posts the agendas.

Adam Veinotte asked about the town's liability with Wicks' patrolling on his own. Mantegari said his certification has been accepted by Police Standards and Training. He will need to complete the law package and agility test. A letter is coming from PS&T to confirm this status.

Melissa Litchfield said the school has been working with a firm to create a website for the CMS renewal and has been very careful to make sure no lines are crossed and there is no electioneering. There were some questions on the true numbers and the total cost of the bond. Litchfield said she would get back to everyone with the information that they are requesting. Veinotte said there have been many meetings on the renewal and suggested people go to those meetings, ask their questions, and get informed.

Mantegari made a motion, 2nd by Thompson to put a link to SAU 16 on the town's website. All were in favor.

Faria said he looked into the certification process. He said the law package is a series of CD's and tests that can be taken over time. The physical agility test will need to be completed within 6 months. Byrne asked if there was a contingency plan if several officers were to leave the department. Mantegari said state police would be called in if needed. Veinotte said they are on call from home. Robinson said state police would get units out to the calls and they usually have 5-6 cruisers out. There is also mutual aid from Fremont, Epping, etc.

Faria made a motion, 2nd by Thompson to adjourn the meeting at 7:26 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE: 2/26/2019

Citizens General Fund:

Previous Balance:	18,546.77		
Deposits:	89,117.90		
Payroll:	19,636.44	DD: \$16906.82	CK: \$2729.62
FICA:	5,207.04		
to Impact Fees	3,618.00		
A/P: Regular	\$553,556.38	Co-op: \$535,772	
Trans to Rec void checks			
From MMA	500,000.00		
TO MMA			
Account Balance:	25,646.81		
Interest Earned YTD:	3.20		

MMA:

CD's	3,000,000.00		
Unrestricted Balance:	954,538.39		
Total Invested Funds:	3,954,538.39		
Interest Earned YTD:	4,454.76		