

Board of Selectmen
Minutes February 05, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Jeff Bryan, 63 Lyford Lane, new roof: signed by Board
- Justin Cuhna, 7 Longmeadow Drive, electrical for new dwelling: signed by Board
- Andrew Kunkmueller, 89 Haigh Road, plumbing for addition: signed by Board
- Summit Supply, 25 Commercial Drive, electrical for mezzanine: signed by Board
- American Tower, 152 Rte. 27, backup generator: signed by Board
- 3 Ponds LLC, 7 Sunset Lane, new dwelling: signed by Board.

Menter made a motion, 2nd by Faria to approve the public minutes of 01/22/2018 as amended. All were in favor.

Menter made a motion, 2nd by Faria to approve the public minutes of 01/29/2018 as written. All were in favor.

Menter made a motion, 2nd by Faria to approve the nonpublic minutes of 01/29/2018 as written. All were in favor.

Mantegari read Chief Ellen Arcieri's memo into the record requesting:

- 1) To go on official record that I do not support or endorse the placement of the Seacoast Learning Collaborative (SLC) School to be in the town of Brentwood in the present staffing capacity of the Brentwood Police Department.
- 2) To reimburse the police department's budget with the checks received from the Opioid grant either twice a year or at the end of the year.

Artimovich suggested a copy go to the planning board in reference to SLC. Clement said item 2 is grant revenue. The board is allowed to approve increasing the bottom line of a budget in the amount of grant expenditures. The offsetting revenue is then accounted for in grant revenue in the general fund. Clement suggested tracking the revenue amounts and approving the adjustment towards the end of the year.

Thompson made a motion, 2nd by Artimovich to sign the 2019-2020 CAI maintenance contract for tax maps. All were in favor.

Board of Selectmen
Minutes February 05, 2019

There were unpaid detail invoices from 2015-2017 that the department would like to request be written off as uncollectable. The invoice amounts, dates, and vendor was reviewed. Menter made a motion, 2nd by Artimovich to write off the invoices as requested totaling \$4050.44. All were in favor.

Menter made a motion, 2nd Thompson to encumber \$15050 for the removal of trees on Rowell Road. All were in favor.

Menter made a motion, 2nd by Thompson to encumber \$14550 for a mobile electronic message board. All were in favor.

Robinson presented information for a new truck to be paid out of the CRF for new highway vehicles. He had the cost of the truck and chase but was waiting for a firm quote on the plow, wing, and radio. Artimovich suggested no action until all of the information is complete.

Joe Bird asked if the board wanted to be involved in the per diem hiring or if he could just bring the recommendation forward as Campbell had done in the past. Artimovich said the board hires the per diems, the Chief can hire the call firefighters at their discretion. Bird said Campbell just brought recommendations forward for the per diems. Artimovich said he did not have a problem with that. Mantegari said it depends what the board wants as some selectpersons wanted more involvement in the hiring process. Thompson said she did not have a problem with that. Faria agreed as long as they were receiving the recommendations to make the decisions.

Menter made a motion, 2nd by Thompson to sign Joe Bird's appointment slip to Fire Chief for one year. All were in favor.

Joe Bird was sworn in as fire chief by Town Clerk, Daphne Woss.

Menter made a motion, 2nd by Thompson for Mantegari to sign the paperwork to submit for reimbursement for warm zone training. All were in favor.

Artimovich made a motion, 2nd by Menter to adjourn the meeting at 6:44 pm. All were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes February 05, 2019

WEEKLY TREASURER'S REPORT				
DATE:		2/5/2019		
Citizens General Fund:				
	Previous Balance:	17,126.87		
	Deposits:	66,210.16		
	Payroll:	31,453.17	DD: \$26329.50	CK: \$5123.67
	FICA:	8,060.13		
	to Impact Fees			
	A/P: Regular	\$743,177.85	Co-op: \$535,772	Swasey: \$185,000
	Trans to Rec			
	void checks	32.00		
	From MMA	725,000.00		
	TO MMA			
	Account Balance:	25,677.88		
	Interest Earned YTD:	3.20		
	CD's	3,000,000.00		
MMA:	Unrestricted Balance	1,700,213.39		
	Total Invested Funds:	4,700,213.39		
	Interest Earned YTD:	2,129.76		