

Board of Selectmen
Minutes January 29, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Menter made a motion, 2nd by Artimovich to approve the nonpublic minutes of 01/22/2018 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Joe Falzone, 146 North Road, sign: signed by Board
- Justin Cunha, 7 Longmeadow Drive, plumbing for new dwelling: signed by Board
- Dave Demerol, 11 Wilson Way, generator: signed by Board
- SBA Communications, 312 Rte. 125, replace antennas: signed by Board.

Dick Chamberlain, Reverend Tara Allen, Warren McLeod, and Curt Springer from Pilgrim United Church was present to discuss partnering with the town. They are looking at a major restoration of the building and the facility is historically important to Brentwood. Allen asked how the church could be a better community partner with the town, what the current needs are, and if they could help facilitate any of those goals. McLeod updated the board on some of the history of the building and the repairs that they are looking to make to which they are researching various funding sources.

Allen asked the board if there was a need for afterschool programs, trails to make better use of the conservation land, police and fire to share fundraising efforts, evacuation site for Swasey, Living with Loss Program, or enhancing the senior program. Faria said he wanted to be careful about maintaining the separation of church and state and did not want the perceived notion to be that the town was favoring one church over another.

Artimovich asked if the church was looking for assistance with funding. McLeod said no, the intent of the funding information was to try and show the value of the historic building to the town. Artimovich suggested they put something in the newsletter, and contact recreation, library, and the school to see if they can come together to enhance each other's programming.

Wayne Robinson was present with a quote to pave Rowell Road East. The estimate is about \$250K and the scope includes removing trees, reclaiming the road, adding gravel, drainage improvements, and granite curbing. Robinson said the trees are dead and they would pave just past the Hawksley's mailbox. Artimovich suggested holding a public hearing to provide information on the scope of the project on the same night as the budget hearing (2/11). Holding a public hearing is not required but will offer the residents an opportunity to understand how the road money is being spent. Eric Wilking said he understands that point and would hope that more weight would be put on what the residents of that road would like to see as they have to live there. Whitehouse would request a proper contract be signed with the

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chosen vendor and also suggested routine inspections by the town engineer to ensure compliance with the approved plan. Demeritt said the pavement is checked every 100 feet for depth.

Artimovich made a motion, 2nd by Mantegari to recommend the following warrant articles:

To see if the town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Capital Reserve Fund for the repair of town bridges.

To see if the town will vote to raise and appropriate the sum of four hundred thousand dollars (\$400,000) for the purpose of road repairs.

To see if the town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Capital Reserve Fund for the lease purchase or purchase of highway vehicles and related equipment. All were in favor.

The board decided not to fund the CRF for highway buildings as there is a balance of \$291K.

Robinson would like to encumber \$27743 to purchase a message board and portable lights. Artimovich said the town does not do enough construction to warrant a \$13000 portable light. Clement will review the paperwork for the message board encumbrance to make sure it can be processed.

Robinson has received the retail price for 2 mowers. The board agreed to sell them on craigslist.

Artimovich made a motion, 2nd by Menter to recommend the following warrant article: shall the town vote to create a cap for vendor payments to various regional associations? The expenditure shall remain in the operating budget with the welfare director, town administrator, and selectmen as agents to disperse the funds based on need and benefit to the citizens of Brentwood. All were in favor.

The recreation commission is requesting waiving the field rental fee for Under Armor Football. Under Armor would like to use the field one day a week for 4 hours per day, for 8 weeks. The field rental cost is \$25/hour or a total of \$800 for the season. In lieu of a rental fee, under armor is offering a \$15 kickback for each registration. The program will not run with less than 30 participants, and the average is 70 participants per season. Recreation programs and events have first priority over field scheduling. Artimovich made a motion, 2nd by Faria to waive the field rental fee per the recreation commission's recommendation. All were in favor.

The recreation commission is requesting an unpaid intern from UNH for 40 hours per week for 12 weeks. The intern would be covered as a volunteer under Primex for liability reasons. There are defined goals to be accomplished. Artimovich made a motion, 2nd by Faria to approve a full time intern for the recreation department pending a satisfactory criminal background check. All were in favor.

Artimovich made a motion, 2nd by Menter for Mantegari to sign a credit application with Michie Corp. All were in favor.

Dan Wicks' background check is complete and satisfactory. He is anticipated to start on February 5th as a Sergeant with Brentwood Police Department. Menter made a motion, 2nd by Artimovich to appoint Dan Wicks for one year as a full time patrol officer. All were in favor.

Bob Webb has requested some recognition for the work he did building the original town office. He said that he had cut

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trees, built the road, and the foundation and donated a sum of money. Thompson said she could not find any records of the donation. The board tabled this discussion.

Clement said Webb would also like the scrap metal bid back from the town. Artimovich said he had the bid a long time ago, the town had issues, and if he wants it back he needs to submit a formal proposal.

At 8:05 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (a) to discuss personnel. Mantegari– aye, Artimovich – aye, Menter – aye, Faria-aye, and Thompson – aye. The motion carries.

At 8:22 pm a motion was made by Artimovich, 2nd by Menter to come out of nonpublic session and seal the minutes. Mantegari– aye, Artimovich – aye, Menter –aye, Faria-aye, and Thompson – aye. The motion carries.

Artimovich made a motion, 2nd by Faria to adjourn the meeting at 8:22 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		1/29/2019		
Citizens General Fund:				
	Previous Balance:	4,881.87		
	Deposits:	55,288.74		
	Payroll:	22,119.57	DD: \$18660.44	CK: \$3459.13
	FICA:	5,793.26		
	to Impact Fees			
	A/P: Regular	\$30,130.91		
	Trans to Rec			
	void checks			
	From MMA	15,000.00		
	TO MMA			
	Account Balance:	17,126.87		
	Interest Earned YTD:			
	CD's	3,000,000.00		
MMA:	Unrestricted Balance	2,424,130.85		
	Total Invested Funds:	5,424,130.85		
	Interest Earned YTD:	1,047.22		