

Board of Selectmen
Minutes January 15, 2019

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Philip Kronus, 19 Wilson Way, generator: signed by Board
- Antoine Allanore, 110 Pickpocket Road, remodel: signed by Board
- Robert Fortin, 202 North Road, electrical permit: signed by Board
- Robert Fortin, 202 North Road, interior remodel: signed by Board
- Madhavi Sagi, 26 Spruce Ridge Drive, solar array: signed by Board
- Madhavi Sagi, 26 Spruce Ridge Drive, electrical permit: signed by Board
- Paul Brown, 59 Lake Road, renewal permit for dwelling: signed by Board
- Town of Brentwood, 207 Middle Road, sand and salt shed: signed by Board
- Town of Brentwood, 140 Crawley Falls Road, stair well and furnace room: signed by Board.

Kaiser provided the board with memos researching complaints that have been made. No action taken.

Duane Demeritt was present and said he wanted to put forth a petition warrant article for a building committee for any municipal building. He would like to request the board consider it instead of having a petition. He suggested a 7 member board consisting of BOS, planning board, residents, and employees of the respective department. Mantegari said he would like Kaiser involved as well. Menter made a motion, 2nd by Thompson to have a 7 member building committee for any new town building going forward consisting of BOS, planning board, building inspector, residents, and employees of the respective department. All were in favor.

Kaiser said there was already an RFP created for the highway addition. He said he was not sure that would meet the needs of the department any longer. He asked if the board wanted to proceed with that plan or start over. The board agreed they would start over on that project with a committee.

Jeff Donald, conservation, was present to discuss warrant articles. Thompson said conservation would like to have a sign put up on Haigh Road near the entrance to the new trail. Donald said it looks like a driveway and would like some signage to notify residents that it is a public access way. Artimovich said they should research the permissible uses and then create the appropriate sign.

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Donald said they would also like to request a warrant article for \$150k to conserve a parcel on South Road ± 24 acres. This would be contiguous to land already in conservation owned by the town. There are a lot of uplands and prime farm land. Menter asked how many homes this would prevent from being developed. Donald said they did not pay for that study, but the parcel consists of about 24 acres of flat land with a good amount of frontage.

Menter made a motion, 2nd by Faria to recommend: To see if the Town will vote to raise and appropriate One Hundred and Fifty Thousand Dollars and no cents (\$150,000.00) to contribute towards the conservation of ±24 acres of the Martin property, so called, located at 227 South Road (Tax Map 223, Lot 30) This warrant article is further contingent upon the Southeast Land Trust of NH executing a binding purchase and sales agreement with the legal owners of the stated property, and obtaining sufficient remaining funds by any legal means to complete the terms of said agreement. This is a special warrant article which will be non-lapsing until the specific purpose is completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI). All were in favor.

Menter made a motion, 2nd by Faria to approve the minutes of 01/08/2018 as written. All were in favor.

Faria made a motion, 2nd by Menter to approve the nonpublic minutes of 01/08/2018 as written. All were in favor.

Artimovich made a motion, 2nd by Menter to accept the resignation of Michael Greeley and to send him a letter of appreciation. All were in favor.

Chief Ellen Arcieri was present. She presented an amended budget to the budget committee. They have not voted on it and after approved, it will need to come back to the BOS for approval.

Mantegari made a motion, 2nd by Menter to accept a personal leave of absence for Christopher Rothwell for 12 weeks and reevaluate as needed. All were in favor.

Thompson made a motion, 2nd by Menter to encumber \$19796.95 for police equipment and related items. All were in favor.

Menter made a motion, 2nd by Artimovich to approve \$4363.30 out of police impact fees for a radar speed sign with Bluetooth capability to store data. All were in favor.

Artimovich made a motion, 2nd by Menter to encumber \$5500 for a contract with GKG Planning for the master plan. All were in favor.

Menter made a motion, 2nd by Faria to abate \$8335.85 for campers removed prior to 4/1/18 or were registered. All were in favor.

Menter made a motion, 2nd by Faria to appoint Edie Shipley to the conservation commission for 3 years. All were in favor.

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Faria made a motion, 2nd by Menter to appoint Reid Bunker as an alternate member to the conservation commission for 3 years. All were in favor.

Menter made a motion, 2nd by Faria to appoint Aaron Kelly to the recreation commission for 3 years. All were in favor.

The board reviewed the following warrant articles.

Article 03 CRF Solar Array

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required)

Article 04 CRF Software for Municipal Operations

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Software for Municipal Operations Capital Reserve Fund (Majority vote required)

Article 05 CRF IT Hardware

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required)

Article 06 CRF revaluation

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required).

Article 07 CRF maintenance of town buildings

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund . (Majority vote required)

Articles 8-14 are police, fire, or highway and will be presented at a later meeting.

Article 15 CASA

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to provide funding to CASA. (Majority vote required)

Article 16 Haven

To see if the Town will vote to raise and appropriate the sum of Three Thousand Fifty Dollars (\$3050) to provide funding to Haven. (Majority vote required)

Article 17 One Sky

To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1500) to provide funding to One Sky. (Majority vote required)

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Article 18 TASC

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Fifty Hundred Dollars (\$750) to provide funding to TASC. (Majority vote required)

Article 19 Children Chamber Fund

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1000) to provide funding to The Chamber Children's Fund. (Majority vote required)

Article 20 Increase Vet Credit

Shall the town modify the Veteran's Tax Credit in accordance with RSA 72:28, II from its current tax credit of \$400 per year to \$500? (Majority vote required)

Faria made a motion, 2nd by Menter to recommend the warrant articles as written. All were in favor.

Faria made a motion, 2nd by Menter to put forward an advisory warrant article on regional associations. All were in favor.

Daphne Woss, Town Clerk/Tax collector, was present to discuss an incident that occurred at the town office the previous Friday. A selectperson came to the town office and went through the key box and drawers in the back file room, which is only accessible by entering one of two private offices. When the selectperson could not locate what they were looking for, they yelled at an employee that is was "her job to give her what she wanted". The employee had no idea where to find the documents and texted Woss. Woss asked if the person could return on Monday, and she would get what the person needed. They said that they needed it now. The employee asked for Woss to come to the office because this person was not leaving.

Woss said if this person was acting on behalf of the select board, the behavior displayed is an abuse of power. If they were acting as a private citizen, a request for documents would be made and if it was subject to the Right to Know Law, she would provide the information within 5 business days.

Woss said that there is money, decals, registrations, and other confidential information that needs to be kept secure and no residents would be allowed to enter that file room. She said if the board authorized more access to that room, then she will be requesting 2 safes to keep confidential information and money secure.

Thompson said that as a selectmen, she has a right to do that. Mantegari said three selectmen are required to be present to get into any key box. Thompson said she was never told that.

Faria said as a selectperson, he feels he is held to a higher standard. Employees have the right to privacy on their desks and in their offices. He said he has the authority to enter Clement's office, for instance but that there are certain parameters that should not be crossed, and he would not go in there if she was not present. He went on to say that as selectmen, he has the authority but it is not a right to enter offices on your own. He said he often gives the advice to

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officers that they have a gun and a badge, don't be an a-hole. Artimovich said he as one selectmen has no power, the board of selectmen have the power. Woss suggested right to know training for all town officials. Clement will look into coordinating this.

The board discussed the dedication for the town report.

Mantegari said the former fire chief, Kevin Lemoine, called him and expressed his opinion on keeping the fire chief's position part time. He felt the duties could be accomplished in that time with a proficient administrative assistant. Menter suggested a full time employee as chief part time, working the floor part time, and backfilling the full time slot with additional per diems. Artimovich said that would be considered a working chief when they are administrative plus work on the floor. Faria suggested they speak with Bird to see what his opinion is on what the department needs.

At 7:47 pm a motion was made by Mantegari, 2nd by Menter to go into nonpublic sessions per RSA 91-A: 3, II (a) to discuss personnel. Mantegari- aye, Artimovich – aye, Menter – aye, Faria-aye, and Thompson – aye. The motion carries.

At 8:26 pm a motion was made by Mantegari, 2nd by Artimovich to come out of nonpublic session and seal the minutes. Mantegari- aye, Artimovich – aye, Menter –aye, Faria-aye, and Thompson – aye. The motion carries.

Artimovich made a motion, 2nd by Mantegari to adjourn the meeting at 8:26 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE: 1/15/2019

Citizens General Fund:

Previous Balance:	27,078.48		
Deposits:	75,071.08		
Payroll:	19,345.90	DD: \$15,664.10	CK: \$3,681.80
FICA:	4,836.09		
to Impact Fees			
A/P: Regular	\$246,933.20	Swasey: \$185,000	
Trans to Rec	180.00		
void checks	311.95		
From MMA	190,000.00		
TO MMA			
Account Balance:	21,166.32		
Interest Earned YTD:			

MMA:	CD's	4,000,000.00	
	Unrestricted Balance:	1,438,083.63	
	Total Invested Funds:	5,438,083.63	
	Interest Earned YTD:		