

Board of Selectmen  
Minutes March 09, 2021

Convened at 10:00 am

Present: Andrew Artimovich, Chair  
William Faria  
Ken Christiansen  
Robert Mantegari  
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register that consisted of one deposit and no checks.

Please see last page to view weekly Treasurer's Report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Richard Higgins, 31 Eleanor's Way, inground pool: signed by Board
- Hayward Realty, 106 Rte. 125, plumbing permit for new bathroom: signed by Board
- Revision Energy, 7 Commercial Drive, install sub panel: signed by Board
- Jim Sullivan, 49 Haigh Road, install 14/50 receptacle in garage: signed by Board
- Jeff Bryan, 61 Lyford Lane, plumbing permit for new boiler and radiant heat: signed by Board.

The board reviewed the investment policy. No changes are required this year. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to approve the investment policy as written. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Thompson to approve the public minutes of 03/02/2021 as written. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Thompson to approve the nonpublic minutes of 03/02/2021 as written. All were in favor.

Recreation spring sport guidance was updated to be in line with state guidance. Recreation commission would like to proceed with sports and events such as bunny breakfast. Clement said this will be an outdoor event. All food will be store bought and individually wrapped. Thompson made a motion, 2<sup>nd</sup> by Mantegari to approve the sports and event guidance as proposed by the recreation commission. All were in favor.

The building permit for 1 Wendell Drive was approved last week. They are removing the ADU and proceeding with a garage only.

The Library would like permission to expend \$2000 from CRF for Maintenance of Town Owned Buildings to proceed with foundation work. Mantegari reviewed the quote and did not think that would solve the problem. Mantegari to meet with library trustees to come up with a solution.

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Clement would like permission to expend \$900 from CRF for Maintenance of Town Owned Buildings to proceed with a chimney repair at the HWY Shed. The chimney was leaking water into the furnace. The furnace repairs have been made at no cost (covered under warranty). The proposal is to install a new rain cap and make the chimney watertight. Thompson made a motion, 2<sup>nd</sup> by Christiansen to expend \$900 from the CRF for Maintenance of Town Owned Buildings to proceed with a chimney repair at the HWY Shed contingent on receiving a certificate of liability insurance. All were in favor.

Thompson made a motion, 2<sup>nd</sup> by Mantegari for Artimovich to sign PROW permit- 9 Dudley Road: replace failed direct power service. All were in favor.

Current Use app for Game Farm was already signed but rejected by registry of deeds because it was not an original signature by the property owner (scanned copy). Thompson made a motion, 2<sup>nd</sup> by Mantegari to sign the current use application. All were in favor.

BOS reviewed the Audit fraud questionnaire. Thompson made a motion, 2<sup>nd</sup> by Mantegari for Artimovich to sign the audit fraud questionnaire. All were in favor.

Clement said the fire department is recommending a Memorandum of Understanding (MOU) with NH Department of Health and Human Services (DHHS) for the vaccine clinic. This will enable town paramedics to work at vaccine clinics across the state and seek reimbursement from the state to cover our payroll expenses. Artimovich said Sandown bills at a detail rate. Clement requested to be named the Certificate of Authority to allow her to process the paperwork and submit for reimbursement on behalf of the town. Thompson made a motion, 2<sup>nd</sup> by Mantegari for Artimovich to sign the MOU with DHHS and name Clement the certificate of authority. All were in favor.

At 10:32 am a motion was made by Mantegari, 2<sup>nd</sup> by Thompson to go into nonpublic session per RSA 91-A:3, II for (c) hiring. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye, and Artimovich – aye. The motion carries.

At 10:55 am a motion was made by Mantegari, 2<sup>nd</sup> by Thompson, to come out of nonpublic session and seal the minutes. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye, and Artimovich – aye. The motion carries.

At 10:55 am a motion was made by Thompson, 2<sup>nd</sup> by Mantegari to adjourn. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye, and Artimovich – aye. The motion carries.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
<b>DATE:</b>		<b>3/9/2021</b>		
<b>Citizens General Fund:</b>				
	Previous Balance:	15,932.79		
	Deposits:	23,171.27		
	Payroll:	21,545.12	DD: \$21545.12	CK: \$0
	FICA:	5,220.44		
	to Impact Fees			
	A/P: Regular	\$207,409.35		
	Non-A/P			
	void checks			
	From MMA	210,000.00		
	Transfer to Rec			
	Transfer to PD Details			
	TO MMA			
	Account Balance:	14,929.15		
	Interest Earned YTD:	2.75		
	CD's			
<b>MMA:</b>	Unrestricted Balance	4,471,259.67		
	Total Invested Funds:	4,471,259.67		
	Interest Earned YTD:	961.27		