

Board of Selectmen  
Minutes March 2, 2021

Convened at 6:17 pm

Present: Andrew Artimovich, Chair  
William Faria  
Ken Christiansen  
Robert Mantegari  
Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

Chief Ellen Arcieri presented a letter of an Official Recognition to Officer Kevin Kneeland for his exceptional work performance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register that consisted of one deposit and no checks.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- 3-Ponds LLC, 25 Three Ponds Drive, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 1 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 2 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 10 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 11 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 13 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 15 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 17 James Circle, Rough & finish wiring in new home: signed by Board.
- 3-Ponds LLC, 19 James Circle, Rough & finish wiring in new home: signed by Board.
- Revision Energy, 7 Commercial Drive, Plumbing for new bathroom: signed by Board.
- Paul Breagy, 21 Longmeadow Drive, Finish basement: signed by Board.
- 3-Ponds LLC, 1 James Circle, Plumbing for new home: signed by Board.
- 3-Ponds LLC, 25 James Circle, Plumbing for new home: signed by Board.
- Magnussen Revocable Trust, 1 Wendell Drive, Accessory apartment over garage: signed by Board.

Mantegari made a motion, 2nd by Christiansen to approve the public minutes of 2/23/2021 as written. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye and Artimovich – aye. The motion carries.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 2/23/2021 as written. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye and Artimovich – aye. The motion carries.

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Minutes March 2, 2021

Chief Arcieri would like to plan the National Night Out event on the first Tuesday in the month of August. This will be the first time we participate in this event. She has already spoken to Chief Bird (Fire Department) and Andrew Gray (Brentwood Recreation) and started brainstorming. Mantegari made a motion, 2<sup>nd</sup> by Christiansen to accept Chief Arcieri's presentation to hold this event. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye and Artimovich – aye. The motion carries. Artimovich as asked if we needed a budget for this and Chief Arcieri responded that no budget would be required.

Clement presented the notes:

- 1) Do you want to meet at 4pm on election day or just sign the manifest? Artimovich stated that the BOS will sign the manifest and that no meeting will take place on Tuesday March 9. Thompson added that this will be her last official meeting and thanked the BOS for taking such good care of her for the last 3 years.
- 2) Increase in BRC rental fees – Clement explained that the BRC has proposed to increase the rental fees by \$50 for their weekday and weekend rental fees. This increase would offset the Wi-Fi fees and new security system for the entrance door. The fees would increase from \$150 for 3 hours or less on a weekday to \$200 (upstairs location) and from \$250 for a 6-hour block on weekends to \$300. For the downstairs location, the fees would go from \$75 to \$125 for a weekday and from \$100 to \$150 for a weekend. Clement advised that the last time the rates were increased was 2012. Mantegari made a motion, 2<sup>nd</sup> by Thompson to approve the increase in BRC fees. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye and Artimovich – aye. The motion carries.
- 3) A proposal was presented to repair an electrical outlet in the Police Department that had charred and created a burn in 3 outlets. Kip Kaiser (Building Inspector) had received and reviewed a proposal from Monarch for \$1265.34 to complete the necessary work. Mantegari made a motion, 2<sup>nd</sup> by Thompson to approve proposal from Monarch to complete the electrical work and expend the funds from the capital reserve fund for maintenance of town owned buildings. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye and Artimovich – aye. The motion carries.
- 4) Board reps on varying boards... specifically planning and zoning. Faria said he received a concern from a resident about the makeup of the boards, he said he checked with LGC and they said that 1 person elected or appointed can be on planning or zoning, not both. Artimovich said the advice from local counsel explained that Christiansen was not elected or appointed. He served as an ex officio member to the planning board and therefore was good to be on both boards. Artimovich said they could discuss further after the election and the board members choose their designation for 2021. Christiansen asked Faria to name the source and Faria would not. Alina Arida, Lebreaux Street (zoom) asked why this source had been kept confidential when other issues such as the Library have been discussed. Christiansen added that any issue should be brought to the board. Arida agreed. Mantegari explained that sometimes a request from the resident may want to be kept confidential. Artimovich added that if it is a complaint about an employee then it must be in writing, per employment law.

At 6:50pm a motion was made by Mantegari, 2<sup>nd</sup> by Christiansen to go into nonpublic session per RSA 91-A:3, II for (a) personnel. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye, and Artimovich – aye. The motion carries.

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At 7:45 pm a motion was made by Mantegari, 2nd by Thompson, to come out of nonpublic session and seal the minutes. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye, and Artimovich – aye. The motion carries.

At 7:45 pm a motion was made by Mantegari, 2nd by Artimovich to adjourn. Faria – aye, Christiansen – aye, Mantegari – aye, Thompson – aye, and Artimovich – aye. The motion carries.

Respectfully submitted,

Sarah Parkhurst

WEEKLY TREASURER'S REPORT

DATE:

**3/2/2021**

**Citizens General Fund:**

Previous Balance:	17,789.30		
Deposits:	58,807.94		
Payroll:	27,280.30	DD: \$25605.95	CK: \$1674.35

FICA:	6,624.25		
to Impact Fees	9,386.00		

A/P: Regular	\$852,373.90	Co-op: \$607,635*	Swasey: \$205,000*
Non-A/P			*Via ACH
void checks			

From MMA	835,000.00		
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Transfer to Rec  
Transfer to PD Details  
TO MMA

Account Balance:	15,932.79		
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Interest Earned YTD:	2.75		
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<b>MMA:</b>	CD's		
	Unrestricted		
Balance:	4,681,259.67		
Total Invested			
Funds:	4,681,259.67		
Interest Earned			
YTD:	961.27		

Jonathan Ellis, Treasurer

Board of Selectmen  
Minutes March 2, 2021

Joyce A. Gallant, Deputy Treasurer