

## BRENTWOOD CONSERVATION COMMISSION

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Meeting of March 13, 2013

Members in attendance: Doug Cowie, E. Schmalzer, Heather Dudley-Tatman and Rob Wofchuck, chair  
Alternates in attendance: Reid Bunker

Meeting convened at 7:03PM.

- 1) Dudley-Tatman moves to give Bunker voting rights, the motion is seconded by Wofchuck and passed.
- 2) The January 9, 2013, minutes were moved by Cowie and seconded by Bunker. The minutes were approved as amended. E. Schmalzer abstained
- 3) Wofchuck presented a contract for the Southeast Land Trust of New Hampshire (SELTNH) to provide the Commission with annual easement monitoring, aerial easement monitoring, baseline reports, grant preparation or easement file preparation. The contract is for the period from January 1, 2013 through December 31, 2013 for up to \$2,500 at a rate of \$40 per hour. Cowie moved to authorize Wofchuck to execute the contract. Bunker seconded the motion and the motion passed.
- 4) Public Hearing. At 7:20 PM Cowie moved and E. Schmalzer seconded to open the public hearing. The motion passed. Wofchuck presented a bill from The Stanhope Group LLC of Portsmouth, NH for \$3,750 for an updated appraisal for the Wilson conservation easement located along the Exeter River on Haigh Road and Rowell Road West. Bunker moved to pay The Stanhope Group LLC \$3,750 for the updated appraisal from the Conservation Fund. Cowie seconded and the motion passed. Cowie moved to close the public hearing. Dudley-Tatman seconded and the motion passed to close the public hearing at 7:34 PM.
- 5) Wofchuck presented an Update on Exeter River Stormwater Project.
  - a. The catch basin has not been installed. The materials have been procured and the highway department will install the catch basin in the spring. In the spring the areas in need will be reseeded as well; and
  - b. A draft of the outreach brochure was distributed for comments and edits to be made.
- 6) Open Space Update.
  - a. The four WREP grants are proceeding. Three are proceeding quickly and one has slowed down while title issues are being resolved.
  - b. Kaufman/Goun Easement has closed. Wofchuck presented the bill from the SELTNH for the completion of the survey, legal fees, recording fees, printing fees, baseline report, and contribution to the Conservation Easement Stewardship Fund. The total of the bill was for \$15,183.02. In April 2012 the commission voted at a public hearing to spend up to \$17,500 for the easement fees. Schmalzer moved to pay the SELTNH invoice in the amount of \$15,183.02 from the Conservation Fund. Cowie seconded and the motion passed.
- 7) Dudley-Tatman and E. Schmalzer will coordinate a second Earth Day road side clean up day in April similar to last year's event. The Cleanup Event will be on April 20 and authorization to use the Pilgrim Church facilities has been obtained. An announcement will be placed in the newsletter and the Carriage Town News. The event will include a cookout lunch.

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- 8) Wofchuck provided a reminder on Easement mentoring. Several of the 2012 reports need to be finished and submitted. There is follow-up to be done on the aerial monitoring reports completed in 2012 as well.
- 9) Old Business
  - a. Wofchuck and E. Schmalzer attended the Lamprey River Symposium at UNH;
  - b. The Southeast Watershed Alliance has started The Green Infrastructure project. The Green Infrastructure project will be guided by an advisory board. Wofchuck expressed interest in being on the advisory board. No one else expressed interest. Cowie moved to nominate Wofchuck to the Green Infrastructure Advisory Board. E. Schmalzer seconded and the motion passed; and
  - c. As part of the Green Infrastructure funding for projects will be available. Wofchuck expressed interest in working with the Planning Board and Selectman to see identify projects that may fit the criteria.
  - d. Exeter River Local Advisory Commission (ERLAC) update – a draft of a Watershed Management Plan for the Exeter/Swampscott River has been prepared and will be finalized.
  - e. The town hosted the State of the Estuary meeting, 12 people attended.
- 10) New Business – none

At 8:50PM Cowie moved to adjourn, E. Schmalzer seconded and the motion carried.

Respectfully submitted by Heather Dudley-Tatman