

**Brentwood Planning Board
Minutes – November 21, 2013**

Members Present: Bruce Stevens, Chairman Bob Magnusson
 Rob Wofchuck Mark Kennedy, Alternate
 Glenn Greenwood, Circuit Rider Planner

Minutes – Mail – Board Business

Chairman Stevens opened the meeting at 7:00 pm.

The manifest was signed.

Motion made by Stevens 2nd by Magnusson to give Kennedy voting rights: all were in favor.

The PB office received a letter from David Campano of Campy's 5 K Cars, (tax map 223.069) that stated he is closing his business and will not need the revision to the plan he brought before the Board that was conditionally approved on October 3, 2013, contingent upon recording an affidavit. The records will show that the application has been withdrawn; therefore the affidavit will not be recorded.

The PB is in receipt of a letter from the HOA of Mill Pond Crossing that pertains to construction issues. St. Hilaire said that the Town Administrator is responding to the letter, as they are building concerns.

Dennis Hayward (tax map 217.026) sent a letter, explaining that he hired Wetland Scientist Mark West to flag the wetlands behind his building. The letter stated that West indicated that the previous mapping was performed so long ago that it needed to be reexamined, stating it may have been different based on the back up from a large beaver dam. Hayward's letter states that West will draft a letter to the PB of his findings, and that the disturbed area is actually outside the wetland buffer.

The PB is in receipt of a request from NE Dragway for an extension to their conditional approval, to December 19, 2013.

Motion made by Magnusson, 2nd by Kennedy to grant the request to December 19th: all were in favor.

The PB received a letter from town engineer Steve Cummings, recommending that the Letter of Credit for Brentwood Distribution, LLC be released in its entirety.

Motion made by Magnusson, 2nd by Kennedy to release the balance of the Letter of Credit, in the amount of \$33,000.00: all were in favor.

Wofchuck told members that Brentwood was awarded the Green Infrastructure Project, the amount not to exceed \$19,000. He said this is for assistance with projects that apply low impact development methods and to increase awareness to the town boards and highway department on the benefits. Stevens congratulated Wofchuck, who applied for this grant, and is the contact person.

Stevens, Magnusson and Wofchuck attended a public hearing held in Epping, regarding Epping expanding their municipal water supply, and the possibility of expanding south on Rte 125.

Stevens asked Greenwood to check his office to see if there is a template that towns may follow, regarding the operation and maintenance of town roads that local highway departments might use.

Motion made by Kennedy, 2nd by Stevens to adjourn at 8:35 pm: all were in favor.

Respectfully Submitted,
Kathy St. Hilaire Administrative Assistant, Brentwood Planning Board