

**Town of Brentwood
Budget Committee Meeting
Minutes of April 29, 2013**

Present: Elyse Seeley (Chair), Bill Faria, Malcolm Allison, John Lyon, Krista Steger, Bob Mantegari, Dianne Vosgien (School Board Representative).

Excused: Jeff Bryan (Select Board Representative)

Visitors: None

Chairperson Elyse Seeley called the meeting to order at 7:00 pm

Meeting Minutes:

1. Motion to approve draft minutes from January 21, 2013. Malcolm/Diane, Approved, 6-0. (Bob arrived after this vote).
2. Elyse advised that the Select Board has appointed Jeff Bryan to be their representative. Elyse also advised that due to his schedule, Jeff will be excused from meetings that do not have budgets to consider and discuss. Dianne Vosgien will be the School Board representative.
3. There was discussion regarding feedback from Town Meeting, and we recommitted to our purpose, making sure we represent the taxpayers and fund the best services for the least cost. To that end, we all discussed being aware of our positions, and how we comport ourselves both at meetings. That being said, we agreed to try to be more professional in our conversations with each other and with the public, as we conduct our business as Budcom representatives.
4. Discussion re: combining town meeting and the annual school meeting. We would be able to present both budgets, and get much larger participation if we have both meetings on the same day. This may be a longer meeting day but may be beneficial for all if more citizens were involved in the process.
5. Elyse did a recap of the numbers from town meeting and warrants and also from the school budgets, both the Cooperative and Swasey School. The operating budget for town came in at \$2, 861,925.00, the warrants totaled \$526,501.00, and combined with the school budgets, the total tax impact would be \$.98 cents per thousand (approximately \$.26 cents is town, the remaining is related to Cooperative and Swasey).
6. **Election of Officers:**
 1. Motion to nominate Elyse Seeley as Chair, Bob/Krista, approved 6-0.
 2. Motion to nominate Bill Faria as Recording Secretary, Bob/Diane, approved 6-0.

New Business:

1. Elyse suggested to committee we review and incorporate the Town Ethics Policy into our By-Laws. There was some discussion of consequences of violation of the policy, and thought it would be up to the Chair to enforce. Motion to incorporate Ethics Policy as addendum to Budcom by-laws, Bob/Diane, approved, 7-0. Ethics Policy will be effective immediately to this body so Elyse suggested we all review the policy again to ensure we are all familiar with the policy.
2. Elyse requested a volunteer to attend the summer Swasey School Board meetings, as we do not meet during this time. Krista said she could cover the next scheduled meetings in May and June. Elyse also stated that Bill has been (and will continue) to attend Select Board meetings.
3. Tentative 2013 schedule for BudCom meeting is as follows: October 7, November 4, November 18, and December 9.

Motion to adjourn, Diane/Bob, approved 7-0.

Minutes respectfully submitted by William C Faria