

Brentwood Fire Department

Live-In Program

Introduction

7/11

The Brentwood Fire Department is a proud and professional organization comprised of 2 career Firefighters and 25 call firefighters, protecting a population of 4,400 residents in 16 square miles. Brentwood is the county seat for Rockingham County, housing the County jail, nursing home and court house. Brentwood is a rural town mostly with housing and some commercial areas on Rt 125 and Pine roads.

In 2010 the Town of Brentwood constructed a new 14,000 square foot fire station. The 9 bay station is complete with office space and live in accommodations. With the completion of this new facility, a Live-In program for the Brentwood Fire Department has been established. The Live-In program offers housing in exchange for fire related work.

The Brentwood Fire Department serves its residents with fire protection and Emergency Medical Services. The Fire Department runs 2 advanced level ambulances, 2 pumper/tankers, 1 rescue, 1 engine, 1 forestry, a Haz-Mat trailer and a utility truck.

Requirements

Basic requirements- EMT, Fire Fighter 1- age 18yrs minimum

Call and work requirements:

Live-Ins will be required to be on call a minimum of 2 /12 hour shifts with a maximum of 4/12 hour shifts per week.(depending on- our call availability per month) one being a weekend shift per week. One weekend shift per month may be taken off if substituted with a weeknight shift. May not be the same weekend as other Live-In.

Live-Ins are responsible to keep the first and second floors clean at all times.

The kitchen, bathrooms and showers will be cleaned daily. Food will be stored properly, dishes will be cleaned and put away daily.

Vacuum weekly and whenever else needed.

Floors to be mopped weekly and whenever needed.

Door knobs and hand rails cleaned weekly

Clean and mop apparatus bay weekly

Provisions

You will be assigned a dormitory room with bed, desk, dresser, night stand and closet. Live-Ins will provide their own food, linens and personal hygiene items. Live-Ins will be allowed to utilize the kitchen, bathroom and showers. Also the day room and washroom facilities when available.

Live-Ins will be assigned to the call department and will be covered by the Towns workers compensation insurance.

Live-Ins will be issued 1 set of fire fighting gear, 1 uniform golf shirt, 1 pair uniform work pants. Live-Ins will supply their own belt and black boots.

Live-Ins will be paid for all calls they respond to if qualified, **when not on call**, Per requirements.

Live-Ins will be paid for department work details and trainings

Live-Ins are encouraged to respond to all calls when available.

Live-Ins will be issued a pager and charger.

Live-Ins are responsible for all equipment issued to them, including their rooms and furniture.

A \$1,500. Security deposit will be required. This deposit will be returned within 30 days after the Live-In vacates the premises, less any repairs, damages, lost items or cleaning caused by the Live-In

Expectations

A firefighter's appearance and hygiene are considered a reflection of their level of professionalism and dedication to the department. Pay attention to how you present yourself, both on and off duty

This is a public building; the shift starts at 0700 hrs, M-F. The Live-Ins are to be up washed and dressed by 0700 hrs. House work should be started at this time, when schedule allows.

Dorm rooms are to be kept clean and organized at all times. Dorm rooms are subject to inspection by the fire chief.

Food is to be stored, prepared and eaten in the kitchen.

The actions of visitors reflect on the department. Live-Ins are responsible for the actions of their visitors. Visitors are not allowed un escorted through out the building. Visitors are not allowed in dorm rooms. Visitors are not allowed in the building before 0800 hrs and after 2300 hrs.

AT NO TIME are the Live-Ins to have alcohol, drugs, firearms, ammunition or any dangerous items the chief may consider as dangerous or a hazard Possession of such may result in immediate dismissal.

The use of alcohol or drugs is prohibited on the Town of Brentwood property. No Live-In under the influence of either will be allowed on the Town of Brentwood Fire Department property.

The use of tobacco is not permitted in Town buildings. Tobacco use is only permitted in Designated areas.

NOT ALLOWED- no parties, no party atmosphere, no running, no horse play, and no destructive actions of any kind in the fire house.

Live-Ins are not allowed to remove any piece of Brentwood Fire Department property without permission.

Live-Ins will not be allowed to participate in out of state wild land firefighting details.

Live-Ins will abide by all Brentwood Fire Department rules, regulations and SOGs.

Live-Ins are expected to learn the roads and businesses in town, the equipment on the apparatus, the use of all equipment.

During your tenure at the Brentwood Fire Department, you will be exposed to confidential personal information regarding patients, victims and community members. This may include medical conditions, home and family situations, legal issues, and other sensitive information. You may be contacted by the press about a call you went to. Refer all inquiries to a chief officer and do not repeat or share information that you see or hear. Doing so is grounds for immediate dismissal and possible legal action.

The reason for the Live-In program is to provide the Brentwood Fire Department with man power. In turn it gives a person with interest in the fire service an opportunity to participate and receive housing in a fire house.

It is recommended that the Live-In inspect their room, furniture, and all assigned equipment prior to moving in. Any damages found with your room, furniture or equipment should be noted and reported to the chief.

Live-Ins will be expected to perform any other assigned duties with the position of live-Ins.

If upon termination of this contract by either party or abandonment of the premises, the Brentwood Fire Department will have the right without notice to the Live-In to dispose of any remaining property at the Live-Ins expense. The Town of Brentwood Fire Department will not be held liable in any respect to the Live-In.

The Live-In may be terminated, if the Live-In neglects to follow the SOGs, Policies, rules & regulations of the department.

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Live-In Program

Responsibilities, Duties, Regulations

Acknowledgement of Receipt Form

I _____, have received the Responsibilities, Duties and regulations document for the position of Live-In. I agree to abide by the provisions set forth in the document. I understand to not do so will result in disciplinary action and possible termination.

Additional

Provisions: _____

Brentwood Fire Department

Live-In

Signature _____

Signature _____

DATE _____

DATE _____