

Board of Selectmen
Minutes December 15, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Jeffrey Bryan
Andrew Artimovich
Robert Mantegari
Jane Byrne

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Byrne joined the meeting telephonically due to medical reasons.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- Martha Johnson, 67 Mohawk Lane, detached garage: signed by Board
- Doug Linehan, 15 Robinson Drive, electric permit for basement addition: signed by Board
- Mike LaChance, 51 Haigh Road, generator: signed by Board
- John Belmonte, 45 Mill Pond Road, electric for basement addition: signed by Board
- Budget Storage, 32 Middle Road, electric for exterior lighting: signed by Board
- Paula Agrella, 44 Spruce Ridge Drive, electric for garage: signed by Board
- Helen Calvert, 181 Pickpocket Road, pole barn: signed by Board
- Susan Price, 39 Prescott Road, garage and finished space above: signed by Board.

Mantegari made a motion, 2nd by Byrne to approve the public minutes of 12/08/15 as written. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Artimovich made a motion, 2nd by Byrne to approve the nonpublic minutes of 12/08/15 as written. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Paul McFarland, Deputy EMD, was present to discuss a grant opportunity to update the local emergency operations plan (LEOP). McFarland said they have applied for a grant through NH Dept. of Safety for \$8000 with a soft match (labor) of 50% by the town. They sought bids from 3 vendors and received 2 to assist the town with the updates in the LEOP. They chose to award the bid to Maps and Planning Solutions (MAPS). Bryan made a motion, 2nd by Mantegari for the Town of Brentwood Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$8000 for the purpose of updating the local emergency response plan. Furthermore, the Board acknowledges that the total cost of this project will be \$8000, in which the Town will be responsible for a 50% match (\$4000). Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

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McFarland had a Memorandum of Understanding for MAPS. He asked that the board review it and sign it after the EMPG grant has been awarded.

Wayne Robinson said the pavement was raised near the culvert on Mohawk. Robinson said they used a jack hammer to remove the excess pavement, they graded the road, and it was hot patched.

Bryan said he has mentioned the increase of the road warrant to \$350K to budget committee. He asked Robinson to work on a road schedule for town meeting.

Christiansen asked about the Mill Road Bridge. Robinson said they have not had any problems since they patched it.

Byrne said the board should have received 4 proposals on solar. She asked that they review them and decide if they want to move forward. Clement to gather the information.

Clement said Jeff Paradis was in (old Brentwood Box site), he had until 12/1 to complete construction and empty the contents of the trailers to remove them. He is making progress slowly and expects construction to be 30-60 days more. The board agreed that was not a problem as long as he continues to work and progress.

Clement said Bill Herrick called and said the septic at the army/navy store has been pumped. A copy of the receipt is in the mail for our records.

Bryan made a motion, 2nd by Mantegari to appoint Jessica Duffy to the Recreation Commission until 2017 per the commissioners' and director's recommendation. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Bryan made a motion, 2nd by Artimovich to approve and sign the 2016 contract with Century Consulting (Jim Michaud). Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Mantegari made a motion, 2nd by Artimovich to approve and sign the 2016 contract with Mainstay Technologies. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Bryan made a motion, 2nd by Mantegari to sign the 2016 contract with Center for Occupational and Employee Health for the DOT Consortium. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Bryan made a motion, 2nd by Artimovich to sign the 2016 transmittal of benefits with HealthTrust. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Clement said she had 3 quotes for cameras for the highway shed, BRC, and town office. Bryan said there are already cameras at the highway shed; they just want the ability to have the feed transmitted to the TOB. Clement said she would have that revised. Clement asked the board wanted to add cameras at the BRC to monitor the activity coming in and out of the property. Bryan asked if there was a problem. Clement said the only problem was some inappropriate

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activity in the fields, but the police have increased patrols in the area. The board agreed it was not necessary at this time at the BRC. Clement said the TOB can add 2 monitors for \$387 each to monitor the front entry way. Bryan made a motion, 2nd by Mantegari to approve \$387 each for 2 monitors out of TOB impact fees. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

At 6:41 pm a motion was made by Bryan, 2nd by Mantegari to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

At 6:58 pm a motion was made by Mantegari, 2nd by Bryan to come out of nonpublic session and seal the minutes. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Byrne made a motion, 2nd by Mantegari to adjourn the meeting at 6:58 pm. Bryan – aye, Mantegari – aye, Artimovich –aye, Byrne – aye, Christiansen – aye; the motion carries.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:			12/15/2015	
Citizens General Fund:				
	Previous Balance:		26,050.85	
	Deposits:		1,098,948.47	
	Payroll:		21,319.06	DD: 15,940.42 CKS: 5378.64
	FICA:		4,998.17	
	to Impact Fees			
	A/P: Regular		20,550.95	
	Void check		4,000.00	
	From MMA			
	TO MMA		925,000.00	
	Account Balance:		157,131.14	
	Interest Earned YTD:		30.06	
CD's:	Unrestricted Balance:			
MMA:	Unrestricted Balance:		4,557,709.68	
	Total Invested Funds:		4,557,709.68	
	Interest Earned YTD:		6,284.72	