

Board of Selectmen
Minutes November 24, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Jeffrey Bryan
Andrew Artimovich
Robert Mantegari
Jane Byrne

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Byrne joined the meeting telephonically due to medical reasons.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- Debra Flagg, 240 Rte. 125, building addition per amended site plan: signed by Board
- Salt Pork Farm LLC, 292 Rte. 125, repair roof on back "L" of building: signed by Board
- Guy Richards, 3 Prescott Road, 30X30 carriage shed: signed by Board.

At 6:10 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A:3, II(c) to discuss reputation. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

At 6:30 pm a motion was made by Artimovich, 2nd by Bryan to come out of nonpublic session and seal the minutes. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

The Board reviewed the following budgets:

Police

Chief Robinson, Lt. Roy, Sgt. Wood, Officer Abele, and Christine Belanger were present to discuss the proposed budget for 2016. Belanger prepared a document explaining any changes made to line items. The board reviewed the document. Byrne had a question on year to date expenditures for office supplies and telephone communication. Clement had an updated budget of expenses. Bryan made a motion, 2nd by Mantegari to approve the police budget of \$680,745. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

Highway

Bryan said the budget is up mostly on medical insurance and asked who was taking insurance. Clement said Devenish was full time in another department and elected benefits there. She said he will be retiring from his other job and may opt for town coverage in 2016. Bryan made a motion, 2nd by Byrne to approve the highway budget of \$446,666. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

Byrne asked Robinson why the old gate had not been removed. He said he has been having problems with the key box and said it does not work properly when it gets wet. Artimovich said it is an outdoor gate and should work in all weather conditions. Artimovich asked Clement to call Brentwood Fence and get this taken care of. He said if they do not work out to call Fremont Garage Door; he has heard good things about that company.

Board of Selectmen
Minutes November 24, 2015

Bryan suggested increasing the warrant article for road repairs to \$350K. He said the cost for labor and material has increased and the \$250K is not enough; he would not want the town to start going backwards on the maintenance.

Christiansen said he has also heard there may be a petition warrant article to pave a portion of Rowell Road paved. The board will wait to see if and when that is submitted.

ACO

Robinson said he would like to fill the position of Animal Control Officer and would like to post the job opening. Artimovich asked Robinson to work with Clement on a job ad and description. Robinson will come work on a budget for next week.

Debt Service

Bryan made a motion, 2nd by Byrne to keep debt service (TAN) level funded at \$30K. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

Mantegari made a motion, 2nd by Bryan for Christiansen to sign an acceptance and release form for \$582 for equipment for the fire engine. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

Artimovich made a motion, 2nd by Mantegari to allow offices to close by department on Christmas Eve and use earned time. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

The board regretfully accepts the resignation of Margaret Dullea, the recreation director. Clement said she has spoken with Dullea regarding filling the position and they are looking to have resumes in through the first week of December, hopefully having interviews on Dec. 3rd and 7th. Clement said they are hoping to have a recommendation to BOS on 12/8. Once the conditional letter of offer goes out, Clement is seeking to have this person start training before getting all of the background checks back from the state. The board agreed that was not a problem. Artimovich asked what the wage was advertised at. Clement said the budget was level funded and Dullea was hoping to fill it at her wage or slightly less. The board agreed it should be slightly less. Christiansen asked Clement to research what was comparable.

Rob Wofchuck was present to discuss the annual appropriation for the conservation fund. Clement said when the board last discussed this they were interested in the number of acres conserved. Clement said Wofchuck prepared a spreadsheet showing 375 acres were conserved with the open space bond and 839 acres have been conserved over the last 12 years. Wofchuck said the value of the land is \$6M and has been leveraged by a ratio of 2:1. He also said that with current zoning the town could potentially double in residences and that it is cheaper for the town to conserve land than to develop it. Artimovich said he would still support a warrant article if Wofchuck wanted. Wofchuck said he was not sure he wanted to go that route.

Bryan asked where we were at with the cameras at the highway shed. Clement said she believed that Robinson had the quote already and could encumber funds for this purpose.

Bryan made a motion, 2nd by Mantegari to adjourn the meeting at 7:11 pm. Bryan – aye, Mantegari – aye, Artimovich – aye, Byrne – aye, Christiansen – aye; the motion carries.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes November 24, 2015

WEEKLY TREASURER'S REPORT				
DATE:			11/24/2015	
Citizens General Fund:				
	Previous Balance:		19,855.39	
	Deposits:		759,979.70	
	Payroll:		16,977.01	DD: 11940.34 CKS: 5036.67
	FICA:		4,225.93	
	to Impact Fees			
	A/P: Regular		12,852.05	
	Void check			
	From MMA			
	TO MMA		715,000.00	
	Account Balance:		30,780.10	
	Interest Earned YTD:		26.93	
CD's:	Unrestricted Balance:			
MMA:	Unrestricted Balance:		1,842,497.95	
	Total Invested Funds:		1,842,497.95	
	Interest Earned YTD:		6,072.99	

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				5,036.67
	FICA:		4,225.93	
	to Impact Fees			
	A/P: Regular		12,852.05	
	Void check			
	From MMA			
	TO MMA		715,000.00	
	Account Balance:		30,780.10	
	Interest Earned YTD:		246.93	
CD's:	Unrestricted Balance:			
MMA:	Unrestricted Balance:		1,842,497.95	
	Total Invested Funds:		1,842,497.95	
	Interest Earned YTD:		6,072.99	