

Board of Selectmen  
Minutes November 5, 2013

Convened at 6:00 pm

Present: Andrew Artimovich, Chairman  
Jane Byrne  
Jeffrey Bryan  
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Bob Regan, 9 Northrup Drive, farmers porch: signed by Board
- Brian Golden, 55 Deer Hill Road, propane line to the home: signed by Board
- Christopher Shipley, 229 Pickpocket Road, gas line to generator: signed by Board
- Eduardo Koch, 30 Washington Drive, finish basement: signed by Board
- Thomas Greer, 65 Lake Road, barn: signed by Board.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 10/29/2013. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the nonpublic minutes of 10/29/2013. All were in favor.

The board opened the following bids for custodial services:

- ARTT Cleaning and Property Management \$31,000 and \$43,000 to include library annually
- Jani King \$16,440 and \$24,420 to include the library annually

Clement will review the bids and compare them apples to apples for further discussion next week.

Bruce Stevens was in to present the Planning Board budget. The wages requested is COLA plus a 3% merit, FICA and NHRS to match. The fee for the circuit rider will be increasing in July \$3.00 per hour. Office supplies are increased for the purchase of a flat 5 drawer filing cabinet for plans. Bryan made a motion, 2<sup>nd</sup> by Christiansen to approve the planning board budget of \$91,524. All were in favor.

Clement presented the Zoning Board budget. All line items are level funded except for postage, which was reduced to \$1.00. Bryan made a motion, 2<sup>nd</sup> by Christiansen to approve the ZBA budget of \$840, a reduction from 2013. All were in favor.

Clement presented the general government budget. Clement said the 2013 IRS mileage rate is \$0.565, an increase of \$0.01 and adjusted mileage based on average reimbursements. Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the mileage reimbursement rate of \$0.565 effective January 1, 2014. All were in favor.

Board of Selectmen  
Minutes November 5, 2013

NHMA dues were increased about \$700. The big increase in this budget is a new line item for Long Range Planning; this is \$3000 to be used for grant writers. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the general government budget of \$35,875. All were in favor.

Clement increased the legal budget \$15,000 as the estimated expenses for NHEC and Fairpoint is \$25,000. Bryan said the legal budget used to be \$30,000. Artimovich made a motion, 2<sup>nd</sup> by Byrne to approve the legal budget of \$37,002. All were in favor.

Clement said worker's compensation and property liability insurance is level funded. Christiansen made a motion, 2<sup>nd</sup> by Bryan to approve the Insurance budget of \$84,775. All were in favor.

Clement said rubbish collection is level funded and landfill fees have increased 1.4%. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the waste collection budget of \$279,197. All were in favor.

Clement said she heard from George Sancoucy's office and the cost for the annual utility update is being increased \$1000. Clement asked the board to re-open the budget and approve the difference. Artimovich made a motion, 2<sup>nd</sup> by Bryan to re-open the assessing budget. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the assessing budget of \$32,276. All were in favor.

The board discussed the tax rate for 2013. Bryan said they usually retained 7% of the surplus, in 2012 only 6% was retained and cash flow has been very tight. Artimovich made a motion, 2<sup>nd</sup> by Bryan to retain 7% of the surplus an unofficial rate of \$23.82. All were in favor.

An officer will be out on light duty through December.

Clement said Engine 1 is out of service as a light tower needs to be repaired.

The historical society is requesting some funding for outdoor lights. Bryan said he would take a look at what will be needed.

Clement said the Town currently offers a plan with a deductible of \$250; HealthTrust has a new plan with a \$1000 deductible but a much lower premium. Clement said there is no cost difference to the town and asked if the two could be switched as HealthTrust will not allow both to be offered. Artimovich made a motion, 2<sup>nd</sup> by Christiansen to remove the MTB20IPDED plan and replace it with the MTBSOS plan. All were in favor.

Clement asked that the selectmen's office close on November 27<sup>th</sup> at noon and be closed on Christmas Eve. Artimovich made a motion, 2<sup>nd</sup> by Byrne to close the selectmen's office on November 27<sup>th</sup> at noon and be closed on Christmas Eve. All were in favor. The manifest for accounts payable and payroll will be signed on Monday afternoon the week of Christmas and New Year's.

Board of Selectmen  
Minutes November 5, 2013

Artimovich said that David Menter will be resigning his position due to personal matters. Christiansen made a motion, 2<sup>nd</sup> by Byrne to leave his seat open through March. All were in favor.

Robinson said Rowell Road West was paved and they just have to gravel the shoulders.

Robinson said that an officer has been working on a case and will need to stay overnight one night. Artimovich suggested that he share a room to reduce costs if possible. Christiansen said the money should come out of the police budget. Robinson said that was fine.

Clement said Hartmann is offering 23 cents over rack for gas and diesel delivery at the highway shed for 2014. Last year it was 21 cents. Clement said she also called Clarke & Sons and Suburban Propane and they both only do diesel. Artimovich asked Clement to check on the state bid.

Artimovich made a motion, 2<sup>nd</sup> by Byrne to sign a memorandum of agreement between the Town and Nisbet releasing the Town of all liability if Nisbet chooses to pave a portion of the Class VI roadway on Rowell Road West. All were in favor. Clement said this will be recorded at the registry of deeds.

Bryan made a motion, 2<sup>nd</sup> by Byrne to accept a \$150 forestry grant from the State of NH. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne for Artimovich to sign Clement's application for Leadership Level II. All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Byrne to sign the Data Capture Acceptance letter for E911. All were in favor. Artimovich said all of the mapping data is available on pdf and asked Clement to obtain a copy.

Patty Andrews of 154 Pickpocket Road was present to discuss some issues she has been having with her furnace. She said that the repair company told her that there was a high level of sodium in her water caused by the road salt. Byrne asked what type of well Andrews had. Andrews was unsure but went on to read a report of all the characteristics of her water. Bryan said it sounds like a dug or point well. Artimovich asked what Andrews was looking for the Town to do. Andrews said she was unsure but did not know what else to try. Stevens suggested contacting RE Prescott in Exeter. Bryan said she will probably need a drilled well.

Byrne made a motion, 2<sup>nd</sup> by Artimovich to sign the 2013 2<sup>nd</sup> issue tax warrant. All were in favor.

Bill Faria was present and asked that the board strongly oppose the new dispatch fee. Faria said every Town should be charged a fee or none of them should. Artimovich said the Towns that only use the county as back up would not be charged a fee. He said that is how it is done in every other county.

Motion to adjourn at 7:20 pm made by Christiansen, 2<sup>nd</sup> by Byrne; all were in favor.

Board of Selectmen  
Minutes November 5, 2013

Respectfully submitted,

Karen Clement

| WEEKLY TREASURER'S REPORT     |                       |            |              |             |
|-------------------------------|-----------------------|------------|--------------|-------------|
| Date:                         | November 5, 2013      |            |              |             |
| <b>Citizens General Fund:</b> |                       |            |              |             |
|                               | Previous Balance:     | 17,526.01  |              |             |
|                               | Deposits:             | 35,577.26  |              |             |
|                               | Payroll:              | 21,439.98  | DD: 11963.30 | CK: 9476.68 |
|                               | FICA:                 | 5,429.13   |              |             |
|                               | to Impact Fees        | 5,382.43   |              |             |
|                               | A/P: Regular          |            |              |             |
|                               | From MMA              |            |              |             |
|                               | TO MMA                |            |              |             |
|                               | Account Balance:      | 20,851.73  |              |             |
|                               | Interest Earned YTD:  | 33.73      |              |             |
| <b>CD's:</b>                  | Unrestricted Balance: | -          |              |             |
| <b>MMA:</b>                   | Unrestricted Balance: | 716,228.42 |              |             |
|                               | Total Invested Funds: | 716,228.42 |              |             |
|                               | Interest Earned YTD:  | 311.06     |              |             |