

Board of Selectmen
Minutes October 28, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Jane Byrne
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Mantegari to approve the public minutes of 10/21/2014 as written. All were in favor.

Building Inspector Gil Tuck had the following building permits to be signed:

- Gary Lewis, 317 South Road, gas line and furnace: signed by Board
- Michelle Whitehouse, 130 Ole Gordon Road, 4 bay garage: signed by Board
- Ken Roy, 71 Middle Road, plumbing permit: signed by Board.

Clement said she has not received any public comment on the Hazard Mitigation Plan. Mantegari made a motion, 2nd by Byrne to close the public comment period and to continue the hearing to December 2, 2014 to adopt the final plan. All were in favor.

The board discussed the following budgets:

Zoning Board, Karen Clement

The ZBA budget is level funded and is an "in and out" budget offset by application fees. Byrne made a motion, 2nd by Bryan to approve the ZBA budget of \$840. All were in favor.

Clement said she received the insurance figures from HealthTrust and the increase is 0.01%. Clement said if the board keeps status quo and contributes 75% of the MTB20 plan (employees pay the difference in the premium if they elect a more expensive plan, or gain the added benefit if they elect a lower premium plan with a high deductible). Clement said the increase is \$12 annually. Bryan made a motion, 2nd by Byrne to keep status quo for insurance. All were in favor.

Planning Board, Bruce Stevens

Stevens said the largest increase is of \$5000 in the long range planning line. The funds will be used to update the transportation section of the master plan. Stevens said this has not been updated in over 20 years. Stevens said they are also working on a grant to update the water protection ordinances. Bryan made a motion, 2nd Byrne to approve the planning board budget of \$98342. The motion carried with Mantegari opposed.

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Fire, Kevin Lemoine

Lemoine said the salaries are up as he is proposing a "per diem" program for the call firefighters. Lemoine would like to offer \$170/10hr shift from April through October as an incentive to work on the weekends. Lemoine said he has been having a hard time getting standby coverage and he hopes this would improve scheduling.

Lemoine is also requesting an increase in his stipend to bring his pay in line with other area chiefs. This is an increase in hours to fulfill needed duties. Electricity is also up as they have predicted a 10% increase. Bryan made a motion, 2nd by Byrne to approve the fire budget of \$388016. The motion carried with Mantegari opposed.

Ambulance, Kevin Lemoine

Lemoine said the ambulance budget is down. He is trying to reduce expenses as they will need a new ambulance in 8 years. Bryan made a motion, 2nd by Byrne to approve the ambulance budget of \$97224. All were in favor.

Government Buildings, Karen Clement

Clement said most items are level funded; there is a slight increase on fire station repairs and maintenance. Bryan made a motion, 2nd by Byrne to approve government buildings budget of \$61422. The motion carried with Mantegari opposed.

General Government, Karen Clement

Clement increased mileage and reduced long range planning resulting in a small reduction of the bottom line. Bryan made a motion, 2nd by Mantegari to approve the general government budget of \$35493. All were in favor.

Legal, Karen Clement

Clement kept this budget level funded. Clement said the utilities will be going to trial in January. Bryan made a motion, 2nd by Mantegari to approve the legal budget of \$37002. All were in favor.

Insurance, Karen Clement

Bryan made a motion, 2nd by Byrne to approve the insurance budget of \$80237, a reduction from 2014. All were in favor.

Town Administrator, Karen Clement

Clement said the increase is salary, NHRS, and the extra payroll for 2015. Byrne made a motion, 2nd by Mantegari to approve the town administrator budget of \$92392. All were in favor.

Bryan made a motion, 2nd by Mantegari to sign the second issue tax warrant. All were in favor.

Christiansen said there was an article in the paper stating that the coop had a surplus of \$3.8M. Clement said she read that article but was not sure if that impacts the 2014 rate or the 2015 rate as the school is on a fiscal year. She will check with DRA.

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The board discussed the RFP submissions for the Prescott Road project and decided to table the final decision until a full board is present on 11/10/14 at 4pm.

Motion to adjourn at 6:50 pm made by Bryan, 2nd by Mantegari; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			10/28/2014	
Citizens General Fund:				
	Previous Balance:		18,235.76	
	Deposits:		18,574.50	
	Payroll:		16,078.83	DD: 9054.88 CK: 7023.95
	FICA:		4,098.39	
	to Impact Fees			
	A/P: Regular		537,244.72	Co-op: \$520,521
	From MMA		535,000.00	
	TO MMA			
	Account Balance:		14,388.32	
	Interest Earned YTD:		21.29	
CD's:	Unrestricted Balance:		-	
MMA:	Unrestricted Balance:		426,053.39	
	Total Invested Funds:		426,053.39	
	Interest Earned YTD:		2,305.45	