

Board of Selectmen
Minutes October 13, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Jeffrey Bryan
Robert Mantegari
Andrew Artimovich

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Mantegari to approve the public minutes of 10/06/15 as written. The motion carried with Artimovich abstaining as he was not present.

There were no building permits to be signed this week.

Clement said there was some information in the mail last week regarding the Seacoast Emergency Response Team (SERT). The cost is \$5000 for a membership without an operator and \$2500 with an operator. Artimovich said SERT is a valuable asset. If the team needed to be deployed and we were not a member, we would be billed for the service. Artimovich said there is a training requirement of 12 hours a month. In other communities, the officer would work 12 less hours on patrol that week. Artimovich said it also provides an additional incentive to the officers where there is not a lot of advancement opportunities. Mantegari asked what the charge would be if we were not a member. Artimovich said he was not sure. Bryan asked if we should have an operator or not. Artimovich said if we are going to do it, we should have an operator. With the \$5000 membership, the town would just not get billed for the service. Mantegari asked how often there would be an incident requiring SERT. Artimovich said not often in Brentwood, but it would be based on the incidents in all of the member communities. Bryan made a motion, 2nd by Mantegari to approve the \$2500 membership to SERT. All were in favor.

The board reviewed the following budgets:

Finance

The finance budget was reduced by \$267. Bryan made a motion, 2nd by Mantegari to approve the finance budget of \$61270. All were in favor.

Assessing

The assessing budget was reduced by \$44,499 due to the completion of the revaluation. Bryan made a motion, 2nd by Mantegari to approve the assessing budget of \$32,276. All were in favor.

Mantegari asked if the board wanted to create a capital reserve fund for the cost of the revaluations to avoid spikes in the operating budget. Artimovich said the town would need to vote on a warrant article for this purpose with an initial deposit of \$25K.

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Clement asked if the board wanted to review the selectmen's salary. Artimovich made a motion, 2nd by Mantegari to approve a level budget for the selectmen. All were in favor.

Rob Wofchuck and Jaime Houle, UNH, were present to update the board on phase II of the green infrastructure storm water management grant. The grant is for storm water management installations at the town office, highway shed, and Swasey School. The board reviewed the proposed plan for the highway shed. Wofchuck said the install is tentatively scheduled for the fall. Houle said they would like to replace the catch basin and pipe it to the front of the property. Artimovich asked if the proposal would interfere with the building plans for the highway shed. Wofchuck said that plan was reviewed and confirmed the plans with not conflict. Bryan made a motion, 2nd by Mantegari to approve the design at the highway shed. All were in favor.

Wofchuck said they also have a design for the Swasey School. They are looking for the selectmen's support before moving on to speak with the school board and principal. Houle said they are proposing installing rain barrels and enhancing the drainage with a gravel wetland area. Houle said it would have the same profile, they will be excavating down and backfilling. The board reviewed and approved the design. Wofchuck and Houle will need to contact school board for a final approval.

Wofchuck said the town is also working on a grant at Windsor Meadows. This is a match in kind grant and the town's contribution is providing the highway labor. Wofchuck said they need someone to operate an excavator and since Demeritt is out, they contracted with Kevin Fuller. The labor cost is \$500 and Wofchuck asked if this could be paid out of the highway budget. The board agreed this would not be a problem.

Cemetery

Brad Stevens and Joyce Keegal were present to discuss a level funded cemetery budget. Mantegari made a motion, 2nd by Bryan to approve the cemetery budget of \$7550. All were in favor.

Brian Morrill and George Horrocks from Harmony Energy Works were present to discuss the possibility of a solar array installation at the fire station. Morrill said they are the longest standing solar company in NH and all of their products are American made. The proposal would be for 80 modules on the roof and 291 modules on the ground. This would optimize the panel's efficiency. The proposal shows a net decrease of \$46 annually in energy costs not including demand charges. Morrill further explained that a demand charge is a spike of usage that lasts for 15 minutes. If the facility were to hit this spike once, the entire month would be billed at the higher "demand" rate. Morrill said the town is currently paying about \$4500 annually in demand charges. The town's annual cost for energy is about \$20K. The cost of the system proposed is \$371,646 and the town would start seeing a return on investment (ROI) in year 10. The ROI over 25 years is estimated at \$693K and the town would see a savings in utility costs of \$927K. The system does not require maintenance for the first 5 years and then the town would be locked in at \$928 for an annual maintenance inspection. The panels and inverters are also guaranteed for 25 years. The board thanked Morrill and Horrocks for coming in.

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Mantegari made a motion, 2nd by Artimovich to approve the driveway permit application to NHDOT for Prescott Road as prepared by Dubois and King. All were in favor.

Bryan made a motion, 2nd by Mantegari to approve a residential exemption in a commercial zone. All were favor.

The board discussed moving the presidential election to the Swasey School. Clement will draft a letter for that request.

Bryan made a motion, 2nd by Mantegari to adjourn the meeting at 7:06pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			10/13/2015	
Citizens General Fund:				
	Previous Balance:		20,954.80	
	Deposits:		29,865.74	
	Payroll:		14,578.83	DD: 10,302.28 CKS: 4,276.55
	FICA:		3,630.03	
	to Impact Fees			
	A/P: Regular		47,627.22	
	Void check			
	From MMA		40,000.00	
	TO MMA			
	Account Balance:		24,984.46	
	Interest Earned YTD:		24.83	
CD's:	Unrestricted Balance:			
MMA:	Unrestricted Balance:		1,839,189.38	
	Total Invested Funds:		1,839,189.38	
	Interest Earned YTD:		5,764.42	