

Board of Selectmen  
Minutes October 11, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Andrew Artimovich  
Robert Mantegari  
Jeffrey Bryan  
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Daniel Goods, 5 Greenleaf Circle, shed: signed by Board
- Scott Weekly, 28 Ladd Road, change receptacles and smoke detectors: signed by Board
- Roy Braley, 171 Deer Hill Road, wiring for well head: signed by Board
- Karen Leonard, 9 Sanborn Way, 15X30 in ground pool: signed by Board.

Kaiser said the board approved a permit for a temporary construction trailer on 99 Deer Hill Road. He said if they go by the permit date, it is up for renewal. Kaiser said the other option would be to go by the hook up date. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to use the hook up date. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the minutes of 10/4/16 as written. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the nonpublic minutes of 10/4/16 as written. All were in favor.

The dam on Mill Road is for sale. Bryan suggested asking Greenwood if purchasing the dam would be beneficial for the town and included in the Master Plan. Artimovich said we could also reach out to Fremont and let them know it is for sale.

The current cleaning fee is \$60 for the functions at the BRC. That also includes a set up option of tables and chairs. Clement said the person responsible for those duties is paid \$30 an hour and between cleaning and set up, it is generally 4 hours of time sometimes more depending on the size of the party. The fee is not covering the town's expenses and the recreation commission would recommend increasing the fee to \$150. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to increase the cleaning and set up fee to \$150. All were in favor.

Clement said CAI Technologies is offering a one year contract for \$3275 to update the tax maps, this is level funded. They are also offering a 3 year contract for \$3400 per year. The concern is managing the expected increase for year 2 and 3 of the contract. The contract has been level funded at \$3275 for at least 4 years. Bryan made a motion, 2<sup>nd</sup> by Artimovich to sign a one year contract with CAI for \$3275. All were in favor.

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Clement asked the board if they wanted to contract out with Nick Cricenti to fill in on fire inspections until the position is filled. Christiansen said he spoke with Lemoine and he would recommend Cricenti on an interim basis as well. Artimovich made a motion, 2<sup>nd</sup> by Menter to hire SFC Engineering on an interim basis for fire inspections. All were in favor.

The board reviewed the following budgets:

Finance

The finance budget has a small increase of \$1081. Bryan made a motion, 2<sup>nd</sup> Artimovich, to approve the finance budget of \$62,351. All were in favor.

Welfare

The welfare budget is showing a slight increase of \$136. Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the welfare budget of \$7,272. All were in favor.

Regional Associations

The budget is increased \$153 due to a funding request increase from Rockingham Nutrition (Meals on Wheels). Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the regional association's budget of \$14,837. All were in favor.

Executive Office

The budget is level funded. Christiansen recommended moving LOSAP to the fire budget. Bryan suggested leaving it in executive office for 2017 and move it to fire budget in 2018. The \$5000 (+/-) will be moved in 2018. Mantegari made a motion, 2<sup>nd</sup> by Bryan to approve the executive office budget of \$27,489. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the 2017 contract with George Sansoucy for the utility update. All were in favor.

Assessing

The electric utilities is increased \$1000 due to the cost of the contract. That is offset by a reduction in the assessing contract. Clement said Michaud's contract is level funded but she added a small amount to cover additional expense such as court time for an abatement. The bottom line is seeing a small reduction. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve the assessing budget of \$31,376. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Bryan to approve the sale of rescue 2 for \$3900. All were in favor.

At 6:28 pm a motion was made by Mantegari, 2<sup>nd</sup> by Menter to go into nonpublic sessions per RSA 91-A:3, II(b) to discuss personnel. All were in favor.

At 6:33 pm a motion was made by Mantegari, 2<sup>nd</sup> by Artimovich to come out of nonpublic session and seal the minutes. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to adjourn the meeting at 6:37 pm. All were in favor.

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Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>			<b>10/11/2016</b>	
<b>Citizens General Fund:</b>				
	Previous Balance:		24,167.57	
	Deposits:		36,858.91	
	Payroll:		16,276.59	DD: 11833.47
				CKS: 4443.12
	FICA:		4,350.90	
	to Impact Fees			
	A/P: Regular		28,965.04	
	Void check			
	From MMA		10,000.00	
	TO MMA			
	Account Balance:		21,433.95	
	Interest Earned YTD:		25.73	
<b>MMA:</b>	Unrestricted Balance:		1,753,925.75	
	Total Invested Funds:		1,753,925.75	
	Interest Earned YTD:		4,491.92	