

Board of Selectmen
Minutes October 07, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Andrew Artimovich
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector, Gil Tuck announced that he will be retiring as of October 31st. The board regretfully accepted his notice.

Building Inspector Gil Tuck had the following building permits to be signed:

- Andy Avelis, 64 Haigh Road, relocate gas tanks: signed by Board
- Lee Thibodeau, 21 Northrup Drive, replace siding and windows: signed by Board.

Bryan made a motion, 2nd by Mantegari to approve the public minutes of 09/30/2014 as written. All were in favor.

Robert Tombarelli was present to request help loading the unscreened loam from the highway shed. They have had their septic tank replaced and need about 30 yards of loam. They were told by Demeritt that he could not help them load the material but that he was welcome to have it. Tombarelli said his brother in law has a truck that they could use but they are asking for Demeritt to help them load it. Christiansen suggested a "hold harmless" document and said he saw no problem for Demeritt to help.

The board reviewed the following budgets:

Conservation Commission, Rob Wofchuck

Wofchuck said the easement monitoring and audit expense are Southeast Land Trust (SELT) contract fees. The dues have increased \$10 for NH Association of Conservation Commissions and ERLAC. Wofchuck is also requesting \$2500 for a town wide outreach program to educate the residents on the work the commission has completed with grant funds. Wofchuck said they are not asking for an annual appropriation for 2015. They have earmarked about \$10,000 to be spent on a land management RFP and for updating all of the conservation easement files but they are still too early in the process to have hard numbers. Artimovich suggested they get a contract together for the outreach program and encumber \$1000 from the 2014 budget towards this purpose. Artimovich made a motion, 2nd by Bryan to approve the conservation budget of \$8665. All were in favor.

Joint Loss Management, Karen Clement

Clement said she kept wages level and reduced training by \$690. She said most training is free through Primex and the staff time is absorbed in each respective department's budget. Artimovich made a motion, 2nd by Bryan to approve the JLMC budget of \$331. All were in favor.

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Town Meeting, Karen Clement

Clement said there are two elections in 2015. The cost of the town report is level funded. Artimovich made a motion, 2nd by Bryan to approve the town meeting budget of \$3001. All were in favor.

Election, Karen Clement

Clement said salaries and meals were reduced based on the number of elections. Printing fees were level funded and general supplies were reduced by \$1500. Bryan made a motion, 2nd by Artimovich to approve the election budget of \$3950. All were in favor.

Clement said she had amended drug forfeiture forms that needed to be signed by the board. Bryan made a motion, 2nd by Artimovich to sign the forms as prepared. All were in favor.

Clement asked if the board had reviewed the ad and job description she had prepared for the Building Inspector/Code Enforcement officer. Artimovich asked what the salary posted was. Clement said it was commensurate with experience but from the research she has done they are looking at \$20-\$25 per hour. Bryan said it should be an hourly position with some regular office hours.

Clement said Doug Cowie went to the SRRDD (district) meeting and would recommend continuing the town's agreement with Waste Management. A new option this contract would allow the Town to choose to dump at one of three Waste Management facilities: North Andover, Haverhill, or Rochester. Clement said if the town chose North Andover and stayed with Northside Carting, the Town's hauling costs would be reduced. Clement asked if the board wanted to go out to bid for hauling or ask Northside what they could do in terms of a contract extension. Mantegari made a motion, 2nd by Bryan to go out to bid and open the bids at a special meeting on 11/10 at 4pm. All were in favor.

Robinson asked what the board wanted to do in terms of seasonal help for the summer. Artimovich had suggested a 30 hr. a week part time employee that would be year round. They will need to get their operator license through NHDES and obtain a CDL within 6 months of employment. Clement said the average wage for a transfer station attendant is about \$14 but if they are required to obtain a CDL that would up the wage to \$16 or \$17. Artimovich made a motion, 2nd by Bryan to hire a part time employee for the highway department at 30 hours per week. All were in favor. Clement suggested Robinson budget at \$17.50 to allow for an increase when the employee obtains a CDL and then at the 1 year mark.

Bryan said there were several police special details over the last 2 weeks on Pine Road and Rte. 27. He was concerned that the officers were not directing traffic but sitting in their cruiser or on their phones. Bryan suggested the officer be required to be out of their cruisers and be more aware of giving the appearance of propriety.

Bryan said the granite monument on Pine Road at the Brentwood/Exeter town line was put in backwards. Robinson said he will contact Jay Perkins in Exeter to have that fixed.

Motion to adjourn at 7:15 pm made by Bryan, 2nd by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:			10/7/2014	
Citizens General Fund:				
	Previous Balance:		21,095.57	
	Deposits:		30,094.45	
	Payroll:		22,571.57	DD: 11980.59 CK: 10590.98
	FICA:		5,972.97	
	to Impact Fees			
	A/P: Regular		248,777.49	Bridge: 209,519.82
	From MMA		240,000.00	
	TO MMA			
	Account Balance:		13,867.99	
	Interest Earned YTD:		21.29	
CD's:	Unrestricted Balance:		-	
MMA:	Unrestricted Balance:		1,161,053.39	
	Total Invested Funds:		1,161,053.39	
	Interest Earned YTD:		2,305.45	