

Board of Selectmen
Minutes September 30, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Andrew Artimovich
Jane Byrne
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Marisa Grandmaison, 51 Spruce Ridge Drive, gas line to generator: signed by Board
- Lewis Builders, 317 South Road, remodel trailer: signed by Board
- Mill Pond Crossing, unit 45 and 46, re-build homes: signed by Board
- Andrew Artimovich, 20 Dalton Road, in-law addition: signed by Board (Artimovich and Byrne abstained).

Bryan made a motion, 2nd by Mantegari to approve the public minutes of 09/23/2014 as written. All were in favor.

Bryan made a motion, 2nd by Byrne to approve the nonpublic minutes of 09/23/2014 as written. All were in favor.

Bryan made a motion, 2nd by Byrne to open the public hearing for the hazard mitigation plan. The hazard mitigation plan is required by FEMA to be updated every 5 years. RPC has received grant funds to assist towns in updating their plans. There is a template that is followed and mitigation ideas suggested by FEMA, but each plan must include the natural disasters that the town is prone to, how they are currently prepared, and what they could put in place to be better prepared. By regularly updating the plan, this allows the Town to be eligible for FEMA reimbursement relief when a natural disaster is declared or to apply for grant funds to offset the costs to implement the mitigation strategies outlined in the plan. Theresa Walker from RPC has assisted the Town in writing the update with input from Town staff. Walker stated that FEMA has also been involved and they have already done a preliminary review of the plan. We will have an open comment period, make any changes necessary, and then submit the final plan to FEMA. Once FEMA has approved the plan, the board will need to vote to adopt the plan as amended. Jim Johnson and Jim Berlo were present to express their concerns with the plan. The public comment period will be open until 10/28/14; any comments may be submitted to Clement and she will forward them onto Walker at RPC.

Zee was present to discuss a complaint filed by his tenant at 318 Rte. 125. Christiansen advised Zee that this matter was a civil one and not something that the board has jurisdiction over.

Christiansen said the Crawley Falls Bridge was completed and thanked Bryan for his time and efforts facilitating the project on behalf of the board.

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Robinson said the town has a 1993 International that they would like to sell. He said Kevin Holmes from Fremont was interested in it and was willing to purchase it for \$7,000 to \$7,500. Clement said the last truck was sold for \$7,610. Byrne made a motion, 2nd by Bryan to sell the International to Holmes for \$7,500. All were in favor.

Bryan said he was at the bridge on Thursday and he feels that the guard rails are too low; they will not protect against kids falling if they are riding bikes or walking on the bridge. Bryan said it is currently about 24 inches tall, which meets DOT regulations but he thinks this is an engineering flaw and a fence should be installed to raise the height 3 more feet. Bryan said RM Piper obtained several quotes, coming in at about \$6,700. He said RM Piper and Hoyle Tanner (HT) are not willing to split the costs although HT will oversee the installation at no additional charge. Bryan also said that this cost is not eligible for 80% reimbursement as a change order at this stage would delay the town's reimbursement pushing receipt past the years end. Demeritt suggested contacted CWS for a fence or guardrail. Artimovich made a motion, 2nd by Byrne to expend up to \$6,700 to fence up the guardrail and to expend the money out of CR for bridge repair. All were in favor.

Clement had the final invoice for RM Piper. Bryan made a motion, 2nd by Byrne to sign the final payment voucher for \$181,257.51. All were in favor.

Bryan made a motion, 2nd by Mantegari to sign the certificate of substantial completion as prepared by HT. All were in favor.

Clement had a building permit from the county and one from the courthouse and asked if the board wanted these entities to go through the permitting process. Bryan reviewed the applications and plans submitted and the board agreed that no permits were required as the work was exterior to replace windows in kind.

Motion to adjourn at 7:20 pm made by Bryan, 2nd by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

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Minutes September 30, 2014

WEEKLY TREASURER'S REPORT				
Date:	September 30, 2014			
Citizens General Fund:				
	Previous Balance:	13,839.31		
	Deposits:	91,047.81		
	Payroll:	15,902.26	DD: 8365.01	CK: 7537.25
	FICA:	4,065.27		
	to Impact Fees			
	A/P: Regular	838,824.02	Co-op: 520,521	Swasey: 185,000
			Truck: 60,785	Cruiser: 26,691
	From MMA	775,000.00		
	TO MMA			
	Account Balance:	21,095.57		
	Interest Earned YTD:	18.78		
CD's:	Unrestricted Balance:	-		
MMA:	Unrestricted Balance:	1,400,564.58	Includes Bridge Funds of \$27,899.57	
	Total Invested Funds:	1,400,564.58		
	Interest Earned YTD:	1,816.64		